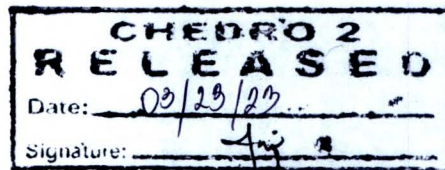




Republic of the Philippines  
OFFICE OF THE PRESIDENT  
**COMMISSION ON HIGHER EDUCATION**  
Region 02

**REGIONAL MEMORANDUM**  
**No. 068, series of 2023**



**FOR : ALL PRESIDENTS/HEADS/OFFICERS-IN-CHARGE OF STATE  
UNIVERSITIES AND COLLEGES (SUCs) IN REGION 02**

**SUBJECT : INVENTORY OF STATUS AND REVIEW OF ALL PROGRAMS OF SUCs**

**DATE : MARCH 22, 2023**

Attached for the information and compliance of all concerned is a copy of the Memorandum from CHED Chairperson Dr. J. Prospero E. De Vera III directing all Presidents and Officers-In-Charge of SUCs to lead the conduct of program offerings review and ensure that programs are aligned with the SUC's core mandate and that they have Certificate of Program Compliance (COPC) or government authorization/permit/recognition.

To facilitate this, all SUCs are required to accomplish *Form A-Program Offerings and COPC Inventory for SUCs* on a quarterly basis. *Form A* may be downloaded at [bit.ly/FormACOPCInventory](https://bit.ly/FormACOPCInventory). A soft copy in spreadsheet format and a signed scanned copy in PDF must be submitted to this office at email address [chedro2@ched.gov.ph](mailto:chedro2@ched.gov.ph), cc: [chedro2.mis@ched.gov.ph](mailto:chedro2.mis@ched.gov.ph), taking note of the following deadlines:

- 1st Quarter – **not later than 05 April 2023**
- 2nd Quarter - **not later than 05 July 2023**
- 3rd Quarter - **not later than 05 October 2023**
- 4th Quarter - **not later than 22 December 2023**

The agenda of the 1st and 2nd Quarter meetings of the SUC Governing Board must include the inventory of degree programs without COPC and action plans to be taken to comply with the directive of 100% COPC.

For inquiries, you may call Ms. Charmae Brutas, Regional Statistical Focal Person, at mobile number 0917 118 6381.

For your immediate compliance.

Digitally signed by Atty.  
Marco Cicero F.  
Domingo  
Date: 2023.03.23  
10:42:08 +08'00'

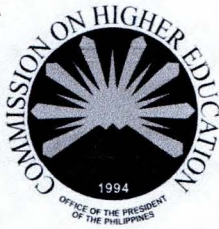
**ATTY. MARCO CICERO F. DOMINGO**  
OIC-Director IV

Encl.: As stated

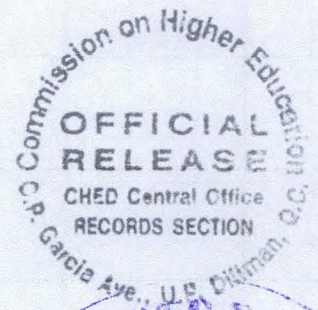
Provide feedback: [bit.ly/CHEDRO2CSS](https://bit.ly/CHEDRO2CSS)

:drd\_20230322a.21271 | RM 068 - Inventory of SUC Programs and COPCs





Republic of the Philippines  
OFFICE OF THE PRESIDENT  
**COMMISSION ON HIGHER EDUCATION**



**MEMORANDUM FROM THE OFFICE OF THE CHAIRPERSON**

TO : **PRESIDENTS AND OFFICERS-IN-CHARGE OF STATE UNIVERSITIES AND COLLEGES (SUCs)**

CC : **CHED REGIONAL OFFICE DIRECTORS AND OFFICERS-IN-CHARGE**

SUBJECT : **INVENTORY OF STATUS AND REVIEW OF ALL PROGRAM OFFERINGS OF STATE UNIVERSITIES AND COLLEGES (SUCs)**

DATE : **16 MARCH 2023**

Pursuant to the special provisions of the General Appropriations Act (GAA) FY 2023 which states that: "*CHED shall evaluate and rationalize all existing programs and course offerings of the SUCs to ensure that they are directly aligned with the SUC's core mandate, consistent with its supervisory and regulatory functions and likewise evaluate requests for the opening of new programs and course offerings if they are within the core mandate of the SUCs or fall under the fields of STEAM, which are considered as engines of agro-industrial growth*", **all Presidents and Officers-In-Charge (OICs) of SUCs are directed to lead the conduct of program offerings review and ensure that programs are aligned with the SUC's core mandate and have Certificate of Program Compliance (COPC) or government authorization/permit/recognition.** To facilitate this, the following are activities that the SUCs shall undertake:

Activities	Timeline
<b>Inventory of Program Offerings and COPC</b>  All SUCs are required to accomplish <b>Form A - Program Offerings and COPC Inventory for SUCs</b> on a quarterly basis. Form A may be downloaded at <a href="https://bit.ly/FormACOPCInventory">https://bit.ly/FormACOPCInventory</a> .  A soft copy (Spreadsheet file) and a signed scanned copy (PDF file) must be submitted to the concerned CHEDRO. The CHEDROs shall provide further instructions and information to SUCs within their jurisdiction regarding submission details.	Deadline of Submission: <ul style="list-style-type: none"><li>• 1st Quarter - on/before 05 April 2023</li><li>• 2nd Quarter - on/before 05 July 2023</li><li>• 3rd Quarter - on/before 05 October 2023</li><li>• 4th Quarter - on/before 22 December 2023</li></ul>



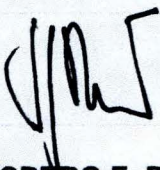
Activities	Timeline
<b>Discussion on the Status of Certificate of Program Compliance (COPC) by the SUC Governing Board</b>  The inventory of degree programs without COPC and action plans to be taken to comply with the directive of 100% COPC must be included in the agenda of the 1st and 2nd Quarter meetings of the SUC Governing Board.	1st and 2nd Quarter of 2023

All CHED Regional Offices are instructed to disseminate and inform all SUCs of this Memorandum. CHEDROs shall also monitor the status of COPCs and actions taken by SUCs for programs without COPCs.

A Memorandum from the Office of the Executive Director (MOED) shall be issued to the CHEDROs for further instructions on the data consolidation.

For queries, kindly coordinate with your respective CHED Regional Office.

For immediate and strict compliance.

  
**J. PROSPERO E. DE VERA III, DPA**  
 Chairman



