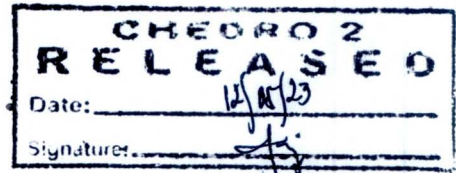




Republic of the Philippines  
OFFICE OF THE PRESIDENT  
**COMMISSION ON HIGHER EDUCATION**  
Region 02

**REGIONAL MEMORANDUM**  
**No. 364, Series of 2023**



**FOR : ALL PRESIDENTS/ OFFICERS-IN-CHARGE/HEADS OF PUBLIC AND PRIVATE HIGHER EDUCATION INSTITUTIONS (HEIs) IN REGION 02**

**SUBJECT : MOC - CALL FOR APPLICATIONS TO THE STIPENDIUM HUNGARICUM (SH) SCHOLARSHIP PROGRAM FOR ACADEMIC YEAR 2024-2025**

**DATE : December 4, 2023**

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Attached is a copy of the communication from **DR. J. PROSPERO E. DE VERA III**, Chairman, Commission on Higher Education, inviting interested parties to nominate candidates to the **Stipendium Hungaricum Scholarship Program** for Academic Year 2024-2025 to be held in Hungary under the auspices of the Ministry of Foreign Affairs and Trade, Hungary.

The scholarship will cover tuition fees for the entire study period, dormitory accommodation assistance, monthly subsistence allowance, and medical insurance..

Please submit the letter of nomination signed by the duly authorized official together with the required documents on or before **22 January 2024** to the CHED International Affairs Service (IAS) through [stipendium@ched.gov.ph](mailto:stipendium@ched.gov.ph). Candidates who meet the basic qualification requirements of the program will be informed by the IAS of the schedule and meeting credentials for the online panel interview.

Additional information may be accessed at [www.stipendiumhungaricum.hu/apply/](http://www.stipendiumhungaricum.hu/apply/). Please note that nominees **must** likewise **apply online** through the website <https://apply.stipendiumhungaricum.hu>. The deadline for online submission of scholarship documents at the SH online application portal is on **15 January 2024**. Should there be queries, you may contact the International Affairs Service via email at [stipendium@ched.gov.ph](mailto:stipendium@ched.gov.ph) or telephone number (02) 8441-0750.

Digitally signed by Atty.  
Marco Cicero F.  
Domingo  
Date: 2023.12.05

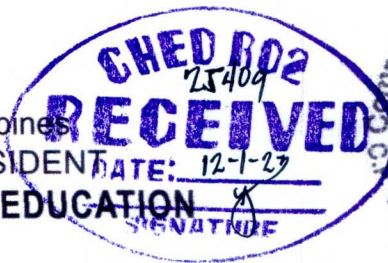
**ATTY. MARCO CICE RO DOMINGO**  
OIC-Director IV

Encl: as stated

:JPC1242023#25409E-RDO



Republic of the Philippines  
OFFICE OF THE PRESIDENT  
COMMISSION ON HIGHER EDUCATION



Reference No.: IASCTS23-I-3148

MEMORANDUM FROM THE OFFICE OF THE CHAIRPERSON

TO: CHED CENTRAL AND REGIONAL OFFICE DIRECTORS/ OFFICERS-  
IN-CHARGE  
PRESIDENTS/HEADS OF HIGHER EDUCATION INSTITUTIONS

SUBJECT: CALL FOR APPLICATIONS TO THE STIPENDIUM HUNGARICUM  
(SH) SCHOLARSHIP PROGRAM FOR ACADEMIC YEAR 2024-2025

DATE: 10 November 2023

The Commission on Higher Education hereby invites interested parties to nominate candidates to the **Stipendium Hungaricum Scholarship Program** for Academic Year 2024-2025 to be held in Hungary under the auspices of the Ministry of Foreign Affairs and Trade, Hungary.

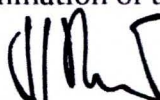
The scholarship will cover tuition fees for the entire study period, dormitory accommodation assistance, monthly subsistence allowance, and medical insurance. Since 2016, the Government of Hungary has awarded a total of one hundred forty-two (142) successful grantees to various programs in different levels under the scholarship.

In nominating your candidate, we would like to invite your attention to the attached qualification and documentary requirements of the SH program. For reference and guidance, you may also access the herein list of Frequently Asked Questions (FAQs) regarding the scholarship.

