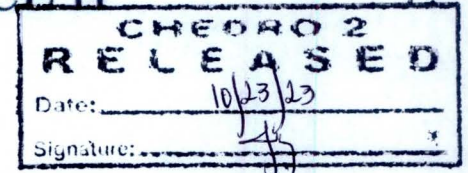




COMMISSION ON HIGHER EDUCATION  
**REGIONAL OFFICE II**



**REGIONAL MEMORANDUM ORDER  
No. 328, series of 2023**

**FOR : ALL PRESIDENTS/OFFICERS-IN-CHARGE/HEADS OF PUBLIC AND PRIVATE HIGHER EDUCATION INSTITUTIONS (HEIs) IN REGION 02**

**SUBJECT : CHED MEMORANDUM ORDER (CMO) NUMBER 10, SERIES OF 2023, "ENHANCED POLICIES, STANDARDS, AND GUIDELINES (PSGs) ON STUDENT INTERNSHIP ABROAD PROGRAM (SIAP)"**

**DATE : OCTOBER 23, 2023**

In accordance with the pertinent provisions of Republic Act (RA) No. 7722, otherwise known as the "Higher Education Act of 1994", and in relation with the relevant safeguards provided under RA 11862, "Expanded Anti-Trafficking in Persons Act of 2022" and its implementing rules and regulations, which amended RA 9208("Anti-Trafficking in Persons Act of 2023"), and RA 10362 ("Expanded Anti-trafficking in Persons Act of 2012); RA 7610, "Special Protection of Children Against Abuse, Exploitation and Discrimination Act; RA 8042, "Migrant Worker and Overseas Filipino Act of 1995" and its amendatory laws and omnibus rules and regulations; RA 11641," Department of Migrant Workers Act and other relevant laws; and pursuant to the Commission en Banc (CEB) Resolution No. 331-2023, dated June 6, 2023, the Commission on Higher Education Regional Office 2 hereby disseminates a copy of the CHED Memorandum Order No. 10, series of 2023, "Enhanced Policies, Standards and Guidelines (PSGs) on Student Internship Abroad Program (SIAP)", for information and guidance.

All Public and Private Higher Education Institutions (HEIs) in Region 2 which intends to participate in SIAP are advised to apply in accordance with Section 8.1 of the abovementioned CMO at least one (1) semester prior to the intended deployment of students. Only HEIs included in the list of participating HEIs for SIAP with complete and compliant documents as provided for in Section 8.2 of the said CMO shall be forwarded to the CHED Central Office for endorsement to the Bureau of Immigration (BI).

Wide dissemination of this memorandum is desired.

Digitally signed by Atty.  
Marco Cicero F. Domingo  
Date: 2023.10.23 15:09:47  
+08:00'

**ATTY. MARCO C/CERO F. DOMINGO**  
OIC-Director IV

Encl.: as stated

Kindly rate the delivery of our services through the link below:

Link: <http://bit.ly/CHEDRO2CSM>

Your response shall help us improve our systems  
and procedures so we can better serve you.  
Thank you

:bjb\_10232023\_tracking#24433





Republic of the Philippines  
OFFICE OF THE PRESIDENT  
**COMMISSION ON HIGHER EDUCATION**



**CHED MEMORANDUM ORDER (CMO)**

No. 10  
Series of 2023

**SUBJECT: ENHANCED POLICIES, STANDARDS AND GUIDELINES (PSGs) ON  
STUDENT INTERNSHIP ABROAD PROGRAM (SIAP)**

In accordance with the pertinent provisions of Republic Act (RA) 7722, otherwise known as the "Higher Education Act of 1994", and in relation with the relevant safeguards provided under RA 11862, otherwise known as the "Expanded Anti-Trafficking in Persons Act of 2022" and its implementing rules and regulations, which amended RA 9208 ("Anti-Trafficking in Persons Act of 2023"), and RA 10362 ("Expanded Anti-trafficking in Persons Act of 2012"); RA 7610, otherwise known as Special Protection of Children Against Abuse, Exploitation and Discrimination Act; RA 8042, otherwise known as "Migrant Worker and Overseas Filipinos Act of 1995" and its amendatory laws and omnibus rules and regulations; RA 11641, otherwise known as the "Department of Migrant Workers Act" and other relevant laws; and pursuant to the Commission en Banc (CEB) Resolution No. 331-2023, dated June 6, 2023, the following policies, standards, and guidelines for student internship abroad program for all Commission on Higher Education (CHED) recognized programs with internship/OJT/practicum subjects are hereby adopted for the information, guidance, and compliance of all concerned.

**Article I  
GUIDING PRINCIPLES**

**Section 1.** The CHED is mandated to develop and promote programs, policies, systems, and procedures that address globalization, changing foreign policies, and liberalization of trade in goods and services relevant to higher education. As such, CHED encourages and promotes strong academic linkage with businesses and industries abroad for cross-cultural training and skills enhancement to make students competitive for employment in the Philippines and abroad.

**Section 2.** The implementation of programs particularly the sending of Filipino tertiary students<sup>1</sup> for training and internship abroad requires that CHED and partner agencies adopt measures to ensure the safety and well-being of these students while providing them with applied learning opportunities and cross-cultural training and skills enhancement in reputable companies and training institutions in various parts of the world.

<sup>1</sup> Tertiary Students - persons who are enrolled and engaged in higher education studies



**Section 3.** In recognition of their respective existing international linkages and networking, the CHED issues this enhanced policies, standards, and guidelines on SIAP for students enrolled in public and private Higher Education Institutions (HEIs) with established Internship Abroad Program.

## Article II DEFINITION OF TERMS

This definition of terms shall apply to this CMO:

1. **Foreign Host Establishments or Organizations (FHEs/Os)** – refer to training venues for student interns duly recognized and registered entities in the country of destination.
2. **Higher Education Institutions (HEIs)** – refer to educational institutions, private or public, undertaking operations of higher education program/s with an organized group of students pursuing defined studies in higher education, receiving instructions from teachers, usually located in a building or group of buildings in a particular site specifically intended for educational purposes.

For purposes of this CMO, HEIs with any of the following classifications may implement SIAP:

- 2.1 **Autonomous HEIs** – refer to private HEIs that demonstrate exceptional institutional quality and enhancement through internal QA systems, and demonstrate excellent program outcomes through a high proportion of accredited programs, the presence of Centers of Excellence, and/or Development and/or international certification. In particular, they show evidence of outstanding performance consistent with their horizontal type, e.g., research and publications for universities; creative work and relevant extension programs for colleges; and employability or linkages for professional institutes; and
- 2.2 **Deregulated HEIs** – refer to private HEIs that demonstrate very good institutional quality and enhancement through internal QA systems, and very good program outcomes through a good proportion of accredited programs, the presence of Centers of Excellence and/or Development, and/or international certification.
3. **Institutional Sustainability Assessment (ISA)** – refers to the CHED quality assurance process that assesses the institutional sustainability of an HEI in the key area of quality of teaching and learning as supported by governance and management; support for students; relations with the community; and quality of exposure, research and creative work.
4. **SUCs Level** – refers to the category of state universities and colleges as a result of the evaluation conducted by CHED.





5. **Higher Education Degree Program** – refers to the specific courses of study in the higher level of the education system leading to a bachelor's, master's, or doctoral degree.

For purposes of this CMO, HEIs program offerings with any of the following designations may implement SIAP:

- 5.1 **Center of Development (COD)** – refers to a designation granted by CHED in recognition of a unit's evident above-average performance in teaching, research, and extension functions; and
- 5.2 **Center of Excellence (COE)** – refers to a designation granted by CHED in recognition of a unit's exemplary performance in its teaching, research, and extension functions.
6. **Inter-Agency Council Against Trafficking (IACAT)** – refers to a body mandated by law to coordinate and monitor the implementation of Republic Act 9208 or the Anti-Trafficking in Persons Act of 2003 with the Department of Justice as the lead agency.
7. **Internship/On-the-Job Training (OJT)/Practicum** – refers to the application of classroom learning to actual work such as but not limited to commercial and industrial services, government or non-government agencies on the field laboratory.
8. **International Linkages** – a voluntary combination of Philippine and foreign institutions for the furtherance of objectives dictated by their mutual interest.
9. **Foreign Service Post (FSP)** – refers to all Philippine embassies, missions, consulates general, and other foreign service establishments maintained by the Department of Foreign Affairs pursuant to RA 7157, otherwise known as the "Philippine Foreign Service Act of 1991".
10. **Level of Program Accreditation** – refers to accreditation awarded by non-government accrediting bodies recognized by CHED to a particular program indicating that it has attained a certain standard of quality over and above the minimum requirements prescribed by CHED.
11. **Student interns** – refer to Filipino students enrolled in CHED recognized programs or courses offered by HEIs and qualified to undergo SIAP as required by their programs/courses.

### Article III OBJECTIVES

#### Section 4. The Program aims to:

- 4.1 Provide tertiary students enrolled in HEIs implementing SIAP the opportunity to acquire practical knowledge, skills, and desirable attitudes





- in recognized Foreign Host Establishments or Organizations (FHEs/Os) in foreign countries;
- 4.2 Enhance the students' work values, competencies, and discipline as they relate to others in a multicultural work environment;
  - 4.3 Promote global competitiveness of students through their training, exposure, and acculturation in a foreign country;
  - 4.4 Strengthen and enrich the degree programs in HEIs in order to deliver levels of knowledge and skills necessary in a dynamic competitive world; and
  - 4.5 Protect and safeguard students undergoing internship abroad from harassment, exploitation, deplorable training conditions, and such other conditions that contravene or defeat the purpose of the internship.

#### Article IV SCOPE AND COVERAGE

**Section 5.** The internship abroad program is **voluntary** in nature thus, students are given the option to render their internship/OJT/practicum locally or internationally.

All internships conducted abroad for purposes of completion of the academic degree shall be governed by this CMO, except internships in the agriculture program.

Only HEIs authorized to implement SIAP are allowed to conduct internship abroad for CHED recognized programs with internship/OJT/practicum subject or course in their curriculum.

For internship in agriculture program, the same shall be governed by another set of guidelines considering that the national government has prioritized agriculture activities.

Programs under the cultural exchanges, international linkages, and extension services are not covered by this CMO.

#### Article V IMPLEMENTING GUIDELINES

##### **Section 6. Requirements for Parties Involved**

###### **6.1 Higher Education Institutions (HEIs)**

- 6.1.1 Must possess any of the following:
  - a. Autonomous or Deregulated for private HEIs;
  - b. SUC Level III or IV or V;
  - c. With programs identified as COE/COD or with accredited programs awarded by international accrediting bodies;





- d. With at least Level II Accreditation status of the program awarded by local accrediting bodies; or at least Level 1 but with Level II Accreditation status in the allied programs of the same cluster of discipline; and
  - e. With an assessment average score of 3 in ISA but in no case no score below 3 in Key Results Area (KRA) 4.
- 6.1.2 Internship/OJT/practicum subject must form part of the requirements in the CHED duly noted/approved curriculum;
  - 6.1.3 Must have a fully functional (i.e. operational manual, technical mechanism, unit organizational chart) internship unit/office with a designated permanent full-time staff to manage and monitor the effective operation of the program; and
  - 6.1.4 Must have a system and processes for the implementation of the internship abroad program.

## **6.2 Foreign Host Establishments or Organizations (FHEs/Os)**

- 6.2.1 Must be duly recognized, and registered in the country where the student will have his/her internship;
- 6.2.2 Must not fall under any of the following Establishments/Organizations:
  - a. Those primarily engaged in the operation of (1) night clubs; (2) saunas; (3) military and/or law enforcement commissaries; (4) disco; (5) karaoke bars; (6) spa; (7) casinos, and the like;
  - b. Whose nature of business is hazardous to student interns as determined by the Department of Labor and Employment (DOLE); and
  - c. Those which promote or facilitate child prostitution and other sexual abuse, child trafficking, obscene publications and indecent shows, and other acts of abuse per provision from R.A. 7610 and related laws.
- 6.2.3 Must have an appropriate internship program for the student interns based on the existing CHED guidelines; and
- 6.2.4 The country of origin of the FHE/O must be included on the list of countries with bilateral agreements on education between the Philippines and other countries.<sup>2</sup>

## **6.3 Student Interns** who must be carefully screened by the HEI, must possess the following minimum qualifications:

- 6.3.1 Must be a Filipino citizen;
- 6.3.2 Currently enrolled in the internship/OJT/practicum subject at the Philippine HEI and must have completed at least 75% of professional units for the particular program;
- 6.3.3 At least 20 years old at the time of the internship;
- 6.3.4 Passed the pre-practicum/internship requirements of the HEI;
- 6.3.5 In good academic standing as certified by the HEI;

<sup>2</sup> Refer to Annex "A", for the List of Bilateral Agreements on Education Between the Philippines and Other Countries





- 6.3.6 Physically, mentally, and emotionally fit and have passed the physical and psychological examinations as certified by Department of Health (DOH) accredited clinics and hospitals;
- 6.3.7 Articulate in English or in the language spoken in the host country; and
- 6.3.8 Has notarized affidavit of written consent from parents/legal guardian/spouse to undergo international internship.

