

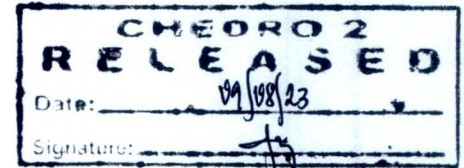


COMMISSION ON HIGHER EDUCATION

REGIONAL OFFICE II

REGIONAL MEMORANDUM

No. 273, series of 2023



FOR : ALL PRESIDENTS/HEADS/OFFICERS-IN-CHARGE OF STATE UNIVERSITIES AND COLLEGES (SUCs) IN REGION 2

SUBJECT : DEPARTMENT OF BUDGET AND MANAGEMENT (DBM)-COMMISSION ON HIGHER EDUCATION (CHED) JOINT MEMORANDUM NO. 01, SERIES OF 2023 "EXTENSION OF THE DEADLINE OF SUBMISSION FOR THE FACULTY POSITION RECLASSIFICATION FOR STATE UNIVERSITIES AND COLLEGES (SUCs)"

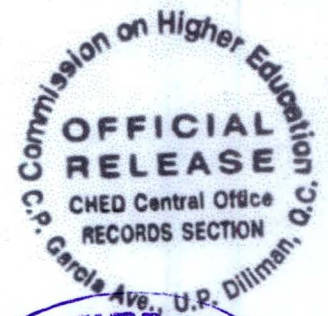
DATE : SEPTEMBER 8, 2023

Attached for the information and guidance of all concerned is a copy of DBM-CHED Joint Memorandum No. 01, Series of 2023 "**Extension of the Deadline of Submission for the Faculty Position Reclassification for State Universities and Colleges (SUCs)**" dated August 30, 2023.


ATTY. MARCO CICERO F. DOMINGO
OIC-Director IV

Encl: as stated

Give us feedback: bit.ly/CHEDRO2CSM



**DEPARTMENT OF BUDGET AND MANAGEMENT
COMMISSION ON HIGHER EDUCATION**

JOINT MEMORANDUM NO. 01, series of 2023
Date: August 30, 2023



**TO : HEADS OF STATE UNIVERSITIES AND COLLEGES
DIRECTORS OF DBM REGIONAL OFFICES
DIRECTORS OF CHED CENTRAL AND REGIONAL OFFICES
ALL OTHERS CONCERNED**

**SUBJECT : EXTENSION OF THE DEADLINE OF SUBMISSION FOR THE FACULTY
POSITION RECLASSIFICATION FOR STATE UNIVERSITIES AND
COLLEGES (SUCs)**

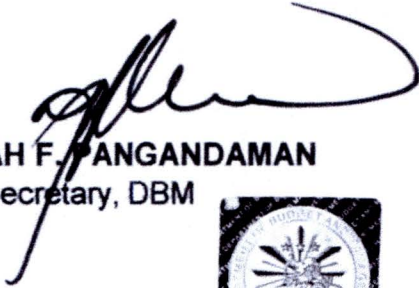
In order to give more time for the faculty of the SUCs to review their submissions to their respective Institutional Evaluation Committee, the deadline of submission stated in Annex III, Phase I-Section 1.2 of the DBM-CHED Joint Circular No. 3, series of 2022 is hereby **extended to August 15, 2023.**

Below is the schedule of submissions for reference:

ACTIVITY	DEADLINE FOR SUBMISSION
Faculty's submission of documents to the Institutional Evaluation Committee (IEC)	August 15, 2023
IEC submission of Overall Summary Sheet (OSS) and other supporting documents to the Evaluation Committees (REC, EAC, CC)	September 15, 2023
REC Submission of revised ISS and OSS to the SUC President (<i>Instructor I – Associate Professor V</i>)	November 10, 2023
SUC President returns faculty confirmed/acknowledged ISS and OSS to the REC	November 15, 2025
REC Submission of final OSS to the SUC President	November 24, 2023
EAC and CC submission of revised ISS and OSS to the SUC President (<i>Professors, College/University Professors</i>)	October 31, 2023
SUC President return faculty confirmed/acknowledged ISS and OSS to the EAC and CC	November 8, 2023
EAC and CC submission of final OSS and Accreditation / Certification results to the SUC President	November 24, 2023
SUC President submits evaluation results to the Governing Board	November 29, 2023
Submission of SUC Governing Board-approved recommended reclassified ranks to the DBM Regional Office for NOSCA	December 15, 2023

Please take note that these deadlines are non-extendable and applicable only to the submission period and not to the coverage period of accomplishments.

This Joint Memorandum shall take effect immediately upon issuance.



AMENAH F. PANGANDAMAN
Secretary, DBM



J. PROSPERO E. DE VERA III
Chairman, CHED

