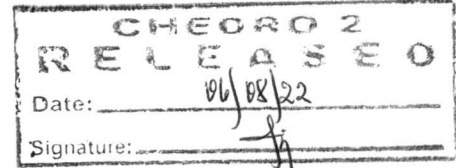




Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
Region 02



REGIONAL MEMORANDUM ORDER
No. 175, series of 2022

FOR : ALL PRESIDENTS/OFFICERS-IN-CHARGE/HEADS OF PUBLIC AND PRIVATE HIGHER EDUCATION INSTITUTIONS IN REGION 02

SUBJECT : QUICK SURVEY ON THE READINESS OF HIGHER EDUCATION INSTITUTIONS ON STUDENT AFFAIRS AND SERVICES (SAS) PROGRAMS FOR THE INCOMING ACADEMIC YEAR (AY) 2022-2023

DATE : JUNE 6, 2022

Attached is the Memorandum from **ATTY. CINDERELLA FILIPINA S. BENITEZ-JARO**, Executive Director IV, Commission on Higher Education, regarding the “**Quick Survey on the Readiness of Higher Education Institutions (HEIs) on Student Affairs and Services (SAS) Programs for the Incoming Academic Year (AY) 2022-2023**”.

All Public and Private Higher Education Institutions in Region 2 are enjoined to participate in the CHED Quick Survey **on or before June 17, 2022** which may be accessed through the Google Drive link shown below:

<https://forms.gle/hW1w7UwBcegAqJ9fA>

The collected data/information will provide inputs to better assist the HEIs in their preparation for the SAS Programs and activities for the said AY and will serve as benchmark data for the operational guidelines of SAS in the new normal.

Wide dissemination of this Memorandum is desired.



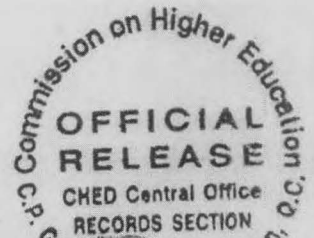
ATTY. MARCO CICERO F. DOMINGO
OIC-Director IV

Encl.: as stated

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Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION



MEMORANDUM FROM THE OFFICE OF THE EXECUTIVE DIRECTOR
NO 445 , SERIES OF 2022

**TO : CHED REGIONAL OFFICE DIRECTORS
PRESIDENTS AND HEADS OF HIGHER EDUCATION
INSTITUTIONS**

**SUBJECT : QUICK SURVEY ON THE READINESS OF HIGHER EDUCATION
INSTITUTIONS ON STUDENT AFFAIRS AND SERVICES (SAS)
PROGRAMS FOR THE INCOMING ACADEMIC YEAR (AY) 2022-
2023**

DATE : MAY 24, 2022

In accordance with the pertinent provisions of Republic Act (R.A.) No. 7722 otherwise known as the "Higher Education Act of 1994", CMO No. 09, s. 2013 – "Enhanced Policies and Guidelines on Student Affairs and Services", CMO No. 08, s. 2021 – "Guidelines on the Implementation of Flexible Delivery of Student Affairs and Services (SAS) programs during the COVID-19 Pandemic," the Commission on Higher Education (CHED) hereby requests all public and private HEIs to participate in the CHED Quick Survey which may be accessed through Google Drive via this link: <https://bit.ly/3NPHuYi>

The collected data/information will provide inputs to better assist the higher education institutions (HEIs) in their preparation for the SAS programs and activities for incoming Academic Year (AY) 2022-2023 and will serve as benchmark data for the operational guidelines of SAS in the new normal.

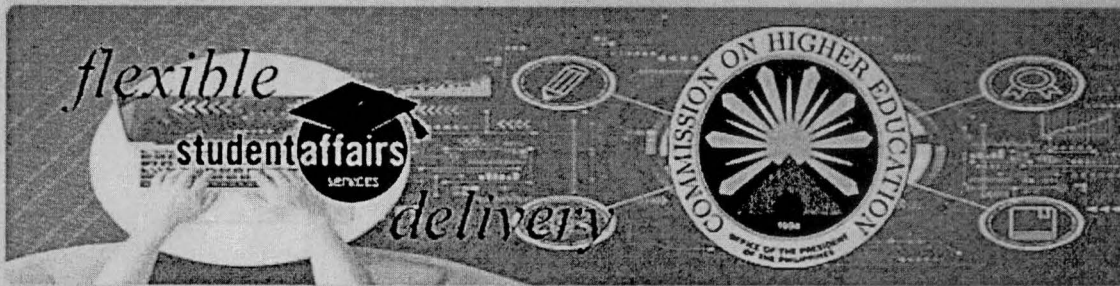
All CHEDROs are requested to facilitate the dissemination of the link. We look forward to receiving your responses to the CHED Quick Survey **on or before June 17, 2022**.

Should you have any queries, please contact CHED Office of Student Development and Services (OSDS) at telephone number (02) 8988-0001 or email addresses osds@ched.gov.ph or osds-lsad@ched.gov.ph.

Your usual support and cooperation is enjoined.