## **Section 7. Obligations/Responsibilities of Parties**

### **7.1 Higher Education Institutions (HEIs)**

- 7.1.1 Assume full responsibility over the students while having their internship abroad program including those with existing agreements with other groups/ entities to assist them in the implementation;
- 7.1.2 Develop, in collaboration with the duly selected FHEs/Os an Internship Plan<sup>3</sup> for the student intern specifying among others the goals and objectives, student outcomes, knowledge, skills, and competencies that the student intern should acquire in each area of assignment, and schedule of activities. The internship plan shall be part of the Internship Contract to be signed by the student intern, the HEI, and FHEs/Os;
- 7.1.3 Designate a full-time SIAP Coordinator who shall be in charge of all aspects of the student internship programs including program implementation, monitoring, and evaluation but not limited to the following duties:
  - a. Monitors closely and contacts directly with the student interns while they participate in the international internship;
  - b. Communicates directly, with the DFA through the relevant FSP in case of emergency or situations requiring the intervention of the Philippine Embassy or Consulate; and
  - c. Notifies and provides regular updates to CHED and coordinates closely with the FHEs/Os regarding such emergency situations.
- 7.1.4 Prepare a Contingency Plan in coordination with the partner FHEs/Os which shall include timely coordination with the FSP in the host country, in case of emergency situations, to be submitted to CHED together with application documents;
- 7.1.5 Conduct an initial visit/inspection of their partner FHEs/Os and representative office to ensure the safety of student interns;
- 7.1.6 Document and submit inspection report indicating among others the accreditation and qualifications to DFA Consular Affairs through CHED of their partner FHEs/Os;
- 7.1.7 Prepare policies and procedures to handle the international internships including management response such as health emergencies, natural calamities and other similar events;
- 7.1.8 Pre-qualify student interns in accordance with the requirements from the receiving FHEs/Os;

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<sup>3</sup> Refer to Annex "B", for the Guide on Internship Plan





- 7.1.9 Facilitate the processing of the documents on behalf of the student intern;
- 7.1.10 Conduct of intensive pre-departure orientation to include the risks of exposure/travel due to the existing health situation, and the country of destination's protocol and requirements for qualified student interns in the presence of their parents/ legal guardians/spouse;
- 7.1.11 Provide disaster risk training management for student interns;
- 7.1.12 Ensure the registration of student interns at PSF in close coordination with the FHEs/Os;
- 7.1.13 Provide available immediate support to student interns, in case there is a delay on the claims on insurance;
- 7.1.14 Monitor and evaluate the performance and welfare of student interns and immediately attend to their complaints and grievances by coordinating with FHEs/Os, CHED, FSP, and other concerned government authorities;
- 7.1.15 Collate the monthly journal of experience;
- 7.1.16 Submit, in coordination with the FHEs/Os, the report of registration<sup>4</sup> to CHED-OSDS through the concerned CHED Regional Office (CHEDROs) within fifteen (15) days upon registration of student intern at the FSP;
- 7.1.17 Conduct debriefing and post evaluation of the student interns upon their return;
- 7.1.18 Impose disciplinary sanction on student interns found guilty of violating any of the provisions contained in this CMO;
- 7.1.19 Submit to concerned CHEDRO incidental report in case of critical incident while undergoing international internship;
- 7.1.20 Report any irregularities of the establishments or organizations or violations as provided in the guidelines of the Department of Labor and Employment (DOLE) and RA 7610 and RA 11930 to IACAT through CHED; and
- 7.1.21 Submit to the Office of Student Development and Services (OSDS) through the CHEDROs the required Annual report per Academic Year (AY) on the implementation of SIAP, in hard and electronic files, fifteen (15) days after the AY to include the following:
  - a. Executive Summary containing among others the strength of the program and areas of improvement;
  - b. Summary of student learning experiences;
  - c. List of students and their status (completed, ongoing, terminated for a cause);
  - d. Report on complaints and grievances of student interns or FHEs/Os, including the action taken to address such grievances, if any;
  - e. Report on disciplinary sanction of student interns found guilty of violating any of the provisions contained in this CMO, if any; and
  - f. Recommendations, if any.

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<sup>4</sup> Refer to the Annex "C", for the Report on the Student Interns' Travel Information





## **7.2 Foreign Host Establishments or Organizations (FHEs/Os)**

- 7.2.1 Develop, in collaboration with the HEIs an Internship Plan for the student intern specifying among others the goals and objectives, student outcomes, knowledge, skills, and competencies that the student intern should acquire in each area of assignment and schedule of activities. The internship plan shall be part of the Internship Contract to be signed by the student interns, the HEI, and FHEs/Os;
- 7.2.2 Present and register the student intern at the nearest FSP within a week upon arrival in the Host Country. Registration of student interns must include the following information:
  - a. Name, Age, Contact Numbers, and Passport details;
  - b. Name and Address of School in the Philippines and the program enrolled in;
  - c. Date of arrival, tentative date of departure, and duration of internship in the host country;
  - d. Residential Address/Dormitory and Host Establishment with contact numbers;
  - e. Name and Contact Numbers of the competent coordinator/tutor of FHEs/Os and copy of OJT plan; and
  - f. A copy of the CHED Endorsement.
- 7.2.3 Provide Supervised Applied Learning Experience for student interns in accordance with the agreed Internship Plan, Internship Contract, and schedule of activities;
- 7.2.4 Assign a competent Intern Supervisor/Mentor responsible for the implementation of all phases of the Internship Plan;
- 7.2.5 Assist students who encounter problems during the internship period;
- 7.2.6 Provide evaluation/performance feedback/exit evaluation;
- 7.2.7 Assist students for departure upon completion of the training or premature termination;
- 7.2.8 Issue Certificate of Completion of Internship to the student interns after completion of the program;
- 7.2.9 Submit a written report within five (5) working days to the FSP after the completion of the authorized period of stay of the student interns, for information and/or notation. The report should contain among others the following:
  - a. Name of student interns who completed the SIAP;
  - b. Name of student interns who have not completed the SIAP and reason/s for non-completion, if any; and
  - c. Departure details.
- 7.2.10 Ensure that Section 10 provisions shall be covered under the Memorandum of Agreement (MOA) for the parties involved.

## **7.3 Student Interns**

- 7.3.1 Sign and comply with the provisions of the internship contract, including the rules and regulations of the CHED, the HEI, and FHE/O;





- 7.3.2 Undergo the required orientation internship program and/or disaster risk training management conducted by the HEI and FHE/O;
- 7.3.3 Keep a bi-monthly journal of internship/OJT/practicum experiences describing his/her internship activities, problem/s encountered, and reflections on the internship experience to be submitted on a monthly basis to the faculty member or any authorized Coordinator;
- 7.3.4 Complete the agreed duration of his/her internship;
- 7.3.5 Submit to the HEI the terminal report and other school requirements upon completion of the internship; and
- 7.3.6 Report to CHED through the concerned CHEDROs any complaints or grievances, copy furnished their HEIs.

#### **7.4 Parent/Legal Guardian or Spouse**

- 7.4.1 Co-sign the Internship Contract to manifest consent if student intern is a child, or support, if student intern is a spouse; and
- 7.4.2 Attend the pre-departure seminar or orientation together with the student intern.

#### **7.5 Commission on Higher Education (CHED)**

##### **7.5.1 CHED Regional Offices (CHEDROs)**

- a. Receive requests from HEIs;
- b. Review/evaluate the documentary requirements pre-screened by their respective HEI;
- c. Prepare endorsement of the list of student interns to the Executive Director through the OSDS;
- d. Ensure that all HEIs and their duly designated internship partners comply with the provisions of this CMO for the welfare and protection of student interns;
- e. Join in the conduct of the monitoring and evaluation; and
- f. Provide dedicated email or channel for student intern's report of any complaint or grievances.

##### **7.5.2 Office of Student Development and Services (OSDS)**

- a. Receives and evaluates requests of HEIs through CHEDRO's endorsement;
- b. Prepares evaluation report and recommendation to the Executive Director for the approval/signature of the CHED Chairman;
- c. Establishes and maintains linkages with government and non-government agencies and organizations and enter into agreements with them for the successful implementation of SIAP;
- d. Ensures that all HEIs and their duly designated internship partners comply with the provisions of this CMO for the welfare and protection of students;





- e. Prepares the endorsement of the list of student interns to the Bureau of Immigration (BI), copy furnished to the Department of Foreign Affairs; and
- f. Coordinates with the BI on whether the student interns are not included in the Bureau's Hold Departure List and Watchlist. Verification should be made at least three (3) days before the student's departure.

### 7.5.3 The CHED Chairman

Upon compliance, CHED Chairman will endorse the list of students with basic information to the BI, copy furnished the Department of Foreign Affairs – Office of the Undersecretary for Migrant Workers' Affairs (DFA-OUMWA).

### 7.5.4 International Affairs Service (IAS)

IAS seeks opportunities to broaden the implementation of SIAP by facilitating linkages and networking with other countries in coordination with the DFA and other government agencies.

### 7.5.5 Legal and Legislative Service (LLS)

LLS conducts investigations in coordination with concerned offices and submits reports on alleged violations committed by any of the parties to the Commission en Banc for appropriate action.

## Section 8. Application and Requirements to Participate in SIAP

### 8.1 HEI's Application to Participate in SIAP<sup>5</sup>

All HEIs, public or private, intending to participate in SIAP shall inform the Commission at least one (1) semester prior to the intended deployment of students. The documents must be submitted to the Commission, through the CHEDROs concerned, in the following order:<sup>6</sup>

- 8.1.1 Duly notarized letter of intent signed by the President/Head of the institution informing the Commission of its intention to participate in the SIAP;
- 8.1.2 Copies of the following duly certified by the Dean of the concerned program:
  - a. Government Recognition (GR)/Certificate of Program Compliance (COPC);
  - b. Valid Accreditation Certificate of at least Level II Accreditation status of the program awarded by local accrediting bodies; or at least Level 1 but with Level II Accreditation status in the allied programs of the same cluster of discipline;
  - c. Latest CHED approved/acknowledged curriculum;

<sup>5</sup> Refer to Annex "D", for Procedural Guidelines on HEI's Application to Participate in the SIAP

<sup>6</sup> Refer to Annex "E", for SIAP's Checklist of Requirements in the Evaluation for Participation





- d. Memorandum of Agreement (MOA) between HEI and FHE/O indicating their specific obligations/responsibilities. The provisions provided per Section 10 must be included in the MOA including a provision that the HEI will assume full responsibility over the students under the internship abroad program, among others;
- e. For State Universities and Colleges (SUCs), a copy of the Board Resolution or Excerpts of the Meeting indicating the Board of Regent's approval of the MOA entered into by and between concerned SUCs and FHEs/Os and list of students to be deployed for internship abroad program;
- f. Original affidavit of FHE/O with regard to its registration in the host country, either:
  - f.1 Duly notarized by the FSP (Philippine embassy/ Consulate/Honorary Consulate authorized to perform notarization service); or
  - f.2 If the affidavit is notarized by a local notary public in the host country, the same must be duly authenticated by the FSP (for non-Apostille countries) or apostilled by the Apostille authority in the country of destination (for Apostille countries).
- g. Proof of conduct of initial visit/inspection of HEIs' partner FHEs/Os such as report or certification and pictures;
- h. Internship Plan with sample Internship Contract; and
- i. Contingency Plan.

## 8.2 HEI's Application for CHED Endorsement to BI<sup>7</sup>

8.2.1 The following documents<sup>8</sup> must be submitted to the Commission, through the CHEDROs concerned, one (1) month prior to the schedule of departure, in the following order:

- a. Endorsement Letter from the concerned CHEDRO (original);
- b. Duly notarized Application Letter signed by the President/Head of the institution together with the list of students who will undergo the SIAP;
- c. Certified true copies of the following documents:
  - c.1 Round-trip e-ticket consistent with the duration of the internship abroad program;
  - c.2 Comprehensive Insurance Policy covering the whole duration of the internship period, including the day of departure, to the arrival of the student intern in the Philippines. The travel, and health and medical insurance shall contain the following coverages:
    - i. Hospitalization benefits or occurrence of symptoms for COVID and other similar health emergencies;
    - ii. Emergency evacuation expenses;

<sup>7</sup> Refer to Annex "F", for Procedural Guidelines on the HEI's Application for CHED Endorsement to BI

<sup>8</sup> Refer to Annex "G", for SIAP's Checklist of Requirements in the Evaluation for Issuance of CHED Endorsement to BI





- iii. Repatriation expenses; and
- iv. Travel expenses but not limited to rebooking fee, missed or cancelled flights, and/or additional cost of travel, if applicable.

