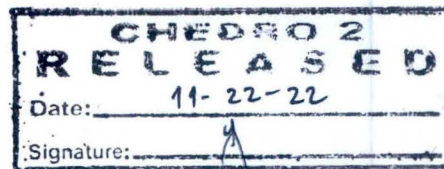




Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
Region 02



REGIONAL MEMORANDUM
No. 326, series of 2022

FOR : ALL PRESIDENTS/HEADS/OFFICERS-IN-CHARGE OF PUBLIC OR PRIVATE HIGHER EDUCATION INSTITUTIONS IN REGION 02

SUBJECT : AY 2022–2023 HIGHER EDUCATION DATA COLLECTION

DATE : NOVEMBER 22, 2022

In accordance with the pertinent provisions of the Republic Act No. 7722, otherwise known as the “Higher Education Act of 1994”, and CMO No. 45, series of 2016 “Annual Higher Education Data/Information Collection”, CHEDRO2 hereby reminds all Higher Education Institutions (HEIs) of the submission of higher education data for AY 2022–2023.

For the AY 2022–2023 data collection, all HEIs shall send their Higher Education Data directly to CHEDRO2 using the **updated** CHED Electronic Collection and Knowledge (CHECKS) forms which may be **downloaded** from the following URLs:

- For State Universities and College (Main and Satellite Campuses): bit.ly/ched2hemis_suc;
- For Private HEIs: bit.ly/ched2hemis_phei.

HEIs shall submit their forms along with a letter from the **HEI** Head certifying the completeness and correctness of the submitted data via email to chedro2@ched.gov.ph, copy furnished cbrutas@ched.gov.ph, **not later than December 22, 2022**. HEIs may refer to the attached template for the endorsement of the HEI Head.

For inquiries, you may call Ms. Charmae Brutas, Regional Statistical Focal Person, at mobile numbers 0917 118 6381.

For your immediate compliance.


Digitally signed by Marco Cicero F. Domingo
Date: 2022.11.22 13:02:29
ATTY. MARCO CICERO F. DOMINGO
OIC-Director IV

Encl.: As stated

Kindly rate the delivery of our services through the link below:

Link: bit.ly/CHEDRO2CSS

Your response shall help us improve our systems and procedures so we can better serve you.

Thank you.

:drd_2022.1122A | RM 326 - AY 2022–2023 Higher Education Data Collection

Annex A. Sample Template for Endorsement of HEI Head

<Date>

ATTY. MARCO CICERO F. DOMINGO

OIC-Director IV

CHED Regional Office 2

Regional Government Center, Carig, Tuguegarao City

Dear Atty. Domingo:

This has reference to Regional Memorandum No. 326, series of 2022 “**AY 2022-2023 Higher Education Data Collection**”.

We are pleased to submit the following documents:

// If SUC

SUC Name	Form								
	A	B	E1	E2	GH	Research/ Extension	List of Graduates	Accreditation	Non- conventional Education
Campus A	✓	✓	✓	✓	✓	✓	✓	✓	✓
Campus B	✓	✓	✓	✓	✓	✓	✓	✓	✓
...

// If Private HEI

- Form A
- Form B-C
- Form E5
- List of Graduates
- Accreditation
- Non-conventional Education

We are certifying the completeness and accuracy of the submitted information. For any questions, you may contact **<Name of Contact Person>** through **<E-mail of Contact Person>**.

Sincerely yours,
<Name and Signature of HEI Head>
<Designation>