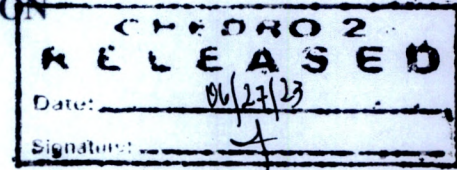




Republic of the Philippines  
OFFICE OF THE PRESIDENT  
**COMMISSION ON HIGHER EDUCATION**  
Region 02



**REGIONAL MEMORANDUM**  
No. 177, series of 2023

**FOR :** OFFICIALS AND FACULTY MEMBERS OF STATE UNIVERSITIES AND COLLEGE IN REGION 2

**SUBJECT :** VIRTUAL ORIENTATION ON DBM-CHED JOINT CIRCULAR NO. 3, SERIES OF 2022 – “GUIDELINES ON THE RECLASSIFICATION OF FACULTY POSITIONS IN STATE UNIVERSITIES AND COLLEGES (SUCs)”

**DATE :** JUNE 27, 2023

Attached is a copy of the Memorandum from the Office of the Executive Director, Atty. Cinderella Filipina Benitez-Jaro and emailed communication on the conduct of a virtual orientation on the DBM-CHED Joint Circular No. 3, series of 2022 for key stakeholders on the schedules shown below:

	STAKEHOLDERS	EXPECTED PARTICIPANTS	DATE	TIME
1	Institutional Evaluation Committees of SUCs	<ul style="list-style-type: none"><li>• Vice-President for Academic Affairs</li><li>• Nominated Dean</li><li>• two (2) Faculty representatives</li><li>• HRMO/HRMD Representative</li></ul>	July 3, 2023	10:00 A.M. - onwards
2	SUC Faculty	<ul style="list-style-type: none"><li>• Faculty members of SUCs</li></ul>	July 5, 2023	10:00 A.M. - onwards

The Microsoft Teams credentials for the IEC for the **July 3, 2023** orientation will be sent to the respective email addresses that were registered during the face to face orientation workshop.

For the **July 5, 2023** orientation, due to the limited capacity of the MS Teams, only a maximum of eight (8) faculty per SUC shall be accommodated to join the meeting room and be able to raise questions during the orientation session. The SUC Presidents/Officers-in-Charge shall endorse eight (8) representatives together with their email addresses to OIQAG through [sucfacultyreclass@ched.gov.ph](mailto:sucfacultyreclass@ched.gov.ph). The other faculty members may join via Facebook Live through the link: <https://www.facebook.com/PhCHED.gov>.

For inquiries or clarifications regarding this matter, you may contact the Secretariat through telephone number (02) 8441-1254 or email at [sucfacultyreclass@ched.gov.ph](mailto:sucfacultyreclass@ched.gov.ph).

For information and guidance.

Digitally signed by  
Atty. Marco Cicero F.  
Domingo  
Date: 2023.06.27  
14:25:40 +08'00'

**ATTY. MARCO C. CERO F. DOMINGO**  
OIC, Director IV

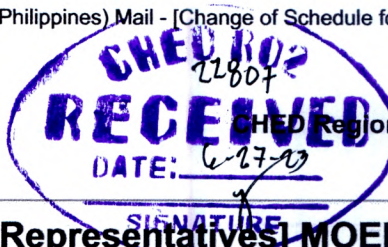
Encl: as stated

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WebMail



CHED Regional Office 2 &lt;chedro2@ched.gov.ph&gt;

## [Change of Schedule for Faculty Representatives] MOED No. 509, s. 2023 - Virtual Orientation on the DBM-CHED JC No. 3, S. 2022

**SUC Faculty Reclass** <sucfacultyreclass@ched.gov.ph>

Tue, Jun 27, 2023 at 10:16 AM

To: CHED Regional Directors <chedregion@ched.gov.ph>, CHED Regional Offices <chedregions@ched.gov.ph>  
 Cc: Reyen Morales Sabate <rsabate@ched.gov.ph>, "Arnold V. Ancheta" <aancheta@ched.gov.ph>, Almacita Abrigo <aabrigo@ched.gov.ph>, Rosario Danga <rdanga@ched.gov.ph>, Maria Teresa Salta <mtsalta@ched.gov.ph>, Loupel Gueta <lgjeta@ched.gov.ph>, "Donald I. Buena Agua" <dbuenaagua@ched.gov.ph>, Janet Novela Naag <jnaag@ched.gov.ph>, Rachel Casimero <rcasimero@ched.gov.ph>, Paulo Cabanero <pcabanero@ched.gov.ph>, Alan Pasco Lena <alena@ched.gov.ph>, ELDIMARIO ANTIQUINA JR <eantiquinajr@ched.gov.ph>, "Leonardo Rivera Tanael Jr." <ltanaeljr@ched.gov.ph>, Catherine Iglesias <ciglesias@ched.gov.ph>, Maria Mylah Javier <mmjavier@ched.gov.ph>, Joseph Lou <jlsteresa@ched.gov.ph>, Miriam Fuentes <mfuentes@ched.gov.ph>, Arlita Amapola Minguez Minguez <aaminguez@ched.gov.ph>, "Abraham Morong Jr." <amorong@ched.gov.ph>, Cesar Amante Adegue IV <cadegue@ched.gov.ph>, Randy Tudy <rtudy@ched.gov.ph>, Luis Dianastas Perez <lperez@ched.gov.ph>, Danstone Guy Dayaday <ddayaday@ched.gov.ph>, GENARO ANDRES <gandres@ched.gov.ph>, Abraham Pontino Os-Osa <aososa@ched.gov.ph>, Patricio Maddawat Dinamling <pdinamling@ched.gov.ph>, Gabriela Tayag <gtayag@ched.gov.ph>, Liza Magana <llmagana@ched.gov.ph>, Annalyn Diaz <adiaz@ched.gov.ph>, "Ireneo, Jr. Madeja" <imadeja@ched.gov.ph>, Edgar Cepe <ecepe@ched.gov.ph>, Victor Conanan <vconanan@ched.gov.ph>, Rolyna Trugillo <rtrugillo@ched.gov.ph>, Amy Saavedra <asaavedra@ched.gov.ph>