In case of group insurance, the comprehensive insurance policy must be submitted together with the list of students covered. In case the list of students is an annex to the said comprehensive insurance policy, the said list must be duly certified by the Dean of the program.

- c.3 FHEs/Os Directory containing the list of departing student interns with the following information: name of dormitory/ hotel/place of stay and its address and contact number/s; and
- c.4 Proof of conduct of general orientation and pre-departure briefing for qualified student interns in the presence of their parents/legal guardians/spouse such as attendance and pictures.
- d. Individual SIAP Documentary Requirements of Student Intern:
  - d.1 Passport - bio page with signature (photocopy);
  - d.2 Appropriate Visa issued by the host country (photocopy);
  - d.3 COVID-19 Vaccination Certificate, if applicable;
  - d.4 Medical Certificate/s indicating that the student is physically, mentally, and emotionally fit as certified by the DOH accredited clinics or hospitals (original);
  - d.5 Transcript of Records (TOR) with Seal (original);
  - d.6 Certification signed by the school registrar that the student is currently enrolled in the internship/OJT/practicum subject and has completed at least 75% of professional units or 4<sup>th</sup> year or graduating student (original);
  - d.7 Duly notarized affidavit of consent from parents/legal guardians/spouse or co-sign the internship contract/ agreement (original); and
  - d.8 Other supporting documentary requirements of the accepting country of destination, if applicable.

### 8.3 Timelines

CHED evaluates the completeness and compliance of the documents submitted by HEI.

- 8.3.1 Only SIAP applications with complete requirements shall be processed by the concerned CHEDRO and forwarded to the OSDS:





8.3.2 The following timeline shall be observed:

OFFICE CONCERNED		WORKING DAY/S
CHEDROs	CHEDROs	5
CENTRAL OFFICEs	OSDS	5
	Executive Office (EO)	2
	Office of the Chairperson	3
Total		15

Upon compliance, CHED shall prepare the endorsement for BI clearance to be signed by the Chairman copy furnished to the DFA-OUMWA, and concerned CHEDRO. Only HEI authorized liaison personnel will be allowed to transact with CHED.

### Section 9. Fees and Charges

The HEIs may charge additional fees in consultation with students and their parents or legal guardians.

In no case shall there be any placement or recruitment and any other fees to be collected from the student and/or their parents/legal guardians other than those approved/prescribed fees duly noted by CHED.

Fees and Charges for this purpose are held in trust by the HEI to undertake specific activities for the development and implementation of the International Practicum Program such as monitoring, international linkage, and networking.

### Section 10. Memorandum of Agreement (MOA)<sup>9</sup> for the Parties Involved

The MOA shall be duly executed and notarized between HEI and FHE/O which shall clearly state and provide, among others the following:

10.1 Duration of the internship program should not be less than three (3) months but not more than twelve (12) months as dictated by program requirements, and the extension on the duration of the international internship is not allowed or prohibited.

In the case of the Medical program, the required international internship of less than 3 months may be allowed;

10.2 Roundtrip ticket of the student interns;

10.3 Monthly allowance based on prevailing living standards of the host country;

<sup>9</sup> Refer to Annex "H", for Sample of Memorandum of Agreement for SIAP





- 10.4 Compensatory overtime/excess allowance or other applicable schemes per existing law of the host country when performing internship duties on a holiday (for a maximum of four hours) in excess of the regular eight hours with due consideration to the health and safety of the interns;
- 10.5 Duty meals and uniform for the student intern;
- 10.6 Decent and habitable dormitories with the following features:
  - a. accessible to the workplace;
  - b. comfortable bedrooms that provide privacy for students;
  - c. separate dormitories for male and female student interns, if possible;
  - d. acceptable kitchen, laundry, receiving, dining, toilet, storage/cabinet facilities;
  - e. adequate supply of water and electricity;
  - f. must provide a locker that is secured or safety deposit box; and
  - g. extra charges in excess of the usage of basic utilities (e.g. electricity or water) must be stated in the training contract.
- 10.7 Death, accident, and dismemberment insurance coverage;
- 10.8 Emergency evacuation and repatriation expenses and cost in case of death or a free return ticket if the student intern was physically incapacitated;
- 10.9 Hospitalization benefits or occurrence of symptoms for COVID and other similar health emergencies; and
- 10.10 Travel expenses but not limited to rebooking fee, missed or cancelled flights, and/or additional cost of travel, if applicable.

#### **Section 11. Departure Protocol/Formalities**

In addition to primary travel documents, student interns shall present the following documents to the BI Officer:

- 11.1 CHED Endorsement to the BI; and
- 11.2 Round trip ticket consistent with the duration of the internship program.

#### **Section 12. Monitoring and Evaluation**

- 12.1 The monitoring and evaluation of the performance of the student interns shall be done jointly by the HEIs and the FHEs/Os, using standard procedures, instruments, and methodologies such as observations, monthly reports, and interviews or conferences with the concerned students;
- 12.2 At the end of the internship period, the FHEs/Os shall transmit to the HEI the following documents:
  - a. Certificate of Completion;
  - b. Duly accomplished evaluation sheet; and
  - c. Other pertinent reports, information, and/or documents that may be required.
- 12.3 The faculty member or any authorized Coordinator report will be the basis for giving the student's final grade by the HEI;





- 12.4 A student whose contract was terminated due to resignation or other cause shall be given a final grade based on school's grading system after considering the circumstances surrounding such termination;
- 12.5 CHED-OSDS together with the CHEDROs, and members of the TWG/Inter-Agency Committee on SIAP shall conduct random validation in case there are reports of irregularities regarding SIAP. All expenses to be incurred for this purpose shall be charged to the OSDS funds subject to the usual accounting and auditing rules and regulations; and
- 12.6 A monitoring tool shall be developed to ensure compliance of all parties concerned to the provisions of this CMO.

### **Section 13. Establishment of E-Portal**

The student interns or the FHEs/Os shall provide information/details required under the established E-Portal on the registration and exit clearance and necessary information from the host country. The E-Portal shall enable the student interns, HEIs and CHED to submit and transmit public documents electronically.

The Commission shall provide the DFA through the concerned Philippine Embassy abroad an access on the details of registration and exit clearance from the host country of student interns as CHED mechanism to monitor their arrival and departure from the host country in relation to their international internship, in congruence to the provisions of National Privacy Circular (NPC) No. 2020-03 dated 23 December 2020 the "Data Sharing Agreement".

### **Section 14. Offenses**

#### **14.1 Violations by the Higher Education Institutions**

Any HEI that shall be found to have committed the following violations of this CMO shall be meted with the appropriate sanctions stated in Section 15:

- 14.1.1 Allowing student interns to undertake SIAP without securing a valid endorsement from CHED to BI;
- 14.1.2 Submission of fake documents;
- 14.1.3 Committing of acts of trafficking in persons, illegal recruitment, or misrepresentation such as but not limited to: deployment of SIAP participants to foreign households as domestic workers, manpower pooling; enticing students to participate in the program by advertising such as a pathway to overseas employment and other acts similar or analogous to the foregoing;
- 14.1.4 Failure to monitor the welfare of student interns;
- 14.1.5 Allowing student interns to receive allowances lower than the prevailing living standards of the host country;
- 14.1.6 Making false statements /mis-statement of student records/documents to make it appear that the student is





qualified to undertake SIAP; such as presenting their graduates as undergraduate students undertaking internship/OJT/practicum;

- 14.1.7 Failure to conduct pre-departure orientation for student interns and parents/legal guardians/spouse;
- 14.1.8 Failure to submit the required reports/documents such as:
  - a. Internship Contract;
  - b. Copy of Notarized MOA with FHEs/Os; and
  - c. Annual Reports on SIAP;
- 14.1.9 Demanding from student interns internship fees or any other charges not included in CMO 03, s. 2012 and other similar CHED issuances;
- 14.1.10 Failure to submit the required Annual Report; and
- 14.1.11 Such other acts similar or analogous to the foregoing and activities classified as human trafficking under R.A. 9208 and such other similar issuances that is in violation of the provisions herein.

#### **14.2 Grounds for Blacklisting Foreign Host Establishments or Organizations (FHEs/Os)**

The following are the grounds for blacklisting of FHEs/Os:

- 14.2.1 Violation of any of the provisions of the MOA and this CMO;
- 14.2.2 Changing provisions of signed Internship Contract without the consent of the student interns and HEI;
- 14.2.3 Non-compliance with prescribed Internship Plan;
- 14.2.4 Giving student interns allowances lower than the prevailing living standards of the host country;
- 14.2.5 Withholding the allowances and internship/OJT/practicum reports of student interns without just cause;
- 14.2.6 Overcharging and making illegal deductions from student interns' allowances without just cause;
- 14.2.7 Placing student interns in prohibited internship venues;
- 14.2.8 Allowing Filipino student interns to go abroad without passing CHED;
- 14.2.9 Accepting workers in the guise of student interns; and
- 14.2.10 Such other acts similar or analogous to the foregoing and activities classified as human trafficking under R.A. 9208 and such other similar issuances that are in violation of the provisions herein.

#### **14.3 Violation of Student Interns**

- 14.3.1 Any act in violation of HEI's rules and regulations;
- 14.3.2 Any act in violation of FHEs/Os rules and regulations in accordance with the internship program;
- 14.3.3 Any act in violation of the laws of the host country; and
- 14.3.4 Extension of international internship beyond the allowable period of internship dictated by the program.





## Section 15. Sanctions

- 15.1 Any HEI found guilty of violating any of the provisions contained under Section 14 of this CMO may be subjected to sanctions by the Commission, upon the recommendation of the CHED Legal and Legislative Service, depending on the gravity of the violation taking into consideration the following:
  - 15.1.1 Number of students affected;
  - 15.1.2 Adverse consequences resulting from the violation;
  - 15.1.3 Damage to the reputation of the Philippine higher education; and
  - 15.1.4 Brazenness of the violation.
- 15.2 Any HEI found guilty of violating any of the provisions contained under Section 14 of this CMO may be subjected to the following sanctions:
  - 15.2.1 Written reprimand, with a warning that repeated or persistent violations of these regulations and guidelines, may result in the suspension or revocation of the HEI's participation in the SIAP;
  - 15.2.2 Suspension from participating in the SIAP for a period of time determined by the Commission en Banc upon the determination of a repeated violation of this CMO;
  - 15.2.3 Downgrading of Government Recognition to permit status, from COE to COD, from Autonomous to Deregulated, or downgrading of SUC Level status;
  - 15.2.4 Revocation of program/institutional recognition (COEs, and CODs, Autonomous, Deregulated, and SUC Level);
  - 15.2.5 Filing of the appropriate administrative and criminal case and/or prosecution of criminal action as appropriate; and
  - 15.2.6 Imposition of administrative fine of not less than P100,000.00 but not more than P2,000,000.00.
- 15.3 Any student intern found guilty of violating any of the provisions contained under Section 14 of this CMO may be subjected to sanctions in accordance with the concerned HEI's rules and regulations.

## Section 16. Investigation of Complaints

- 16.1 Upon receipt by CHEDROs/OSDS CHED Central Office of complaints or reports on alleged student exploitation and abovementioned violations, the same shall be immediately referred to the CHED Chairman through the Executive Director who shall order the Legal and Legislative Service and other concerned offices to conduct an investigation on complaints/reports for appropriate action, following prescribed procedures instituted by the same;
- 16.2 HEI and/or FHE/O while under investigation for alleged violations of this CMO may be suspended from participating in the SIAP by the CHED Chairman; and





16.3 CHED shall immediately furnish the IACAT and the concerned POEA/DMW Anti-Illegal Recruitment Unit, upon receipt of a copy of complaints on reports for appropriate action.

**Article VI  
REPEALING CLAUSE**

**Section 17.** All previous issuances contrary to this CMO including **CMO No. 22, s. 2013, Revised Policies, Standards and Guidelines (PSGs) on Student Internship Abroad Program (SIAP)** are hereby deemed, repealed and revoked.

**Article VII  
EFFECTIVITY**

**Section 18.** This CMO shall take effect fifteen (15) days after publication in the Official Gazette or in a newspaper of national circulation. This CMO shall be implemented beginning 1<sup>st</sup> semester of Academic Year (AY) 2023-2024.

This CMO shall be registered with the Office of the National Administrative Register at the University of the Philippines Law Center, UP Diliman, Quezon City.

Issued this 29<sup>th</sup> of August, 2023, Quezon City, Philippines.