Please submit the letter of nomination signed by the duly authorized official together with the required documents on or before **22 January 2024** to the CHED International Affairs Service (IAS) through [stipendium@ched.gov.ph](mailto:stipendium@ched.gov.ph). Candidates who meet the basic qualification requirements of the program will be informed by the IAS of the schedule and meeting credentials for the online panel interview.

Additional information may be accessed at [www.stipendiumhungaricum.hu/apply/](http://www.stipendiumhungaricum.hu/apply/). Please note that nominees **must** likewise **apply online** through the website <https://apply.stipendiumhungaricum.hu>. The deadline for **online** submission of scholarship documents at the SH online application portal is on **15 January 2024**. Should there be queries, you may contact the International Affairs Service via email at [stipendium@ched.gov.ph](mailto:stipendium@ched.gov.ph) or telephone number (02) 8441-0750.

Dissemination of this Memorandum is desired.

  
J. PROSPERO E. DE VERA III, DPA  
Chairman



Republic of the Philippines  
OFFICE OF THE PRESIDENT

COMMISSION ON HIGHER EDUCATION

## FREQUENTLY ASKED QUESTIONS:

### 1. What is the Stipendium Hungaricum Scholarship Program?

The Stipendium Hungaricum (SH) scholarship program is an academic scholarship established by the Hungarian Government to promote the internationalization of Hungarian higher education and to attract top foreign students from all around the world who can build personal and professional attachments to Hungary while enjoying high quality education in the heart of Europe.

The program is implemented in the Philippines on the basis of a Memorandum of Understanding (MOU) between the Commission on Higher Education (CHED) and the Ministry of Foreign Affairs and Trade, Hungary.

### 2. What are the priority areas under the program?

#### For undergraduate and Master's degree programs:

- Agriculture and sustainable development
- Medicine
- Water management engineering and hydrology
- Architecture and protection of natural heritage
- Natural sciences
- Environmental studies

#### For PhD degree programs:

- Any area/field of study for PhD degree applicants

### 3. What are the entitlements of the program?

- Free tuition
- Monthly stipend
- Accommodation assistance
- Health insurance

**Note:** Airfare is not covered under the SH program.

All additional expenses shall be borne by the scholar or his/her agency.

#### 4. What are the qualification requirements?

##### For Government Employees:

- Government employee with permanent appointment
- Must have rendered at least two (2) years of service in the nominating institution
- Must have a higher education degree related to the field of study or has demonstrated sufficient ability and experience in the field of study
- Must not have any pending administrative and/or criminal case
- Must not have a pending application for scholarship under another program
- Must have rendered the service obligation required under Executive Order No. 367 for previous scholarship enjoyed

##### For Private Individuals:

##### Master's and PhD Degree Program applicants

- Must have a higher education degree related to the field of study or has demonstrated sufficient ability and experience in the field of study
- Must not have any pending criminal case
- Must not have a pending application for scholarship under another program
- PhD applicants must be recommended by the host Hungarian higher education institution

##### Undergraduate degree program applicants

- Must be at least 18 years of age by **31 August 2024**
- Must be a graduate of Senior High School
- Must not have any pending criminal case
- Must not have a pending application for scholarship under another program

#### 5. How does one apply for a scholarship?

Submit complete documentary requirements to the following:

- **Tempus Public Foundation, Hungary** via  
<https://apply.stipendiumhungaricum.hu>
- **International Affairs Service**  
Commission on Higher Education  
C.P. Garcia Avenue, U.P. Campus, Diliman, Quezon City  
Email: [stipendium@ched.gov.ph](mailto:stipendium@ched.gov.ph)

**Note: Incomplete documents will not be processed.**

**6. What are the documentary requirements for submission via the Stipendium Hungaricum portal?**

Visit <https://apply.stipendiumhungaricum.hu> for the complete list of documents.

