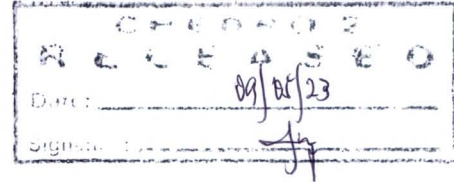




Republic of the Philippines  
OFFICE OF THE PRESIDENT  
**COMMISSION ON HIGHER EDUCATION**  
Region 02



**REGIONAL MEMORANDUM**  
**No. 260, series of 2023**

**FOR : ALL PRESIDENTS/HEADS/OFFICERS-IN-CHARGE OF PUBLIC AND PRIVATE HIGHER EDUCATION INSTITUTIONS IN REGION 02**

**SUBJECT : ACCOPMLISHMENT OF THE MONITORING TOOL ON THE IMPLEMENTATION OF CMO NO. 3, SERIES OF 2022**


**DATE : September 4, 2023**

Attached is a copy of the memorandum issued by **Commissioner Aldrin A. Darilag, RN, RMT, CHRP, Ph. D.**, Oversight Commissioner for Gender and Development, Commission on Higher Education (CHED), requesting for the submission on the status of implementation of **CHED Memorandum Order No. 3, Series of 2022** or "**Guidelines on Gender-Based Sexual Harassment in Higher Education Institutions**"

It is requested that each institution within the region complete the monitoring tool and send it to the CHED Regional Office by **September 6, 2023, Wednesday**. Your feedback and input are invaluable in helping us gauge the effectiveness of the guidelines and the challenges faced in their implementation. Moreover, it will allow us to tailor our support and resources to address specific needs and concerns within your institution.

The completed monitoring tool can be sent to [chedro2@ched.gov.ph](mailto:chedro2@ched.gov.ph), and any questions or clarifications regarding the tool can be directed to the designated GAD Focal Person, Mr. Francis Cordova, Eduaction Program Specialist II through email [fcordova@ched.gov.ph](mailto:fcordova@ched.gov.ph) or phone number 0916-351-1475.

For your information, guidance and strict compliance

  
**ATTY. MARCO CICERO F. DOMINGO**  
OIC - Director IV

Encl.: as stated

:cbb/20230904 / ACCOPMLISHMENT OF THE MONITORING TOOL ON THE IMPLEMENTATION OF CMO NO. 3, SERIES OF 2022



Republic of the Philippines  
OFFICE OF THE PRESIDENT  
COMMISSION ON HIGHER EDUCATION



**FOR :** ALL CHED REGIONAL OFFICES

**SUBJECT :** ACCOMPLISHMENT OF THE MONITORING TOOL ON THE IMPLEMENTATION OF CMO NO. 3, SERIES OF 2022

**DATE :** 30 AUGUST 2023

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In accordance with the provisions stated in CHED Memorandum Order No. 3, Series of 2022 or the "Guidelines on Gender-Based Sexual Harassment in Higher Education Institutions", the undersigned hereby requests all regions to coordinate with your respective higher education institutions (HEIs) on the status of implementation of said guidelines.

This letter is in conjunction with the request during the budget hearing last 23 August 2023 at the House of Representatives, in which the Commission was asked to report the actions taken on the implementation of Republic Act No. 11313 or the "Safe Spaces Act of 2019".

In line with the scheduled deadline on 11 September 2023, we request to receive feedback and submission of the accomplished tool together with attached means of verifications (MOVs) and other-related documents on or before **06 September 2023**. This is to allow time for the GAD Unit to prepare and consolidate the official report. Attached herewith is the monitoring tool for your reference.

If you have any questions and/or concerns, your designated GAD focal person may coordinate with the GAD Unit through: email: [gad@ched.gov.ph](mailto:gad@ched.gov.ph) and Tel/Fax: 8352-5591.

Thank you very much for your support on this matter.

**COMM. ALDRIN A. DARILAG, RN, RMT, CHRP, Ph.D.**  
Oversight Commissioner for Gender and Development



Republic of the Philippines  
**OFFICE OF THE PRESIDENT**  
**COMMISSION ON HIGHER EDUCATION**

**CMO No. 03 s. 2022**

(Guidelines on Gender-Based Sexual Harassment (GBSH) in Higher Education Institutions)

Responsibility/Task/Requirement of the Higher Education Institution (HEI)	Complied	Partly Complied	Not Complied	Remarks
<b>I. Development of a Code of Conduct</b>				
> Conduct of stakeholders' consultation				
> Inclusion in the student handbook				
<b>II. Support to a Victim of GBSH</b>				
> Collaboration with agencies and support groups for referral and coordination				
<b>III. Duties and Responsibilities of HEIs</b>				
> Creation and dissemination of IEC materials to all students, faculty, and other stakeholders.				
> Reporting of Sexual Harassment and other related offenses to CHEDRO				
> Guidance and Counseling Office have appropriate Facilities, mechanisms and intervention services for victims of gender-based sexual harassment (GBSH)				
> Conduct of orientation(s) of the gender and women-related laws				
> Conduct of training on Gender Sensitivity and Gender-Based violence				
> Creation of CODI or its equivalent to investigate GBSH concerns				
<b>IV. Committee on Decorum and Investigation (CODI)</b>				
> Sectoral Representation				
> Equitable Representation				
> Permanent Alternatives				
> Impartiality				
> Terms of Office				
> Functions and Responsibilities of the CODI				
<b>V. Standard Procedural Requirement and Compliance with Due Process</b>				
<b>VI. Type of Offences and Corresponding Administrative Penalties</b>				
<b>VII. Applicability of Civil Service laws and other Related Laws and Regulation</b>				

COMMENTS/RECOMMENDATIONS:

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EVALUATED BY:

CONFORME:

\_\_\_\_\_  
 CHEDRO Representative  
 Date: \_\_\_\_\_

\_\_\_\_\_  
 HEI GAD Focal Person  
 Date: \_\_\_\_\_

\_\_\_\_\_  
 Head or Official Representative of the HEI  
 Date: \_\_\_\_\_