For the Commission:

**SGD**

**J. PROSPERO E. DE VERA III, DPA**  
Chairman

**Enclosures:**

- Annex "A" - List of Bilateral Agreements on Education Between the Philippines and Other Countries
- Annex "B" - Guide on Internship Plan
- Annex "C" - Report on the Student Interns' Travel Information
- Annex "D" - Procedural Guidelines for HEI's Application to Participate in the SIAP
- Annex "E" - SIAP's Checklist of Requirements in the Evaluation for Participation
- Annex "F" - Procedural Guidelines on the HEI's Application for CHED Endorsement to BI
- Annex "G" - SIAP's Checklist of Requirements in the Evaluation for Issuance of CHED Endorsement
- Annex "H" - Sample of Memorandum of Agreement for SIAP





**LIST OF BILATERAL AGREEMENTS ON EDUCATION  
BETWEEN THE PHILIPPINES AND OTHER COUNTRIES**  
as of December 2022

NO.	COUNTRY	AGREEMENTS	OVERVIEW	PROGRAMS OF INTEREST	DATE SIGNED	VALIDITY PERIOD
1	AUSTRALIA	MEMORANDUM OF UNDERSTANDING BETWEEN ON HIGHER EDUCATION AND RESEARCH BETWEEN THE COMMISSION ON HIGHER EDUCATION AND THE AUSTRALIAN TECHNOLOGY NETWORK (ATN)	Cooperation through CHED's scholarship program for training of staff To create and support special pathways leading to PhD programs for students sponsored by CHED Cooperation through establishment of potential split site dual degree programs in the Philippines and Australia Participation in seminars and academic meetings Exchange of materials, information and training resources as jointly agreed Joint research activities for professional development and training, and joint promotion activities at relevant CHED events to promote the relationship between CHED and ATN	Generic	09/23/2020	5 years unless terminated by prior written notice
2		MEMORANDUM OF COOPERATION ON HIGHER EDUCATION AND RESEARCH BETWEEN THE COMMISSION ON HIGHER EDUCATION AND THE UNIVERSITY OF ADELAIDE	Under the proposed agreement, the CHED and the University of Adelaide will collaborate on the following priority areas: Cooperation through CHED's scholarship program for training of staff create and support pathways leading to PhD programs for students Cooperation through establishment potential split site dual degree programs Participation in seminars and academic meetings Exchange of materials, information and training resources as jointly agreed, and joint research activities for professional development and training	Generic	12/11/2010	5 years unless terminated by prior written notice
3	BAHRAIN	MEMORANDUM OF AGREEMENT BETWEEN THE GOVERNMENT OF THE REPUBLIC OF THE PHILIPPINES AND THE GOVERNMENT OF THE KINGDOM OF BAHRAIN ON HEALTH SERVICES COOPERATION	*To promote ethical framework under this agreement that takes into consideration the socio-economic impact of migration of the human resources of health *To develop their qualifications, training, education and expertise *To develop human resources for health that can also serve as educators	Health Sciences	04/04/2007	terminated at any time by either party upon six (6) months written notice to the other party
4	BANGLADESH	CULTURAL AGREEMENT BETWEEN THE GOVERNMENT OF THE REPUBLIC OF THE PHILIPPINES AND THE GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH	*To promote cultural collaboration between the two countries on the basis of mutual respect for their sovereignty and in conformity with the laws and regulations in force in each country *To promote and develop cultural relations between the two countries and peoples and developing mutual cooperation in the fields of art, education and culture.	Generic	06/06/1980	5 years automatically renewed for a similar period
5	BOLIVIA	MEMORANDUM OF AGREEMENT BETWEEN THE GOVERNMENT OF THE REPUBLIC OF PHILIPPINES & THE GOVERNMENT OF REPUBLIC OF BOLIVIA	*To promote academic networking & exchanges and reciprocal access between basic educational institutions, higher of learning, research and development, teaching and training institutions, library archives & similar establishments *To promote reciprocal study visits, scholarships, study and research professorships and exchanged *To facilitate to the exchanges of materials for general information, educational methodology, statistics & literature *To encourage the establishment of professional chairs in such of fields of study and in learning institutions as may be acceptable to the participating institutions	Generic	01/01/2002	remain in force unless terminated by either party
6	BRUNEI	MEMORANDUM OF UNDERSTANDING OF ACADEMIC COOPERATION IN HIGHER EDUCATION BETWEEN THE GOVERNMENT OF THE REPUBLIC OF THE PHILIPPINES AND THE GOVERNMENT OF HIS MAJESTY THE SULTAN & YANG DI-PERTUAN OF BRUNEI DARUSSALAM	*Cooperation in higher education & training & the promotion of faculty, student & staff exchanges in the areas IT, Mathematics Science & other disciplines as may be accepted by the parties *Exchange of information & education of training systems, curriculum & research development in higher education *development of specific higher education programs and projects between appropriate authorities specifically among COEs of their counterpart	IT, Mathematics, Science	03/07/2005	5 years automatically renewed for a similar period





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7	CANADA	MEMORANDUM OF UNDERSTANDING BETWEEN THE COMMISSION ON HIGHER EDUCATION OF THE REPUBLIC OF THE PHILIPPINES AND THE GOVERNMENT OF THE PROVINCE OF BRITISH COLUMBIA, CANADA	*To promote and participate in cooperation between their constituencies in matters of HE, training, planning and policy making, and other matters of human resource development and enhanced quality of life.	Generic	11/23/1997	upon signing unless amended by mutual agreement or terminated by either party within 90 days notice
8	CANADA	MEMORANDUM OF UNDERSTANDING ON ACADEMIC AND CULTURAL COOPERATION BETWEEN THE DEPARTMENT OF EDUCATION & CULTURE OF NOVA SCOTIA CANADA & CHED PHILIPPINES	*Cooperation in education, training and culture including the development of institutional links at diploma, under graduate and post-graduate levels. *Technical cooperation in areas yet to be identified and including science and technology. *Encourage common training and education programs in arts and in particular performing arts in music, theater and fine arts, to undertake formal exchanges of artists and performing artists. *A mutual recognition and comparability of credentials including sharing information on nationally set examination. *Cooperation in developing specific information and training programs and projects between appropriate authorities/institutions.	Technical cooperation in: S&T, Engineering, IT, Teacher Education, Arts and culture, Fine Arts, Music and Performing Arts	06/24/1997	upon signing
9		MEMORANDUM OF UNDERSTANDING ON THE RECIPROCAL OFFER OF SCHOLARSHIPS BETWEEN the GOVERNMENT OF THE REPUBLIC OF THE PHILIPPINES AND THE GOVERNMENT OF CANADA.	*To provide an opportunity for citizens of high academic standing from each of the Republic of the Philippines and Canada to undertake graduate studies, post-graduate studies or post doctoral studies at a participating post secondary institution in each country. *To provide an opportunity for applicants to undertake studies in a variety of fields including the humanities and social sciences.	Generic	02/24/1968 2022	upon signing
10		MEMORANDUM OF UNDERSTANDING ON COOPERATION IN HIGHER EDUCATION BETWEEN THE COMMISSION ON HIGHER EDUCATION OF THE REPUBLIC OF THE PHILIPPINES AND THE DEPARTMENT OF EDUCATION OF NEWFOUNDLAND AND LABRADOR	*Cooperation in higher education. *Review of the framework on comparability of HE degrees. *Technical cooperation on method of QA. *Sharing of information on education assessment and testing concepts. *Cooperation in developing degree programs and HE projects. *Cooperation in the application of educational technologies. *Interaction between instrumentalities and officials responsible for HE and between constituent degree granting institutions.	Technical cooperation in: S&T, Engineering, IT, Teacher Education, Arts and culture, Fine Arts, Music and Performing Arts	11/29/1997	upon signing, until terminated by 6 months prior notice
11		MEMORANDUM OF UNDERSTANDING ON COOPERATION IN MARITIME EDUCATION AND THE ENVIRONMENTAL & MARINE SCIENCES BETWEEN THE CHED OF RP AND THE DEPARTMENT OF EDUCATION AND CULTURE OF THE GOVERNMENT OF NOVA SCOTIA (CANADA)	*To provide an opportunity for citizens undertake graduate studies, post-graduate studies or post doctoral studies at a participating post secondary institution in each country. *To provide an opportunity for applicants to undertake studies in a variety of fields including the environmental and marine sciences.	Environmental Science, Marine Science	11/29/1997	upon signing, termination on six months prior written notice
12		MEMORANDUM OF UNDERSTANDING BETWEEN THE COMMISSION ON HIGHER EDUCATION OF THE REPUBLIC OF THE PHILIPPINES AND THE MINISTRY OF ADVANCED EDUCATION OF THE PROVINCE OF SASKATCHEWAN OF CANADA ON COOPERATION IN HIGHER EDUCATION	*To provide the framework within which the Participants will approve specific programs of academic cooperation in areas such as information exchange, education exchange and research collaboration. *to carry out the following cooperation activities: university officials, faculty members and staff as well as students exchange, cooperate in the training, professional development, and capacity building of faculty experts, administration personnel, and academic personnel of their higher education institutions, stimulate and strengthen information sharing, encourage post-secondary institutions to explore potential credit transfer instruments, support research collaboration opportunities, facilitate cooperation in science and technology, research and innovation, promote participation in educational congresses, conferences, workshops, symposiums, training courses, and exhibits, and other cooperation activities they may jointly decide upon.	Generic	02/03/2022	will remain valid for a period of five (5) years. It will be automatically renewed for another period of five (5) years.





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NO.	COUNTRY	AGREEMENTS	OVERVIEW	PROGRAMS OF INTEREST	DATE SIGNED	VALIDITY PERIOD
13		MEMORANDUM OF UNDERSTANDING ON ACADEMIC COLLABORATION BETWEEN THE COMMISSION ON HIGHER EDUCATION, PHILIPPINES AND YORK UNIVERSITY, CANADA	<p>*to develop collaborative academic cooperation activities in areas of mutual academic interest</p> <p>*to promote collaborative activities that may include the following areas: exchange of undergraduate and/or graduate students on a reciprocal and balanced basis; mobility of faculty members and researchers; Cooperative research and joint project development for external funding support; Development and/or delivery of courses including online courses; Joint teaching or supervision of graduate students (co-tutelle); Joint seminars, conferences, and academic meetings; Exchange of scientific and information materials; Development of experiential education abroad programs including short term summer abroad and field study programs, internships and practica</p>	Generic	03/31/2022	will remain in force for a period of five years. After the initial five-year period, the Parties will review and evaluate the Agreement and determine whether to renew the Agreement and stipulate in writing the terms upon which this Agreement may be renewed.
14	CANADA	JOINT STATEMENT ON HIGHER EDUCATION COOPERATION BETWEEN COMMISSION ON HIGHER EDUCATION AND RYERSON UNIVERSITY	<p>*to promote the development of institutional linkages, and dialogue on higher education cooperation between the Republic of the Philippines and Canada by facilitating the following areas: Exchanges, cooperation and sharing of expertise, best practices and information about the Philippine and Canadian higher education systems, quality assurance, qualifications and higher education programs especially on innovation, science and technology; Exchange of undergraduate and/or graduate students on a reciprocal and balanced basis; Mobility of faculty members and researchers; Cooperative research and joint project development for external funding support; Development and/or delivery of courses including online courses; Joint teaching or supervision of graduate students (co-tutelle); Joint seminars, conferences and academic meetings; Exchange of scientific and information materials that are of mutual interest</p>	Generic	03/30/2022	not specified
15		JOINT STATEMENT ON HIGHER EDUCATION COOPERATION BETWEEN COMMISSION ON HIGHER EDUCATION AND UNIVERSITIES CANADA	<p>*to promote the development of institutional linkages and dialogue on higher education cooperation between the Republic of the Philippines and Canada</p>	Increasing two-way student mobility between Canada and the Philippines; Collaboration on Indigenous Peoples' education and exchanges; of research cooperation aligned with the United Nations' Sustainable Development Goals; Promotion of cultural and academic collaboration; and Professional development of the Philippines' higher education faculty and staff	03/29/2022	not specified
16		JOINT STATEMENT ON HIGHER EDUCATION COOPERATION BETWEEN COMMISSION ON HIGHER EDUCATION AND COLLEGES AND INSTITUTES CANADA	<p>*to promote the development of institutional linkages and dialogue on higher education cooperation between the Republic of the Philippines and Canada</p>	Micro-credentials; Applied research; Student mobility programs; Prior Learning Assessment Tool; and Inclusion of in-demand skills in the curriculum	03/29/2022	not specified
17	CHINA	AGREEMENT ON MUTUAL RECOGNITION OF ACADEMIC DEGREES IN HIGHER EDUCATION BETWEEN THE GOVERNMENT OF THE REPUBLIC OF THE PHILIPPINES AND THE GOVERNMENT OF THE PEOPLE'S REPUBLIC OF CHINA	<p>*Facilitate mutual recognition of academic credentials of students in the Philippines and China</p>	Generic	10/19/2009	termination of MRA will take effect 6 months upon written notice
18		MEMORANDUM OF AGREEMENT BETWEEN THE CHED RP AND THE NATIONAL OFFICE FOR TEACHING CHINESE AS A FOREIGN LANGUAGE OF THE PEOPLE'S REPUBLIC OF CHINA	<p>*To strengthen and develop the training of qualified teachers teaching Chinese language in various HEIs in the PHL and to enhance the cooperation and exchanges between the two countries on Chinese language teaching</p>	Language teaching	03/12/2003	three years from the date of signing unless terminated in a 6 month written notice
19		MEMORANDUM OF UNDERSTANDING BETWEEN BEIJING LANGUAGE AND CULTURE UNIVERSITY AND CHED, PHILIPPINES (CHINA)	<p>*development of friendly cooperation and exchange on the basis of mutual benefit, respect and equity; *sharing of information on educational development teaching methodologies and research; *making available books, academic periodicals</p>	Language teaching	10/12/2001	no restriction in the agreement