**7. What are the documentary requirements for submission to the Commission on Higher Education?**

**For Government Employees:**

- Letter of Application or Intent
- Letter of Nomination addressed to:  
*The Director*  
*International Affairs Service*  
*Commission on Higher Education*  
signed by the secretary or head of agency/institution or its duly authorized official indicating, among others, the following:
  - a. Assurance of utilizing the services of the nominee for a period of two (2) years for every year of scholarship or a fraction thereof and not less than six (6) months as stipulated in Executive Order No. 367 amending Executive Order No. 129; and,
  - b. That the nominee shall be paid his/her salary and other financial privileges while on training pursuant to the aforementioned Executive Order and Executive Order No. 77, s. of 2019
- Certified Copy of Service Record
- Certified Copy of Statement of Actual Duties and Responsibilities
- Photocopy of Transcript of Academic Records (Baccalaureate/Graduate)
- Photocopy of Diploma (Baccalaureate/Graduate)
- Certification that the nominee has no pending administrative or criminal case
- Certification that the nominee has no pending scholarship nomination for another program and has no pending service obligation for a previous scholarship for government employees
- Updated bio-data/resume with list of in-service trainings and seminars attended (Spell out acronyms; certificates of training need not be submitted)
- Letter of Recommendation or Support from a professor of the host Hungarian university/institution (For PhD applicants)

**For Private Individuals (Masteral and PhD Program Applicants)**

- Letter of Application or Intent
- Letter of Recommendation from employer or former dean/professor

- Letter of Recommendation or Support from a professor of the host Hungarian university/institution (For PhD applicants only)
- Certificate of Employment (if applicable)
- Photocopy of Transcript of Academic Records (Baccalaureate/Graduate)
- Photocopy of Diploma (Baccalaureate/Graduate)
- NBI/Police Clearance
- Updated bio-data/resume with list of in-service trainings and seminars attended (Spell out acronyms; certificates of training need not be submitted)
- Additional requirement for non-permanent employees affiliated to government agencies – A Certificate from the Human Resource Office of the agency stating no objection to the employees' application to the program

For Private Individuals (Undergraduate Program Applicants)

- Letter of Application or Intent
- Letter of Recommendation from former principal/dean/professor
- Certificate of Employment (if applicable)
- Photocopy of Transcript of Academic Records (Senior High School academic credentials/Baccalaureate)
- Photocopy of Diploma (Senior High School)
- NBI/Police Clearance
- Updated bio-data/resume with list of in-service trainings and seminars attended (Spell out acronyms; certificates of training need not be submitted)

**8. When is the deadline for application at the Tempus Public Foundation?**

Application deadline in the online portal application system is on **15 January 2024**.

**9. When is the deadline for application at the Commission on Higher Education?**

Deadline in the Commission is on **22 January 2024** (1 week after the closing date in the SH online portal application).

**10. Is there an age requirement?**

Yes. Undergraduate applicants should be at least 18 years old as of **31 August 2024**.

**11. Do applicants have to pay for the application process?**

No. The online application (registration), including the participation in the admission examinations, is free of charge.

**12. How does one upload application documents to the SH online application system?**

Visit <https://apply.stipendiumhungaricum.hu> for instructions.

**13. Can the applicant apply directly to the universities for the Stipendium Hungaricum Scholarship Program?**

No. Applicants must upload their application documents in the Stipendium Hungaricum online application system. These will then be forwarded to the universities by the Tempus Public Foundation, Hungary. To know more about the Hungarian universities' academic content and admission requirements, access the universities' websites directly or through the Study Finder - <https://stipendiumhungaricum.hu/study-finder/>.

**14. Do applicants need admission from the university prior to submission at the CHED?**

No. Admission examinations at host Hungarian universities will happen at a later date (around April or May). For PhD applicants, a letter of recommendation or support from a professor of the host Hungarian university or institution is required.

**15. Do applicants have to be nominated by the Commission on Higher Education?**

Yes. Only applicants nominated by the Commission on Higher Education to Tempus Public Foundation, Hungary will be accepted by host Hungarian higher education institutions.

**16. What happens if the applicant did not meet the application deadline?**

The applicant may apply for the next Academic Year.

**17. Can the applicant make modifications in the documents submitted at the SH online application portal?**

Certain modifications may be allowed like the uploading of lacking documents. However, applicants are not allowed to edit the information (i.e., priorities) previously provided in the online application portal.

**18. I am already studying at a Hungarian university as a self-funded student. Can I apply for the Stipendium Hungaricum Scholarship Program?**

Yes, in principle. However, applicants who are registered as self-financed/ fee-paying students of a Hungarian higher education institution at the time of the application deadline and applying for the same study level are only eligible to apply for the Stipendium Hungaricum program if:

- They are recommended by their Hungarian host universities, and
- If their cumulative, corrected sum average ("összesített korrigált kreditindex") is higher than the students' average performance at the particular study programme ("szakátlag")

**19. Do applicants need a valid passport for the Stipendium Hungaricum (SH) portal application?**

For SH portal online applications (a requirement of the Government of Hungary), applicants can submit their applications without a passport. In lieu of the passport copy, a scanned image of any document that proves their identities (e.g., government issued ID, NSO authenticated birth certificate) may be submitted.