ATTY. CINDERELLA FILIPINA S. BENITEZ-JARO
Executive Director IV

Contact us: executivedirector@ched.gov.ph / (+63)998-592-1880
Give us Feedback: <https://bit.ly/OEDCCSS>



CHED Quick Survey on the Readiness of HEIs on SAS programs for AY 2022-2023


The Commission wants to know the level of readiness of higher education institutions (HEIs) on Student Affairs and Services (SAS) programs for the incoming Academic Year (AY) 2022-2023

The collected data/information will provide inputs to better assist the HEIs in their preparation for the SAS programs and activities and will serve as benchmark data for the operational guidelines of SAS in the new normal.

Should have any questions on the query, please contact the Office of Student Development and Services through email address osds-lsadm@ched.gov.ph

Thank you

ymcastro@ched.gov.ph [Switch account](#)

 [Resubmit to save](#)

* Required

Email *

ymcastro@ched.gov.ph


[Next](#)

Page 1 of 3

Never submit passwords through Google Forms.

CHED Quick Survey on the Readiness of HEIs on SAS programs for AY 2022-2023

ymcastro@ched.gov.ph [Switch account](#)

 [Resubmit to save](#)

Part 1 - Basic Information

Name of HEI (please do not abbreviate)

Your answer

Name of HEI President/Head

Your answer

Name of SAS Head

Your answer

Designation/Title of SAS Head

Your answer

Type of HEI

Choose 

Region

Choose ▼

How do you plan to deliver your SAS Programs for AY 2022-2023?

- On-site/Face-to-Face only
- Offline/learning packets/modules only
- Online only
- Combination of on-site and offline
- Combination of on-site and online
- Combination of offline and online
- Combination of on-site, offline, and online
- Other: _____

Name of the person who accomplished this Quick Survey

Your answer _____

Designation/Position of the person who accomplished this Quick Survey

Your answer _____

Part II. Preparation Survey

On the management/personnel and administration of SAS programs

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
1. Enough personnel to handle the SAS programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2. Enough licensed Guidance Counselors	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3. Enough personnel to handle Guidance and Counseling services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4. Enough medical/health services personnel	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5. Involved in the Crisis Management Committee (CMC) per CHED-DOH JMC 2021-001 and 2021-004	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6. To implement/report recalibration of SAS fees as duly noted by CHED	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7. Active committee/team handling the student handbook	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
8. Active committee/editorial team handling the student publication/yearbook	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
9. Active unit/team to handle scholarship and financial assistance service	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10. Active institutional Calamity Management Team (per CMO No. 22, s. 2014)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

On facilities for the delivery of SAS programs

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
1. SAS Office is retrofitted to comply with safety and health protocols for the new normal	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2. Guidance office and counseling room are retrofitted	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3. Separate office/room for counseling services retrofitted for safety and health protocols	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4. Student organizations/government is provided by with a separate office	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5. Presence of canteen or designated dining area	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6. School clinic retrofitted	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7. School premises retrofitted to comply with safety and health protocols	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
8. Separate office for cultural and arts services retrofitted for safety and health protocols	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
9. Retrofitted gym/sports facilities/recreation area	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

On the delivery of Student Welfare services

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
1. Orientation to students on flexible learning systems/new normal institutional guidelines and other relevant announcements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Formulation/update of information education and communication (IEC) materials that are useful to students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Presence of mental health services/activities for students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Collaboration/coordination with DOLE on career/job fairs/activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Presence of updated registry of job resources/opportunities as reference of students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. With strategies for Economic Enterprise Development such as information materials on different loans and educational assistance for students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Updated student handbook with information/primer on flexible learning/updates on limited face-to-face classes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other plans / preparations for the delivery of Student Welfare services

Your answer

On the delivery Student Development Programs/Services

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
1. With mechanism to review and allow off-campus activities of students per curriculum requirements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. With mechanism to review and allow off-campus co-curricular and extra-curricular activities of students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. With mechanism to review and allow activities of students in organizations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. With mechanism to conduct/support leadership trainings for students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Updated list of accredited/recognized student organizations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. With mechanism to hold safe elections of student council/government	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Presence of "students' desk/portal/center/hub" to address direct concerns of students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Presence of responsive grievance/complaints/feedback mechanism to reinforce positive behaviors of students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Active campus journalism through the student publication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other remarkable plans / preparations for the delivery of Student Development Programs/Services

Your answer

On the delivery of Institutional Student Development and Services

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
1. Responsive and relevant admission guidelines/services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Presence of institutional scholarships/financial assistance to students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Food services are in compliance with CHED-DOH JMC Nos. 2021-001 and 004	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. With provision of assistance to students in acquiring health insurance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Health services in compliance with CHED-DOH JMC Nos. 2021-001 and 2021-004	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. There are measures in promoting physical and mental resilience	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Activated and retrofitted school dormitories/housing facilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. In collaboration with LGUs in the accreditation of dorms outside the campus	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Established activities to support multi-faith services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. With a fully functional Learning Management System to deliver online learning to foreign students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. With provision of academic accommodation/assistance/services to students with special needs such as but not limited to persons with disabilities (PWDs), solo parent, indigenous people (IP), etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Presence of relevant activities to promote cultural and arts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Presence of mechanisms to conduct sports activities/development programs for students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Established activities for students in the sense of volunteerism and community involvement programs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other remarkable plans / preparations for the delivery of Institutional Student Development and Services

Your answer

Thank you!