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NO.	COUNTRY	AGREEMENTS	OVERVIEW	PROGRAMS OF INTEREST	DATE SIGNED	VALIDITY PERIOD
20		MEMORANDUM OF UNDERSTANDING BETWEEN THE MINISTRY OF EDUCATION THE PEOPLE'S REPUBLIC OF CHINA AND THE CHED RP ON COOPERATION IN THE FIELD OF EDUCATION (non-ratified)	*To promote cooperation in education and for the advancement of knowledge and intellectual development for the mutual benefit of both parties	Language teaching, IT, Computer Science, Mathematics, Sciences	09/13/2007	one month after signing for three years, automatic extension every 3 years except if terminated with 5 months prior notice
21		MEMORANDUM OF UNDERSTANDING ON ESTABLISHING THE ASEAN-CHINA CENTRE BETWEEN THE GOVERNMENTS OF THE MEMBER STATES OF THE ASSOCIATION OF SOUTHEAST ASIAN NATIONS AND THE GOVERNMENT OF THE PEOPLE'S REPUBLIC OF CHINA	*Support the implementation of the Framework Agreement and various agreements on trade in goods, services, dispute settlement, investment and other agreements relating to economic cooperation signed under the umbrella of the Framework Agreement	Generic	10/25/2009	withdrawal through written notice
22		MEMORANDUM OF UNDERSTANDING BETWEEN THE COMMISSION ON HIGHER EDUCATION OF THE REPUBLIC OF THE PHILIPPINES AND THE MINISTRY OF EDUCATION OF THE PEOPLE'S REPUBLIC OF CHINA ON COOPERATION IN THE FIELD OF HIGHER EDUCATION		Generic	08/30/2018	six (6) months prior written notice
23	COSTA RICA	MEMORANDUM OF UNDERSTANDING ON THE ESTABLISHMENT OF A BILATERAL CONSULTATION MECHANISM BETWEEN THE REPUBLIC OF THE PHILIPPINES AND THE REPUBLIC OF COSTA RICA	*Consultations of the relationship in the political, economic, commercial, investment, tourism, financial, industrial, scientific, cultural, educational, social, sport, technical and technological fields. *Exchange views on bilateral and international affairs of mutual interest	Generic	05/24/2004	terminated at any time by either party upon six (6) months written notice to the other party
24	CUBA	AGREEMENT BETWEEN THE GOVERNMENT OF THE REPUBLIC OF THE PHILIPPINES & THE GOVERNMENT OF THE REPUBLIC OF CUBA ON CULTURAL AND EDUCATIONAL COOPERATION	*Encourage cooperation on the basis of reciprocity in accordance with their respective legislation	Generic	09/03/2001	upon signing, terminated within 6 months of prior notice
25		MEMORANDUM OF UNDERSTANDING ON CONSULTATIONS AND COOPERATION BETWEEN THE DEPARTMENT OF FOREIGN AFFAIRS OF THE REPUBLIC OF THE PHILIPPINES AND THE MINISTRY OF FOREIGN AFFAIRS OF THE REPUBLIC OF CUBA	*To facilitate consultations and cooperation between the two countries in all fields of mutual concern and interest, particularly in the political, economic, trade, investment, financial, industrial, cultural, educational, social, sport, scientific and technical fields. *To promote the aforesaid objectives and to ensure the proper coordination and implementation of its decisions and/or recommendations	Generic	04/10/2000	terminated at any time by either party upon six (6) months written notice to the other party
26	CZECH REPUBLIC	AGREEMENT BETWEEN THE GOVERNMENT OF THE REPUBLIC OF THE PHIL AND THE GOVERNMENT OF THE CZECH REPUBLIC ON COOPERATION IN THE FIELDS OF CULTURE, EDUCATION, SCIENCE AND SPORTS	*To promote cooperation in the fields of education and science *To promote cooperation in the field of culture *To promote cooperation in the field of sports	Generic	07/26/2013	indefinite, may be terminated through formal writing
27	DENMARK	MEMORANDUM OF UNDERSTANDING BETWEEN THE GOVERNMENT OF THE REPUBLIC OF THE PHILIPPINES AND THE KINGDOM OF DENMARK ON THE ESTABLISHMENT OF A MECHANISM FOR BILATERAL CONSULTATIONS	*To inform each other on major political and security developments in each country. *Encourage and promote dialogue between their governments and officials across sectors through visits *To promote economic cooperation and tourism *To promote cooperation in the socio-cultural, educational and scientific and technological fields *To cooperate on consular matters, immigration, law enforcement and judicial matters *Other issues of mutual interest such as: ASEAN-EU meetings, Asia-Europe Meeting, UN, international peace and security promotion, human rights, fundamental freedoms, rule of law, poverty alleviation and achievement of Sustainable Development Goals	Generic	04/04/2017	5 years and extended for the same period unless one Party officially notified the other of its desire to terminate six (6) months prior to date of expiry





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28	EGYPT	MEMORANDUM OF AGREEMENT BETWEEN AINSHAMS UNIVERSITY, CAIRO EGYPT & CHED PHILIPPINES	*Exchange of scientific and teaching experience, exchanging views on joint research projects *Exchange of young staff members or specialist	Generic	#####	2 years, auto renew for the same period, unless terminated with 6 months prior notice
29	ESTONIA	AGREEMENT BETWEEN THE GOVERNMENT OF THE REPUBLIC OF THE PHILIPPINES & THE GOVERNMENT OF THE REPUBLIC OF ESTONIA ON CULTURAL EDUCATION & CO-OPERATION	*To foster educational cooperation promote academic networking & exchanges reciprocal access to educational institutions *To promote reciprocal study visits, scholarships, study research professorships & exchanges *To encourage the exchange of periodicals & materials on general information, educational methodology, statistics & educational literature *To establish the comparability of qualifications giving access to higher education *To encourage the establishment of professorial chairs in education institutions as may be accepted to the participating institutions *To encourage reciprocal participation in educational conferences, symposia & seminars in each other countries.	Generic	06/21/2005	5 years automatically renewed for a similar period
30	FRANCE	MEMORANDUM OF UNDERSTANDING ON FRANCE-PHIL COOPERATION IN THE AREA OF HIGHER EDUCATION AND RESEARCH	*Promote vocational training programs og HE *Promote academic mobility *Promote the recognition of degrees and diplomas between the two countries *Facilitate development of university partnerships *Intensify implementation of joint international thesis supervision *Strengthen exchanges of information and cooperation on the quality of higher education	Climate Change studies, natural and volcanic hazards, Agricultural research, Biotechnology, Health Sciences, Energy studies, ICT, Humanities, Social Sciences, Political Science, Public Administration	02/26/2015	not specified
31	HUNGARY	EDUCATIONAL AND SCIENTIFIC EXCHANGE PROGRAMME BETWEEN THE CHED OF THE RP AND THE MINISTRY OF HUMAN CAPACITIES OF HUNGARY FOR THE YEARS 2018, 2019 AND 2017	*Promote education and student mobility *Increase quality of human resources by encouraging outstanding students to undertake short-term or full-term studies or conduct research *To provide support to students who are citizens of both countries pursuing Bachelor, Master, Doctorate, or Post-doctoral education	Agriculture and sustainable development, medicine, water management engineering and hydrology, architecture and protection of cultural heritage, natural sciences and environmental studies	11/04/2015	Until December 31, 2017, may be terminated by either parties through writing and diplomatic channels and shall expire six (6) months from receipt of notification
32	HUNGARY	EDUCATIONAL AND SCIENTIFIC EXCHANGE PROGRAMME BETWEEN THE CHED OF THE RP AND THE MINISTRY OF HUMAN CAPACITIES OF HUNGARY FOR THE YEARS 2018, 2019, 2020	*Promote education and student mobility *Increase quality of human resources by encouraging outstanding students to undertake short-term or full-term studies or conduct research *To provide support to students who are citizens of both countries pursuing Bachelor, Master, Doctorate, or Post-doctoral education	Agriculture and sustainable development, medicine, water management engineering and hydrology, architecture and protection of cultural heritage, natural sciences and environmental studies	09/22/2017	Until December 31, 2020, may be terminated by either parties through writing and diplomatic channels and shall expire six (6) months from receipt of notification
33		MEMORANDUM OF UNDERSTANDING BETWEEN THE COMMISSION ON HIGHER EDUCATION PH AND THE MINISTRY OF FOREIGN AFFAIRS AND TRADE OF HUNGARY ON COOPERATION WITHIN THE FRAMEWORKS OF THE STIPENDIUM HUNGARICUM PROGRAMME FOR THE YEARS 2021-2023	*Promote education and student mobility *Increase quality of human resources by encouraging outstanding students to undertake short-term or full-term studies or conduct research *To provide support to students who are citizens of both countries pursuing Bachelor, Master, Doctorate, or Post-doctoral education	Agriculture and sustainable development, medicine, water management engineering and hydrology, architecture and protection of cultural heritage, natural sciences and environmental studies	10/15/2020	The present MOU will come into effect on 1 January 2021 and will remain in effect until 31 December 2023
34	INDONESIA	MEMORANDUM OF UNDERSTANDING BETWEEN THE COMMISSION ON HIGHER EDUCATION OF THE PHILIPPINES AND THE MINISTRY OF EDUCATION AND CULTURE OF THE REPUBLIC OF INDONESIA ON HIGHER EDUCATION COOPERATION	*To promote mutual cooperation in higher education research and training for the mutual benefit of the Participants *Facilitate exchange of faculty experts, administration personnel, academic personnel, and students *Support exchange of training programs of recognized educational institutions *Facilitate exchange of literature and other related publications *Study the possibility of credit transfers between recognized institutions of both Participants	Generic	05/23/2014	5 years automatically renewed for a similar period
35	IRAN	CULTURAL SCIENTIFIC AND EDUCATIONAL EXCHANGE PROGRAMME BETWEEN THE GOVERNMENT OF THE REPUBLIC OF THE PHILIPPINES AND THE GOVERNMENT OF THE ISLAMIC REPUBLIC OF IRAN	*Develop and evaluate joint projects for the purpose of sharing of information, experience and training in the renovation or preservation of historical monuments and for the preservation and dissemination of oral artistic traditions	Generic	04/15/2008	3 years automatic renewal for successive period of 3 years