In case the applicants do not have any identification documents upon application, a signed declaration stating that they will submit the missing documents before 01 August must be submitted.

**20. Are applicants working in a government agency, but are not permanent employees, eligible to apply? What set of requirements will be required from them?**

Yes. Job Order/Contract of Service Employees are eligible to apply for the Stipendium Hungaricum Scholarship Program under the Private Individual category. However, as an additional requirement, they will be required to submit a Certificate issued by their Human Resource Office stating no objection to their application to the program.

**21. Are private individuals also obliged to render return service upon completion of the program? Do they still need to come back to the country upon completion of the program?**

Yes. As beneficiaries of a scholarship program sourced from the Official Development Assistance (ODA), all applicants, government employees or private individuals, are expected to return and render return service to the country upon completion of the program.

**22. Are Filipino applicants who are currently living abroad eligible to apply? Can they travel directly to Hungary upon acceptance to the program?**



Yes. Filipino applicants currently living abroad are eligible to apply under the SH program. Upon approval of the award, visa applications can be lodged through the Embassy of Hungary where they are currently residing. Upon visa approval, they can travel directly to Hungary.

- 23. What if the field of study which the applicant intends to apply to is not included in the options provided in the portal? Can he/she register for a different area and shift later on to the program he/she prefers?**

Applicants should apply under the SH priority areas for better chances of selection by the CHED Scholarship Screening Committee (SSC). Applicants are ranked according to priority courses offered under the program.

- 24. Are applicants who are not Senior High School graduates allowed to apply for BS degree courses?**

BS degree applicants should be senior high school graduates. However, students in their 12th Grade may apply, provided a **K-12 Certificate of Graduation** is submitted by **01 August 2024**.

- 25. Are BS degree holders applying for another BS degree course allowed?**

No. Applicants should apply for a degree higher than that which they have previously earned.

- 26. Are government officials (i.e., Director level and up) from government agencies still required to pass through the CHED Scholarship Screening Committee panel interview?**

No. Director level (SG 25 and above) are not required to undergo panel interviews. Their documents, however, will still be reviewed and evaluated by the CHED Scholarship Screening Committee.

- 27. Is there a limit to the number of applicants that agencies can nominate for the program per academic year?**

Yes, Government agencies **can only nominate one (1) applicant per study field**.

- 28. A nominee from a certain agency passed the CHED-SSC pre-selection process and was subsequently endorsed to the donor agency for further evaluation. However, while waiting to receive the application status, the nominee resigned**

**and transferred to another agency. In this case, his/her previous nominating agency is requesting to withdraw its nomination for the applicant. Can this be granted? If yes, can another alternate nominee take his/her slot?**

Yes. A request of a government agency to withdraw nomination may be granted. However, an alternate nominee shall be allowed only if his/her application is processed by the CHED-SSC before the deadline for submission of nominations to the Tempus Public Foundation.

More details can be found through the following websites:

- Study finder: <https://stipendiumhungaricum.hu/study-finder/>
- Application DOs and DON'Ts: <https://stipendiumhungaricum.hu/uploads/2020/11/ApplicationDosandDonts.pdf>
- Visa: <https://manila.mfa.gov.hu/eng/page/residence-permit>
- Before traveling to Hungary: <https://stipendiumhungaricum.hu/stories/stipendium-hungaricum-things-you-should-know-before-coming-to-hungary/>
- Cost of Living Calculator: <http://www.studyinhungary.hu/living-in-hungary/menu/your-costs-of-living.html>
- Living in Hungary: <http://www.studyinhungary.hu/living-in-hungary/menu>
- COVID information: <https://stipendiumhungaricum.hu/news/updates-regarding-the-covid-19-related-restrictions-and-regulations/>
- Working while studying: <https://stipendiumhungaricum.hu/stories/heres-how-you-can-work-in-budapest-during-your-studies/>
- Mentor camp: <https://stipendiumhungaricum.hu/stories/sh-mentor-camp-2020-heres-what-happened/>
- Alumni: <https://stipendiumhungaricum.hu/stories/alumni-member-experiences-in-hungary-ii/>