



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
Region 02

REGIONAL MEMORANDUM

NO. 126 Series 2022

FOR : PRESIDENTS/HEADS/OFFICERS-IN-CHARGE OF PUBLIC AND PRIVATE HIGHER EDUCATION INSTITUTIONS IN REGION 2

SUBJECT : CALL FOR NEW APPLICATIONS FOR THE SCHOLARSHIPS FOR STAFF AND INSTRUCTORS' KNOWLEDGE ADVANCEMENT PROGRAM (SIKAP) GRANT FOR FULL-TIME AND PART-TIME STUDY

DATE : APRIL 12, 2022

Attached is the Memorandum from Dr. J. Prospero E. De Vera III, Chairman, Commission on Higher Education, regarding the Call for New Applications for the Scholarships for Staff and Instructors' Knowledge Advancement Program (SIKAP) Grant for Full-time and Part-time Study.

Interested applicants who wish to apply for SIKAP Scholarship either on Full-time Study or Part-time Study must meet the eligibility criteria provided in Annex A (Full-time Study) and Annex B (Part-time Study).

Further details including the application requirements and scholarship privileges are provided in Annex C to Annex E, for ready reference. It is also available through accessing the following link <https://ched.gov.ph/sikap>.

Eligibility for Allowance	Deadline of Submissions of Applications	Deadline of CHED RO for the Release of Notice of Award
APRIL	APRIL 8, 2022	APRIL 20, 2022
MAY	MAY 13, 2022	MAY 20, 2022
JUNE	JUNE 8, 2022	JUNE 20, 2022
JULY	JULY 8, 2022	JULY 20, 2022
AUGUST	AUGUST 10, 2022	AUGUST 19, 2022
SEPTEMBER	SEPTEMBER 9, 2022	SEPTEMBER 20, 2022
OCTOBER	OCTOBER 10, 2022	OCTOBER 20, 2022



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For further inquiries or concerns, please contact the CHEDRO2 K to 12 Project Management Unit (PMU) through sikapgrant.r2@ched.gov.ph or 0995 830 9353 / 0936-443-1475.

Wide dissemination of this memorandum is desired.

Very truly yours,

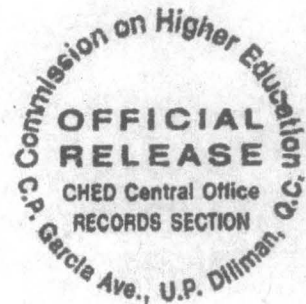
ATTY. MARCO CICERO F. DOMINGO
OIC-Director IV

Encl.: as stated

MGTV_041222



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OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION



MEMORANDUM FROM THE OFFICE OF THE CHAIRPERSON

TO : **ALL CHED REGIONAL DIRECTORS**

SUBJECT : **CALL FOR NEW APPLICATIONS FOR THE SCHOLARSHIPS FOR STAFF AND INSTRUCTORS' KNOWLEDGE ADVANCEMENT PROGRAM (SIKAP) GRANT FOR FULL-TIME AND PART-TIME STUDY**

DATE : **25 MARCH 2022**

Pursuant to CHED Memorandum Orders No. 16, and 28, series of 2021, which approves the Scholarships for Staff and Instructors' Knowledge Advancement Program (SIKAP) Grant for Full-time and Part-time Study, CHED Regional Offices are directed to invite and accept applications for full-time and part-time study under the SIKAP Grant for the AY 2022-2023.

Interested applicants who wish to apply for a SIKAP Scholarship either on Full-time Study or Part-Time Study must meet ALL eligibility criteria provided in Annex A (Full-time Study) and Annex B (Part-time Study).

Further details including the application requirements and scholarship privileges are provided in Annex C to Annex E, for ready reference. The same is also available through the following link <https://ched.gov.ph/sikap/>.

Eligibility for Allowance	Deadline of Submissions of Applications	Deadline of CHED RO for the Release of Notice of Award
APRIL	APRIL 8, 2022	APRIL 20, 2022
MAY	MAY 13, 2022	MAY 20, 2022
JUNE	JUNE 8, 2022	JUNE 20, 2022
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AUGUST	AUGUST 10, 2022	AUGUST 19, 2022
SEPTEMBER	SEPTEMBER 9, 2022	SEPTEMBER 20, 2022
OCTOBER	OCTOBER 10, 2022	OCTOBER 20, 2022

CHED Regional Offices are reminded to strictly adhere with the deadlines provided above and to observe existing policies and government accounting and auditing rules. Processing of applications and issuance of Notice of Award must be done without delay for applicants who comply and meet all the eligibility requirements of the scholarship. It is expected that the issuance of Notice of Award will only be given to applicants who are found to be eligible and with complete and correct documentary submissions on or before the deadlines mentioned above.

Applicants who are able to qualify for the eligibility criteria and meet the terms and conditions of the scholarship except for the following eligibility requirements: (1) work load and study leave requirements and/or (2) admission to an eligible graduate program, will be classified as waitlisted applicants. Waitlisted applicants who are unable to comply within the term will be automatically considered as ineligible and must re-apply for the SIKAP Scholarship.

As such, CHEDROs are advised to strictly observe the following dates:

Deadline of Compliance for Waitlisted Applicants
MAY 6, 2022
JUNE 1, 2022
JULY 1, 2022
AUGUST 3, 2022
SEPTEMBER 1, 2022
OCTOBER 3, 2022
NOVEMBER 4, 2022
DECEMBER 2, 2022

Furthermore, all CHED ROs are requested to submit the following documents no later than ten (10) working days after the monthly approval:

1. List of qualified and approved applicants for every month of approval, subject to the deadlines, following the template in Annex F.
2. Work and Financial Plan for the qualified and approved applicants for every month of approval following the template in Annex G.
3. Work and Financial Plan for the qualified and approved waitlisted applicants who are considered eligible for the current term following the template in Annex H.

For your guidance and compliance.

Thank you.


J. PROSPERO E. DE VERA III, DPA
Chairman