**LIST OF BILATERAL AGREEMENTS ON EDUCATION  
BETWEEN THE PHILIPPINES AND OTHER COUNTRIES**  
as of December 2022

NO.	COUNTRY	AGREEMENTS	OVERVIEW	PROGRAMS OF INTEREST	DATE SIGNED	VALIDITY PERIOD
36	IRAQ	EXECUTIVE PROGRAM ON EDUCATIONAL CULTURAL & SCIENTIFIC COOPERATION BETWEEN THE GOVERNMENT OF THE REPUBLIC OF THE PHILIPPINES & THE GOVERNMENT OF THE REPUBLIC OF IRAQ FOR THE YEARS 1999-2001	*To encourage direct cooperation between the Education and Science & Technology Department of both countries, which should be the avenue for cooperation between educational and scientific research. *Encourage the exchange of training areas of education and science and technologies as well as the exchange of scholarships for postgraduate study in these areas.	Generic	12/01/1998	3 years automatic renewal for successive period of 3 years
37	ISRAEL	CULTURAL EDUCATIONAL AND ACADEMIC AGREEMENT BETWEEN THE GOVERNMENT OF THE REPUBLIC OF THE PHILIPPINES AND THE GOVERNMENT OF THE STATE OF ISRAEL	*Promote and develop cultural, educational and academic, scientific research co-operation. *Encourage the exchange of representatives of universities, institutions and organizations in the fields of culture, education and academic and scientific research. *Provide scholarships for study & research and exchanges even in other ways. *Encourage other agreements which further the purpose of this agreement.	Generic	04/24/1989	5 years automatic renewal for 1 year
38	JAPAN	MEMORANDUM OF UNDERSTANDING BETWEEN THE COMMISSION ON HIGHER EDUCATION AND JAPAN INTERNATIONAL CORPORATION OF WELFARE SERVICES - JICWELLS (under the PUJPA)	*Ensure the provision of information concerning the referral and acceptance of Filipino candidates entering training facilities for Kaigofukushiro.	Generic	05/05/2009	3 years automatically renewed for a similar period
39		MEMORANDUM OF COOPERATION BETWEEN THE COMMISSION ON HIGHER EDUCATION OF THE PHILIPPINES, THE BUREAU OF IMMIGRATION, THE PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION AND THE EMBASSY OF JAPAN IN THE PHILIPPINES ON THE JAPAN EXCHANGE AND TEACHING PROGRAMME	*Ensure the provision of information concerning the referral and acceptance of Filipino candidates participating in the Japan Exchange and Teaching Programme.	Generic	10/30/2019 <i>June 2020 (all signatories)</i>	withdrawal through written notice
40	KOREA	MEMORANDUM OF UNDERSTANDING FOR ACADEMIC COLLABORATION BETWEEN COMMISSION ON HIGHER EDUCATION REPUBLIC OF THE PHILIPPINES AND INHA UNIVERSITY INCHEON, REPUBLIC OF KOREA	*Developing of faculty members and students, internship placement, and cooperation between both parties. *Sponsoring cooperative seminars, workshops and other academic meetings on matters of mutual interest with understanding that financial arrangements will be made on an ad hoc basis. *Promotion of collaborative research. *Sharing and dissemination of academic works.	Generic	April 26, 2007	5 years automatic renewal for 1 year
41	KOREA	MOU BETWEEN THE COMMISSION ON HIGHER EDUCATION (CHED) OF THE REPUBLIC OF THE PHILIPPINES AND THE INSTITUTE FOR INFORMATION & COMMUNICATIONS TECHNOLOGY PROMOTION (IITP) OF THE REPUBLIC OF KOREA ON COOPERATION IN INFORMATION AND COMMUNICATIONS TECHNOLOGY HUMAN RESOURCE DEVELOPMENT	1. Promotion of ICT Competency standards, including TO-PCIT as one of the indicator examinations of standard. 2. Keeping an open line of communication to discuss matters in relation to the development of ICT manpower. 3. Collaboration on technical exchange and/or staff exchange. 4. Identification and exploration of further activities of mutual interest in the development of occupational standards and assessment system.	Information and Communications Technology, Human Resource Development	11/02/2017	3 years, automatic renewal for successive periods of 3 years each unless earlier terminated by 60 days' prior written notice
42		MEMORANDUM OF UNDERSTANDING ON COOPERATION IN THE FIELD OF EDUCATION BETWEEN DUPED, CHED, TESDA OF THE REPUBLIC OF THE PHILIPPINES AND THE MINISTRY OF EDUCATION OF THE REPUBLIC OF KOREA	The proposed agreement is between the three (3) education agencies of the Philippines and the Ministry of Education of the Republic of Korea – each sector identifying specific areas of cooperation of its interest. The MOU desires to strengthen and develop friendly relations between the Republic of the Philippines and the Republic of Korea in the field of higher education, specifically in the areas of:	Generic	11/25/2015	5 years, automatic renewal for successive periods of 5 years each unless terminated by 3 months' prior written notice





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NO.	COUNTRY	AGREEMENTS	OVERVIEW	PROGRAMS OF INTEREST	DATE SIGNED	VALIDITY PERIOD
43	KUWAIT	CULTURAL AGREEMENT BETWEEN THE GOVERNMENT OF THE STATE OF KUWAIT AND THE GOVERNMENT OF THE REPUBLIC OF THE PHILIPPINES	<p>*Encourage an interchange between the two countries of experts, university professors, researchers, students, artists and other person who are dedicated to cultural, educational or research activities</p> <p>*Encourage the expansion of cooperation between cultural institutions &amp; other educational &amp; research activities</p> <p>*Will permit in their countries the entry of national of the other scholarship programs &amp; other facilities for study and research</p> <p>*Encourage the introduction and application of each others language, literature, history &amp; culture in their universities &amp; other educational research institutions</p>	Generic	09/14/1997	5 years automatic renewal for successive period of 5 years
44	LAOS	MEMORANDUM OF UNDERSTANDING ON ACADEMIC COOPERATION IN HIGHER EDUCATION BETWEEN THE COMMISSION ON HIGHER EDUCATION OF THE REPUBLIC OF THE PHILIPPINES AND THE MINISTRY OF EDUCATION AND SPORTS OF THE LAO PEOPLE'S DEMOCRATIC REPUBLIC	<p>1. Promotion of academic networking and exchanges as well as reciprocal access to institutions of higher education, research and development facilities, training centers, libraries and other similar institutions.</p> <p>2. Exchange of faculty, researchers, academic personnel, and students.</p> <p>3. Exchange of visits of public officials and executives of higher education institutions for benchmarking and sharing of information relating to policies in higher education.</p> <p>4. Encourage joint efforts in language training, which may include training of language teachers and organizing relevant conferences in the field of education, research, and language training.</p>	Generic	07/13/2017	5 years automatic renewal for successive period of 5 years, unless terminated by prior written notice
45	MEXICO	MEMORANDUM OF UNDERSTANDING ON ACADEMIC COOPERATION BETWEEN THE MINISTRY OF FOREIGN AFFAIRS OF MEXICO AND THE DEPARTMENT OF FOREIGN AFFAIRS OF THE PHILIPPINES	*Promote cooperation in HE and professional training, including the development of institutional treaties at the undergraduate and postgraduate levels	Generic	06/18/1995	
46	NETHERLANDS	MEMORANDUM OF UNDERSTANDING ON COOPERATION IN HIGHER EDUCATION BETWEEN THE COMMISSION ON HIGHER EDUCATION AND THE NETHERLANDS ORGANIZATION FOR INTERNATIONAL COOPERATION IN HIGHER EDUCATION AND RESEARCH	<p>• Facilitate and encourage international cooperation in higher education between University of San Carlos and higher Education institutions in the Netherlands which may involve universities, schools of higher professional education and institutions on international education in the Netherlands. The cooperation shall be implemented within the framework of the Netherlands Joint Financing Programme for Cooperation in Higher Education (the MHO programme, financed by the Netherlands Ministry of Foreign Affairs) and may include inter alia:</p> <ul style="list-style-type: none"> <li>a. the facilitation of direct academic contacts and the exchange of information</li> <li>b. the exchange of visits and study tours</li> <li>c. the organization of symposia and meetings on subject of interest</li> <li>d. the facilitation of exchange of staff, students and materials between Netherlands institutes for higher education and the University of San Carlos in the Philippines</li> </ul> <p>• Encourage and promote the international cooperation and international exchange of people and ideas in the field of higher education and scientific research and practical knowledge</p> <p>• Facilitate free exchange of persons and equipment within the framework of the MHO financed projects</p>		07/19/1997	effective unless terminated by prior written notice
47	NEW ZEALAND	MEMORANDUM OF COOPERATION BETWEEN THE NEW ZEALAND QUALIFICATIONS AUTHORITY (NZQA) AND THE PHILIPPINE'S COMMISSION ON HIGHER EDUCATION (CHED) ON THE COMPARATIVE ANALYSIS OF NEW ZEALAND AND THE PHILIPPINE'S BACHELOR'S DEGREES	<p>1. exchange information about the New Zealand and Philippine education and qualification systems, including the roles and responsibilities of NZQA and CHED academic programme approval and quality assurance</p> <p>2. encourage technical cooperation that will be of mutual benefit to the Participants</p> <p>3. compare the levels of the Philippine National Qualifications Framework (PNQF) and the New Zealand Qualifications Framework (NZQF) beginning with a pilot project on the bachelor's degree level; and</p> <p>4. exchange information as appropriate to support our mutual interest in international student welfare and safety</p>	Referencing of Bachelor's degrees	11/14/2017	5 years automatic renewal for successive period of 5 years, unless terminated by 3 months prior written notice





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as of December 2022

NO.	COUNTRY	AGREEMENTS	OVERVIEW	PROGRAMS OF INTEREST	DATE SIGNED	VALIDITY PERIOD
48	NIGERIA	AGREEMENT ON CULTURAL AND EDUCATIONAL CO-OPERATION BETWEEN THE GOVERNMENT OF THE FEDERAL REPUBLIC OF NIGERIA AND THE REPUBLIC OF THE PHILIPPINES	*Exchange of visits, study and lecture tours of university professors, technicians, teachers, experts & specific research workers *Exchange and award scholarships to students and graduates to study at their universities, higher institutions *Encourage self-sponsored students to study in each country *Make available to each other the educational statistics and information	Generic	09/25/1990	5 years automatic renewal for successive period of 5 years
49	PALAU	MEMORANDUM OF AGREEMENT ON ACADEMIC COOPERATION BETWEEN THE COMMISSION ON HIGHER EDUCATION OF THE PHILIPPINES AND PALAU COMMUNITY COLLEGE (not ratified)	*Promote cooperation in HE and professional training, including the development of institutional linkages at the undergraduate and postgraduate levels	Engineering, Teacher Education, Aquaculture, Marine Sciences and Fisheries	April 2, 2008	5 years automatically renewed for a similar period unless terminated by a 6-month prior written notice
50	PALAU	MEMORANDUM OF UNDERSTANDING BETWEEN THE GOVERNMENT OF THE REPUBLIC OF THE PHILIPPINES AND THE GOVERNMENT OF PALAU ON MEDICAL TOURISM/MEDICAL REFERRAL AND EDUCATION AND TRAINING IN HEALTH (not ratified)	*To implement the medical tourism program of the Philippines and the medical referral program of Palau, and education and training in health. *Evaluating the curriculum, and training of the Republic of the Philippines hospitals, medical centers, specialty clinics, and centers accredited for medical tourism	Health Sciences	04/02/2010	terminated at any time by either party upon six (6) months written notice to the other party
51	POLAND	MEMORANDUM OF UNDERSTANDING BETWEEN THE COMMISSION ON HIGHER EDUCATION OF THE REPUBLIC OF THE PHIL AND THE MINISTER OF SCIENCE AND HIGHER EDUCATION OF THE REPUBLIC OF POLAND ON COOPERATION IN HIGHER EDUCATION	*To encourage and promote exchange in the academic community between the two parties	Generic	11/27/2013	5 years automatically renewed for a similar period unless terminated by a 6-month prior written notice
52	ROMANIA	EDUCATIONAL AND CULTURAL AGREEMENT BETWEEN THE GOVERNMENT OF THE REPUBLIC OF THE PHILIPPINES AND THE GOVERNMENT OF ROMANIA	*To encourage cooperation on the basis of reciprocity in accordance with respective legislation *To support the establishment of professorial chairs in such fields of study and in learning institutions as may be acceptable to the participating institutions, and if feasible, by bringing in appropriate partners.	Education, Culture, IT, Mass media, Sports	04/28/2006	Shall remain in force unless terminated in writing by either Party at least six (6) months prior to the intended date of termination
53	RUSSIA	MEMORANDUM OF UNDERSTANDING BETWEEN THE COMMISSION ON HIGHER EDUCATION OF THE REPUBLIC OF THE PHILIPPINES AND THE MINISTRY OF EDUCATION AND SCIENCE OF THE RUSSIAN FEDERATION IN THE SPHERE OF HIGHER EDUCATION	• academic mobility between recognized universities and institutes of higher education • direct cooperation between recognized universities and institutes • exchange of information on the system and structure of higher education in both countries • discussion on mutual recognition of education, qualifications, and academic degrees • exchange of methodological literature, teaching aids, information on cooperation opportunities for research in higher education • exchange of training programs for recognized universities and institutes of higher education, and • participation in educational congresses, conferences, seminars, symposium, training courses, and exhibitions.	Generic	11/13/2017	5 years automatic renewal for successive period of 5 years, unless terminated by 6 months' prior written notice
54	SAUDI ARABIA	MEMORANDUM OF ACADEMIC & EDUCATIONAL COOPERATION BETWEEN THE CHED REPUBLIC OF THE PHILIPPINES AND THE MINISTRY OF HIGHER EDUCATION IN THE KINGDOM OF SAUDI ARABIA	*To enhance & encourage direct academic & educational relations as well as exchange & secondment of teaching staff & researchers *To exchange information & expertise in the academic, technological and administrative fields among higher education institutions, universities and research centers *To encourage cooperation in the study & evaluation of education systems in both countries *To exchange grants & scholarships for outstanding students	Generic	10/31/2005	5 years automatically renewed for a similar period unless terminated by a 6-month prior written notice
55	SINGAPORE	MEMORANDUM OF UNDERSTANDING ON THE PHILIPPINES-SINGAPORE ACTION PLAN BETWEEN THE RP AND THE REPUBLIC OF SINGAPORE	*Expanding and enhancing bilateral relations and effective cooperation *Establishment of a PHIL-SG Action Plan	Generic	12/14/1998	no restriction in the agreement





