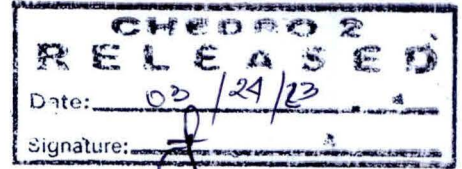




Republic of the Philippines  
OFFICE OF THE PRESIDENT  
COMMISSION ON HIGHER EDUCATION  
Region 02



**REGIONAL MEMORANDUM**  
**No. 069, Series 2023**

**FOR : ALL PRESIDENTS/HEADS/OFFICERS-IN-CHARGE OF CONCERNED PUBLIC AND PRIVATE HIGHER EDUCATION INSTITUTIONS (HEIs) IN REGION 02**

**SUBJECT : NO FURTHER EXTENSION ON THE DEADLINE FOR ACCOMMODATING TERTIARY EDUCATION SUBSIDY (TES) APPEALS FOR THE FIRST SEMESTER AY 2022-2023**

**DATE : March 23, 2023**

Attached is a copy of the **Memorandum** from **ATTY. RYAN L. ESTEVEZ, OIC-Executive Director IV, Unified Student Financial Assistance System for Tertiary Education (UniFAST)**, stating that the deadline for accommodating appeals of Higher Education Institutions (HEIs) related to TES-1 and TES-2 for the First Semester of AY 2022-2023 was on March 22, 2023 and that **no further extension will be allowed** due to budgetary constraints.

For your information, guidance and compliance.

Digitally signed by Atty.  
Marco Cicero F. Domingo  
Date: 2023.03.24 08:41:29  
+08'00'

**ATTY. MARCO CICERO F. DOMINGO**  
OIC-Director IV

Encl.: as stated

Kindly rate the delivery of our services through the link below:

Link: [bit.ly/CHEDRO2CSS](https://bit.ly/CHEDRO2CSS)

Your response shall help us improve our systems and procedures so we can better serve you.

Thank you.

unifast/LMP/rdo-21294



Republic of the Philippines  
**Unified Student Financial Assistance System for Tertiary Education**

Ground Floor, Bldg. E, UP Ayala Land Technohub Complex, Commonwealth Ave., Diliman, Quezon City  
Email: unifastsecretariat@ched.gov.ph



**MEMORANDUM FROM THE OFFICE OF THE EXECUTIVE DIRECTOR**  
TES-02-2023

For : **ALL UNIFAST REGIONAL COORDINATORS**

Thru : **ALL CHED REGIONAL DIRECTORS**



Estevez  
Ryan  
Legisniana  
Digitally signed by  
Estevez Ryan  
Legisniana  
Date: 2023.03.22  
18:23:01 +08'00'

From : **ATTY. RYAN L. ESTEVEZ, DPA**  
OIC, Office of Executive Director IV, UniFAST Secretariat

Subject: **EXTENSION OF DEADLINE OF VERIFICATION AND VALIDATION OF TERTIARY EDUCATION SUBSIDY (TES) APPEALS FOR THE FIRST SEMESTER OF ACADEMIC YEAR 2022-2023**

Date : **22 March 2023**

Relative to numerous appeals received by the UniFAST Secretariat from Higher Education Institutions (HEIs) and various regions, please be informed that the Secretariat **will be accommodating appeals received only on or before March 22, 2023 for the 1<sup>st</sup> Semester of Academic Year 2022-2023. Further extension won't be allowed due to budgetary constraints.**

Subsequently, please be informed that with the Memorandum dated November 2, 2022, the UniFAST Secretariat specified the final deadline of **TES appeals 1<sup>st</sup> Semester AY 2022-2023 on November 18, 2022.** The UniFAST Secretariat provided an ample window period for HEIs to review the validation results and submit appeals, if any, to the CHED Regional Offices to accommodate and validate issues/appeals for the 1<sup>st</sup> Semester of AY 2022-2023, as stipulated under the JMC No. 04, S. 2020 below.

**XX. Complaints and Grievances**

**8.7. The appeal shall be filed within ten (10) working days from the publication of the list of HEIs with TES student-grantees.**

**8.8. Failure to file an appeal within the period is deemed a waiver of the right to file the same.**

We fervently hope that the ample periods given are sufficient for HEIs and CHEDROs to have reviewed and confirmed the roster of grantees. Given the budgetary constraints, and the provisions under XX. Complaints and Grievances, Section 8.8. above, appeals on the specified semesters will no longer be accommodated.

The UniFAST Regional Coordinators are enjoined to disseminate this Memorandum to the concerned HEIs as soon as possible.

Thank you for your cooperation and immediate compliance.