Good day, Ma'am/Sir!

This is to inform you that the Orientation on the DBM-CHED JC No. 3, S. 2022 for the Faculty representatives of SUCs on July 4, 2023, has been moved to **July 5, 2023**, due to the Commission en Banc meeting. The new date and time are as follows:

Date: **July 5, 2023**

Time: **10:00 AM onwards**

Participants: **Faculty representatives**

The schedule for the IEC members is still the same, July 3, 2023. In line with this, we are requesting the CHED Regional Offices to kindly disseminate the new schedule to SUCs in your respective region.

We apologize for any inconvenience this may cause.

Thank you.

Regards,

**SUC Faculty Position Reclassification Secretariat**

Quality Assurance Division

Office of the Institutional Quality Assurance and Governance

Commission on Higher Education

(02) 8441-1254

**Disclaimer:** The message in and files attached to this e-mail may be privileged and/or confidential and are intended only for authorized recipients. If you are not its intended recipient, please delete. Views and opinions expressed in this e-mail are those of the sender. They do not necessarily reflect the views of CHED and its officials.



**MOED no. 509 s. 2023 - IEC & Faculty Orientation July 3-4, 2023.pdf**

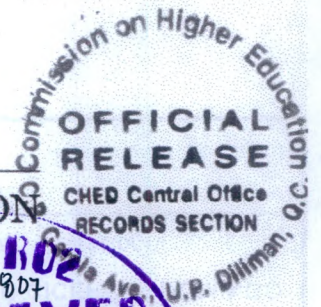
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Republic of the Philippines  
OFFICE OF THE PRESIDENT

COMMISSION ON HIGHER EDUCATION



MEMORANDUM FROM THE OFFICE OF THE EXECUTIVE DIRECTOR  
No. 509 series of 2023



FOR : OFFICIALS AND FACULTY MEMBERS OF STATE UNIVERSITIES AND COLLEGES (SUCs)

SUBJECT : VIRTUAL ORIENTATION ON DBM-CHED JOINT CIRCULAR NO. 3, SERIES OF 2022 - "GUIDELINES ON THE RECLASSIFICATION OF FACULTY POSITIONS IN STATE UNIVERSITIES AND COLLEGES (SUCs)"

DATE : 22 JUNE 2023

In view of the Commission's continuous efforts to orient the stakeholders on Department of Budget and Management (DBM) – Commission on Higher Education (CHED) Joint Circular (JC) No. 3, series of 2022 entitled "Guidelines on the Reclassification of Faculty Positions in State Universities and Colleges (SUCs)", the CHED through its Office of Institutional Quality Assurance and Governance (OIQAG) shall conduct a follow-up **virtual orientation** on the evaluation process, forms to be used and the required evidence using the MS Teams webinar platform on the following schedules below:

	Stakeholders	Expected Participants	Date	Time
1	Institutional Evaluation Committees of SUCs	<ul style="list-style-type: none"> <li>• VP for Academics</li> <li>• Nominated Dean</li> <li>• Two (2) Faculty representatives</li> <li>• HRMO/HRMD representatives</li> </ul>	July 3, 2023	10:00 AM onwards
2	SUC Faculty	Faculty members of SUCs	July 4, 2023	10:00 AM onwards

Due to the limited capacity of MS Teams, we shall only accommodate a maximum of eight (8) faculty per SUC to join the meeting room and be able to raise questions during the orientation session. For this reason, that we require the SUC Presidents to endorse eight (8) faculty representatives together with their email addresses to OIQAG through email address [sucfacultyreclass@ched.gov.ph](mailto:sucfacultyreclass@ched.gov.ph).

The other faculty members may join via Facebook Live through this link: <https://www.facebook.com/PhCHED.gov>

The Microsoft Teams credentials for IEC participants will be sent to their respective email addresses that were registered during the face-to-face orientation workshop held in May-June 2023.

For questions or clarifications regarding this matter, you may contact the Secretariat through telephone number (02) 8441-1254 or email at [sucfacultyreclass@ched.gov.ph](mailto:sucfacultyreclass@ched.gov.ph).

For your information and guidance.

ATTY. CINDERELLA FILIPINA S. BENITEZ-JARO  
Executive Director IV

Contact us: [executivedirector@ched.gov.ph](mailto:executivedirector@ched.gov.ph) / (+63) 998-592-1880

Give us feedback: <https://bit.ly/OEDCCSS>