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NO.	COUNTRY	AGREEMENTS	OVERVIEW	PROGRAMS OF INTEREST	DATE SIGNED	VALIDITY PERIOD
56	SINGAPORE	MEMORANDUM OF UNDERSTANDING BETWEEN COMMISSION ON HIGHER EDUCATION PHILIPPINES AND NANYANG POLYTECHNIC INTERNATIONAL SINGAPORE ON INDUSTRY 4.0 AND DIGITALISATION			04/02/2022	
57	SRI LANKA	MEMORANDUM OF UNDERSTANDING ON ACADEMIC COOPERATION IN HIGHER EDUCATION BETWEEN THE COMMISSION ON HIGHER EDUCATION OF THE REPUBLIC OF THE PHILIPPINES AND THE MINISTRY OF CITY PLANNING, WATER SUPPLY, AND HIGHER EDUCATION OF THE SOCIALIST REPUBLIC OF SRI LANKA	<ol style="list-style-type: none"> <li>1. Faculty, researcher, staff and student mobility between Philippines and Sri Lanka.</li> <li>2. Exchange and consequent accumulation of knowledge and information in areas of interest and cooperation to help Philippine higher education stakeholders; and</li> <li>3. Promotion of Philippine interest and contribution to soft diplomacy efforts of the country.</li> </ol>	Generic	01/18/2019	5 years automatically renewed for a similar period unless terminated by a 6-month prior written notice
58	SPAIN	AGREEMENT OF COLLABORATION ON THE MUTUAL RECOGNITION OF HIGHER EDUCATION STUDIES AND ACADEMIC PROGRAMS BETWEEN CHED AND THE MINISTRY OF EDUCATION, CULTURE AND SPORTS OF THE KINGDOM OF SPAIN	<ul style="list-style-type: none"> <li>*To encourage and promote exchange in the academic community between the two parties.</li> <li>*To promote exchange of information on the system and structure of higher education.</li> <li>*To promote exchange of educational literature, language, information and demonstration materials.</li> </ul>	Generic	10/23/2012	5 years automatically renewed for a similar period unless terminated by a 6-month prior written notice
59	TAIWAN	MEMORANDUM OF UNDERSTANDING BETWEEN THE MANILA ECONOMIC AND CULTURAL OFFICE IN TAIWAN AND THE TAIPEI ECONOMIC AND CULTURAL OFFICE IN THE PHILIPPINES CONCERNING COOPERATION ON EDUCATION AND LEARNING LINKAGES	<ul style="list-style-type: none"> <li>*Promotion of educational and academic exchanges between individuals, organizations and educational institutions, both public and private, in the Philippines and Taiwan.</li> <li>*Promotion of study opportunities in the Philippines and Taiwan.</li> <li>*Promotion of assistance, information and services, educational opportunities, and scholarships.</li> <li>*Encouragement of joint efforts in language teaching which may include such as teacher training for language teachers, assistance for the recruitment of language teachers, assistance to the relevant authorities in the Philippines and Taiwan.</li> </ul>	Generic	05/22/2012	5 years automatically renewed for a similar period
50	THAILAND	AGREEMENT ON ACADEMIC CO-OPERATION BETWEEN THE MINISTRY OF UNIVERSITY AFFAIRS OF THAILAND AND THE COMMISSION ON HIGHER EDUCATION OF THE REPUBLIC OF THE PHILIPPINES	<ul style="list-style-type: none"> <li>*Provide a framework within which detailed proposals for programs of education cooperation in respect of the common activities are to be jointly considered between the two Parties.</li> </ul>	Generic	06/21/1997	terminated at any time by either party upon six (6) months' written notice to the other party.
61	TIMOR LESTE	MEMORANDUM OF AGREEMENT ON ACADEMIC COOPERATION BETWEEN THE COMMISSION ON HIGHER EDUCATION OF THE PHILIPPINES AND THE MINISTRY OF EDUCATION OF TIMOR LESTE	<ul style="list-style-type: none"> <li>*Promotes academic networking and exchange as well as reciprocal access to the institutions of higher education, research and development, teaching and training.</li> <li>*Exchange academic staff, teachers, experts &amp; students on programs beneficial to both sides, subject to further agreements/negotiations between the cooperating institutions of both countries.</li> <li>*Establish credit transfer and similar programs between institutions of higher learning and the mutual recognition of academic qualifications.</li> <li>*Provide for reciprocal study visits, research grants or scholarships for further education in their respective recognized institutions of higher learning subject to availability of funds.</li> </ul>	Generic	09/12/2008	5 years automatically renewed for a similar period
62	TURKEY	CULTURAL AND EDUCATIONAL COOPERATION AGREEMENT BETWEEN THE GOVERNMENT OF THE REPUBLIC OF THE PHILIPPINES AND THE GOVERNMENT OF THE REPUBLIC OF TURKEY	<ul style="list-style-type: none"> <li>*To promote cooperation in the fields of literature, music, crafts, visual and performing arts.</li> </ul>	Generic	05/09/1995	terminated at any time by either party upon six (6) months' written notice to the other party.





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NO.	COUNTRY	AGREEMENTS	OVERVIEW	PROGRAMS OF INTEREST	DATE SIGNED	VALIDITY PERIOD
63		MEMORANDUM OF UNDERSTANDING ON ACADEMIC COOPERATION IN AGRICULTURE, INFORMATION TECHNOLOGY, MEDICINE, MARINE SCIENCES AND SOCIAL SCIENCES BETWEEN CHED RP AND THE HIGHER EDUCATION COUNCIL OF THE REPUBLIC OF TURKEY	*To promote academic cooperation and opportunities in higher education and professional training, including the development of institutional linkages for the fields of agriculture, information technology, medicine, marine sciences and social sciences for both parties	Agriculture, IT, Medicine, Marine Sciences, Social Science	03/09/1995	no restriction in the agreement
64		PROTOCOL FOR COOPERATION IN THE FIELD OF HIGHER EDUCATION BETWEEN THE COMMISSION ON HIGHER EDUCATION OF THE PHILIPPINES AND THE COUNCIL OF HIGHER EDUCATION OF THE REPUBLIC OF TURKEY	To establish the terms and conditions of cooperation between the Participants in order to organize training, research, activities and academic, scientific, technological and innovation exchanges in the institutions of higher education	Generic	11/21/2018	3 years automatic renewal for the same period. May be terminated or suspended by any Party at anytime, thus shall be suspended/terminated 90 days from receipt of notice
65	VIETNAM	MEMORANDUM OF AGREEMENT ON ACADEMIC COOPERATION BETWEEN THE COMMISSION ON HIGHER EDUCATION OF THE PHILIPPINES AND THE MINISTRY OF EDUCATION AND TRAINING OF THE SOCIALIST REPUBLIC OF VIETNAM	*Promotion of networking and exchanges as well as reciprocal access to the institutions of higher education, research and development, teaching and training *Exchange of academic staff, teachers, experts, quality assurance assessors and students on programs beneficial to both sides	Generic	10/26/2010	5 years automatically renewed for a similar period
66		AGREEMENT BETWEEN THE GOVERNMENT OF THE UNITED STATES OF AMERICA AND THE GOVERNMENT OF THE REPUBLIC OF THE PHILIPPINES ON SCIENTIFIC AND TECHNOLOGICAL COOPERATION	*To strengthen scientific, technological and institutional capabilities of the Parties *To broaden and expand relations between the scientific and technological communities in both countries and to promote scientific and technological cooperation in areas of mutual benefit	Generic	06/08/2012	terminated at any time by either party upon six (6) months' written notice to the other party
67	USA	JOINT STATEMENT ON EDUCATION COOPERATION ISSUED BY THE COMMISSION ON HIGHER EDUCATION (CHED) AND BY THE CENTER FOR GLOBAL ADVANCEMENT OF COMMUNITY COLLEGES (CGACC)	*To promote greater education cooperation and exchange between the Republic of the Philippines and the United States of America by facilitating joint conferences, research activities and programs on community colleges, exchange of academic materials and academic publications, exchange of faculty members for research, lectures and discussions, exchange of students, faculty/staff for study and research, development of capacity building programs on the governance and program design delivery of community colleges	Generic	06/29/2019	Continue thereafter for five (5) years. Terms of renewal will be discussed no less than six (6) months prior to the natural termination of the current agreement
68		JOINT STATEMENT ON HIGHER EDUCATION COOPERATION ISSUED BY THE COMMISSION ON HIGHER EDUCATION, PHILIPPINES AND THE U.S. EMBASSY IN THE PHILIPPINES	*To promote greater higher education cooperation and education exchange between the Republic of the Philippines and the United States of America by facilitating institutional linkages and collaboration, capacity building, government, industry and academic linkages, quality assurance, and faculty and student mobility	Generic	07/18/2019	no restriction in the agreement
69		MEMORANDUM OF AGREEMENT BETWEEN CHED AND PHILIPPINE AMERICAN EDUCATIONAL FOUNDATION (PAEF)	* To boost student and faculty mobility in various fields of study and facilitate alternating missions to the Philippines and the United States for higher education executives and stakeholders	Generic	08/24/2020	
Summary		<b>69 Agreements with 41 Countries</b> Source: CHED International Affairs Service (IAS)				





## GUIDE ON INTERNSHIP PLAN

Internship plan includes among others, the description of the following:

### I. INTRODUCTION:

During the internship program, the student interns are assigned to different areas and venues, while in the Foreign Host Establishments/Organizations (FHEs/Os), the student interns are given actual work experience in various departments that may be determined and mutually agreed upon by the school, FHE/Os or the student intern.

The curriculum is designed in a way that the students acquire practical knowledge, basic concept, skills, and work values in recognized FHEs/Os in host countries.

### II. GOALS/OBJECTIVES:

The exposure to different work situations is provided to enable the student intern to experience and observe the practical application of theories learned in school

At the end of the internship program, the student intern should be able to:

1. Identify key positions in the industry and related operations to their corresponding tasks and responsibilities;
2. Define the standard operational procedure in each of the departments assigned;
3. Identify and operate the equipment, facilities, and layout design in each of the departments assigned;
4. Perform required skills and techniques necessary in the execution of operational procedures of the assigned tasks in accordance with the existing workplace, health and safety standards; and
5. Analyze and evaluate operational procedures in each assigned task and recommend any appropriate course of action to be taken to improve procedures.





**III. REQUIREMENTS OF THE PROGRAM:**

**A. List of documents for the student internship as stipulated in the CMO**

**B. Orientation and Briefing**

After the application period, orientation and pre-internship seminars shall be set. Training expectations, guidelines, rules and regulations, and course requirements shall be discussed. An open forum provides a venue for clarification on certain issues. The speakers from the FHEs/Os may be invited to share their insights, expectations, and experiences.

**C. Internship Contract**

An internship contract is signed by the student intern, the Higher Education Institution (HEI), and the FHE/O. This agreement identifies the student intern's tasks and some policies regarding the program.

**D. Performance**

The culmination of the internship program is the evaluation of the student intern's performance. The evaluation should contain the following:

Name of Student Intern: \_\_\_\_\_

Name of the FHEs/Os and address: \_\_\_\_\_

Internship Period: Start: \_\_\_\_\_ End: \_\_\_\_\_

Department/Tasks	Period	Student Outcomes	Ratings	Signature of Supervisor/Mentor

**E. Certification**

A certification with the logo by the FHEs/Os is issued to student interns after the completion of the designated number of hours. The certification bears the seal, signed by the FHEs/Os authorized representative.





REPORT ON THE STUDENT INTERNS' TRAVEL INFORMATION

Name of Participating HEI: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Student	Passport No.	Visa Type	Host Country	Foreign Host Establishment & Address	Dormitory & Address	Duration of Internship	Date of Departure (from the Philippines)	Date of Arrival (Host Country)	Date of Departure (from the Host Country)	Date of Arrival (in the Philippines)	Date of registration at FSP (Attached Evidence of Registration)	Remarks from FSP	Email Address of HEI

Prepared by: \_\_\_\_\_

Certified Correct: \_\_\_\_\_

SIAP Coordinator

College Dean

*Instructions*

List the name of student interns per batch of SIAP engagement and rows as appropriate.

Please retain e-file in excel format.

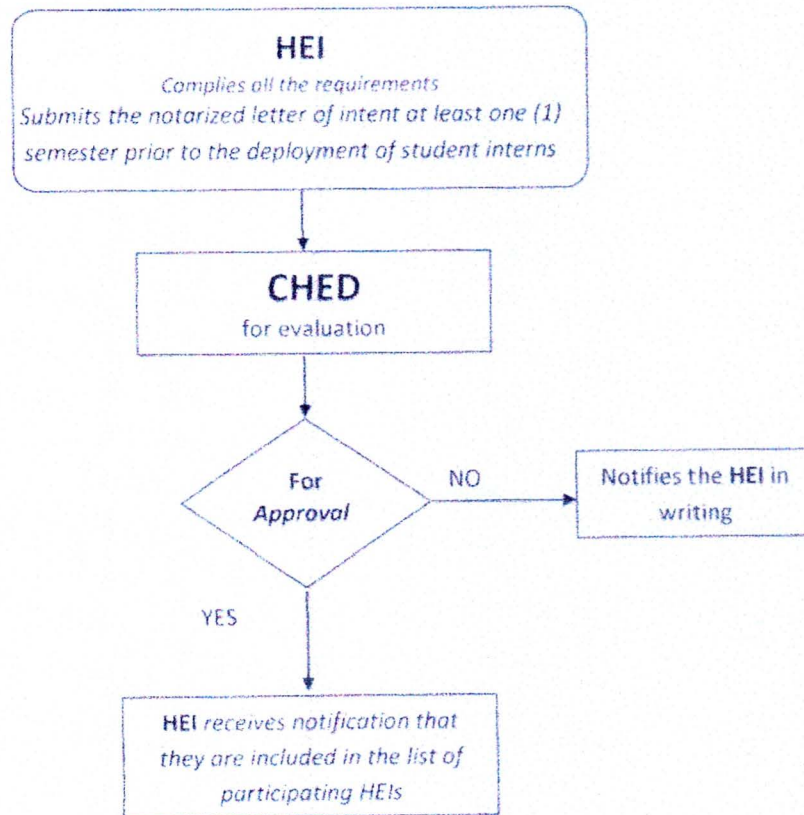
Hard copy should bear the signatures of the SIAP Coordinator and HEI Head or Authorized HEI Head Representatives for SIAP matters.





PROCEDURAL GUIDELINES

HEI'S APPLICATION TO PARTICIPATE IN THE SIAP







SIAP's CHECKLIST OF REQUIREMENTS IN THE EVALUATION FOR PARTICIPATION

HEI and ADDRESSES: \_\_\_\_\_

FOREIGN HOST ESTABLISHMENT OR ORGANIZATION (FHE/O) and ADDRESSES: \_\_\_\_\_

STATUS OF HEI/PROGRAM: \_\_\_\_\_

DATE OF STUDENT INTERNS' DEPARTURE: \_\_\_\_\_

DOCUMENTARY REQUIREMENTS	COMPLIED	NOT COMPLIED	REMARKS
1. Duly notarized letter of intent signed by the President/Head of the institution informing the Commission of its intention to participate in the SIAP.			
2. Copies of the following duly certified by the Dean of the concerned program:			
a. Government Recognition (GR)/Certificate of Program Compliance (COPC);			
b. Valid Accreditation Certificate with at least Level II Accreditation status of the program awarded by local accrediting bodies, or at least Level I but with Level II Accreditation status in the allied programs of the same cluster of discipline.			
c. Latest CHED approved/acknowledged curriculum.			
d. Memorandum of Agreement (MOA) between HEI and FHE/O indicating their specific obligations/responsibilities. The provisions provided per Section 10 must be included in the MOA including a provision that the HEI will assume full responsibility over the students under the internship abroad program, among others.			
e. For State Universities and Colleges (SUCs), a copy of the Board Resolution or Excerpts of the Meeting indicating the Board of Regent's approval of the MOA entered into by and between concerned SUCs and FHEs/Os and list of students to be deployed for internship abroad program.			
f. Original affidavit of FHE/O with regard to its registration in the host country.			
f.1 Duly notarized by the FSP (Philippine embassy/Consulate/Honorary Consulate authorized to perform notarization service)			
f.2 If the affidavit is notarized by a local notary public in the host country, the same must be duly authenticated by the FSP (for non-Apostille countries) or apostilled by the Apostille authority in the country of destination (for Apostille countries)			
g. Proof of conduct of initial visit/inspection of HEIs' partner FHEs/Os such as report or certification and pictures.			
h. Internship Plan with sample Internship Contract; and			
i. Contingency Plan.			

Evaluated by: \_\_\_\_\_

Reviewed by: \_\_\_\_\_

Recommended for approval: \_\_\_\_\_

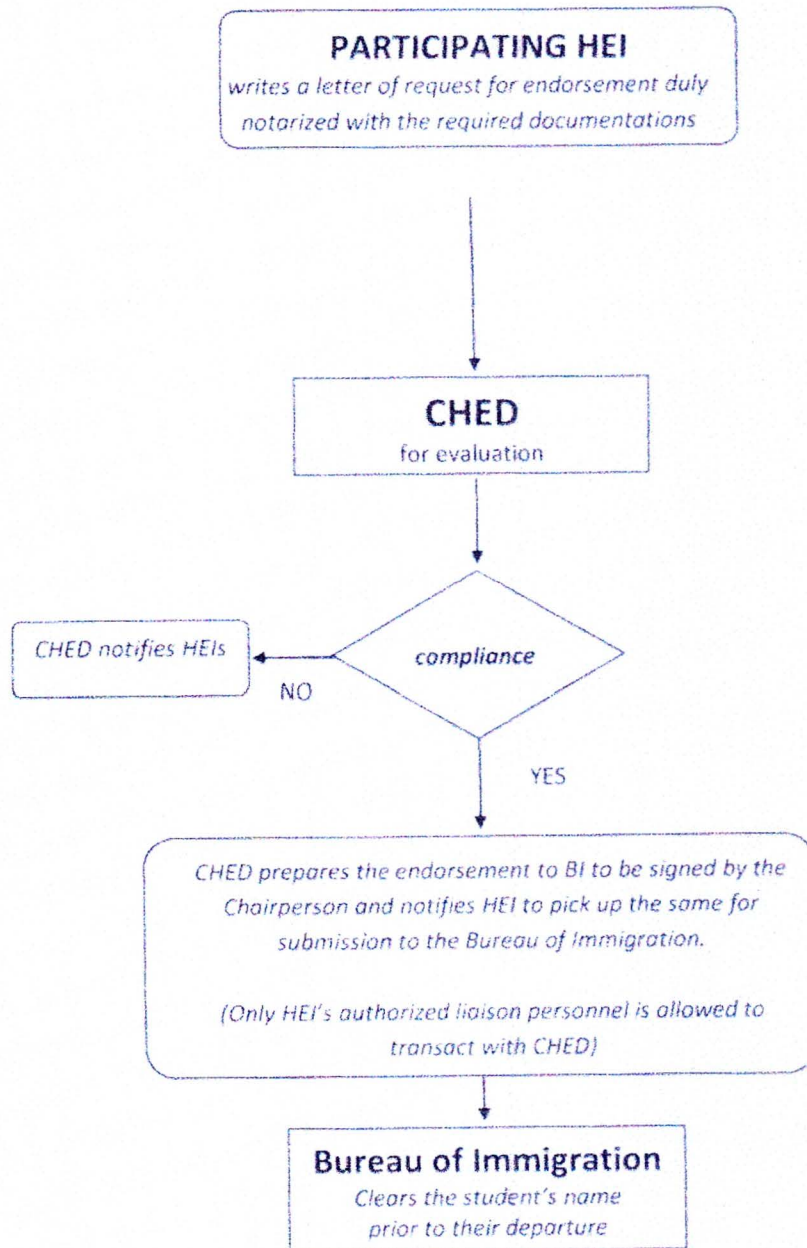
DATE OF EVALUATION \_\_\_\_\_





PROCEDURAL GUIDELINES

HEI's APPLICATION FOR CHED ENDORSEMENT TO BI







SIAP's CHECKLIST OF REQUIREMENTS IN THE EVALUATION FOR ISSUANCE OF CHED ENDORSEMENT TO BI

HEI and ADDRESSES: \_\_\_\_\_

FOREIGN HOST ESTABLISHMENT OR ORGANIZATION (FHE/O) and ADDRESSES: \_\_\_\_\_

STATUS OF HEI/PROGRAM: \_\_\_\_\_

DATE OF STUDENT INTERNS' DEPARTURE: \_\_\_\_\_

DOCUMENTARY REQUIREMENTS	COMPLIED	NOT COMPLIED	REMARKS
1. Endorsement Letter from the concerned CHEDRO (original);			
2. Duly notarized Application Letter signed by the President/Head of the institution together with the list of students who will undergo the SIAP			
3. Certified true copies of the following documents			
a. Round-trip e-ticket consistent with the duration of the internship abroad program;			
b. Comprehensive Insurance Policy covering the whole duration of the internship period, including the day of departure, to the arrival of the student intern in the Philippines. The travel and health and medical insurance shall contain the following coverages:			
i. Hospitalization benefits or occurrence of symptoms for COVID and other similar health emergencies;			
ii. Emergency evacuation expenses;			
iii. Repatriation expenses; and			
iv. Travel expenses but not limited to rebooking fee, missed or cancelled flights, and/or additional cost of travel, if applicable.			
In case of group insurance, the comprehensive insurance policy must be submitted together with the list of students covered. In case the list of students is an annex to the said comprehensive insurance policy, the said list must be duly certified by the Dean of the program.			
c. FHEs/Os Directory containing the list of departing student interns with the following information: name of dormitory/hotel/place of stay and its address and contact number/s			
d. Proof of conduct of general orientation and pre-departure briefing for qualified student interns in the presence of their parents/guardians/spouse such as attendance and pictures.			
4. Individual SIAP Documentary Requirements of Student Intern			
a. Passport - bio page with signature (photocopy);			
b. Appropriate Visa issued by the host country (photocopy)			
c. COVID-19 Vaccination Certificate, if applicable			
d. Medical Certificate/s indicating that the student is physically, mentally and emotionally fit as certified by the DOH accredited clinics or hospitals (original);			
e. Transcript of Records with Seal (original);			
f. Certification signed by the school registrar that the student is currently enrolled in the internship/OJT/practicum subject and has completed at least 75% of professional units or 4th year or graduating student (original);			
g. Duly notarized affidavit of consent from parents/legal guardians/spouse or co-sign the internship contract/agreement (original); and			
h. Other supporting documentary requirements of the accepting country of destination, if applicable			

Evaluated by: \_\_\_\_\_

Reviewed by: \_\_\_\_\_

Recommended for approval: \_\_\_\_\_

DATE OF EVALUATION: \_\_\_\_\_





**SAMPLE OF MEMORANDUM OF AGREEMENT FOR SIAP**

The Memorandum of Agreement (MOA) may include among others, the following provisions

**I. PURPOSE OF THE AGREEMENT**

This section states the big picture of why and how the parties came together and includes:

1. Name of parties involved
2. Brief description of the scope of work
3. Financial obligations of each party, if applicable
4. Key contacts for each party involved

**II. DEFINITION OF TERMS, IF APPLICABLE**

**III. DETAILED DESCRIPTION OF ROLES AND RESPONSIBILITIES**

This section identifies the mutual and joint responsibilities (collaborative tasks) and the expected result of those joint efforts. In addition, it lists the specific roles and responsibilities of each entity and clarifies the purpose of the MOA as stipulated in the CMO.

**IV. EVENTS OF DEFAULT**

The grounds for blacklisting of Foreign Host Establishments or Organizations and any HEIs found to have committed the violations of the guidelines shall be meted with the appropriate sanctions stated in the CMO.

**V. EXCLUSION OF PARTNERSHIP**

The parties hereto expressly agree that nothing contained or implied in the AGREEMENT shall constitute a partnership or joint venture within the parties hereto or any of them do not constitute nor be deemed to constitute any Party as an affiliate to any Party for any purpose whatsoever.

**VI. NOTICES AND GENERAL MATTERS**

Notices under the AGREEMENT may be delivered by hand, or email, or by registered mail to the addresses specified.

**VII. REMEDIES**

No remedy confirmed by any of the provisions of the AGREEMENT is intended to be excluded of any other remedy which is otherwise available by law, equity statute or otherwise and each and any other remedy shall be cumulative and shall be in addition to every other remedy given hereunder or not hereafter existing by law, equity, statute or otherwise.

**VIII. SEVERANCE**

If any provision of the AGREEMENT or part thereof is rendered void, illegal or unenforceable by any legislation to which it is subject, it shall be rendered void, illegal or not enforceable only to that extent and no further.





**IX. CONFIDENTIALITY**

The AGREEMENT, as well as its terms and conditions herein, shall be held in strict confidence and that no portion or part hereof may be reproduced or be revealed to any personnel or entity other than the signatories herein or their authorized representative.

**X. SEPARABILITY**

The invalidity or unenforceability of any provision of the AGREEMENT shall not affect or impair other provisions that are otherwise valid, binding and effective.

**XI. GOVERNING LAW AND ARBITRATION**

The AGREEMENT shall be governed by and construed according to the laws of the Republic of the Philippines.

**XII. ENTIRE AGREEMENT**

The AGREEMENT constitutes the entire agreement between the parties, their successors and assignees. Any and all matters or things that the parties may have agreed, but have not reduced in writing herein, shall be void and ineffective.

**XIII. DURATION**

This segment identifies the effective date of the AGREEMENT, its term (if there is one), and how the agreement can be modified or terminated.

**XIV. SIGNATURES OF PARTIES' PRINCIPALS**

Finally, to demonstrate agreement with the terms of the MOA, spaces are provided for the names and signatures of an official from each party who is authorized to approve agreements on the party's behalf. A space for the date the agreement was signed is also required. The MOA is not in effect until all parties have signed the MOA. Each party should then be provided with a signed original, duly notarized and authenticated before the concerned Philippine Foreign Service Post.

