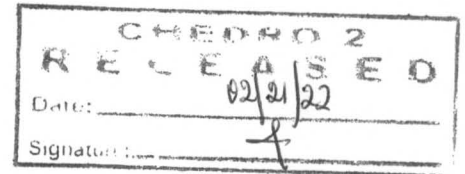




Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
Region 02



REGIONAL MEMORANDUM:

No. 053 s. 2022

FOR : PRESIDENTS OF:
1. University of Cagayan Valley (UCV)– Tuguegarao City
2. Isabela College of Arts and Technology (ICAT) – Cauayan City

SUBJECT : JICA Master's Degree in Maritime Safety and Security Policy For Academic Year 2022-2023

DATE : February 18, 2022

Attached is a copy of the Memorandum from **DR. J. PROSPERO E. DE VERA III**, Chairperson, Commission on Higher Education, C.P. Garcia Avenue, U.P. Diliman, Quezon City regarding the **JICA Master's Degree in Maritime Safety and Security Policy For Academic Year 2022-2023**.

The program is part of the Official Development Assistance of the Government of Japan through JICA's Training Program for overseas participants. This is the master's program conducted within a framework of JICA Knowledge Co-Creation Program (Group and Region Focus). This training program aims to develop personnel with advanced practical knowledge, analytical and problem-solving skills, and the ability to communicate effectively in an international environment.

In nominating your candidate, we would like to invite your attention to **Items A and B** of attached **Annex A** indicating the GOP and the donor requirements and financial terms relative to the aforementioned program.

Please submit the letter of nomination signed by the head of the institution or its duly authorized official together with the required documents on or before 01 March 2022 (Tuesday) to the CHED International Affairs Staff (IAS), 2/F Higher Education Development Center, C.P. Garcia Avenue, Diliman Quezon City. If your candidates meet the basic qualification requirements of the program, he/she shall be informed by the IAS of the schedule and meeting credentials for the online panel interview.

For details and queries, nominees may contact the International Affairs Staff through telephone number (02) 8441-0750 and email address ias@ched.gov.ph.

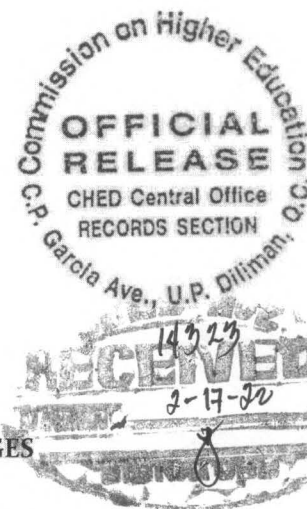
Dissemination of this memorandum is highly enjoined.

ATTY. MARCO CICERO F. DOMINGO
OIC-Director IV

Incl: as stated
*RST



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION



Reference No: 2022-1-462

MEMORANDUM FROM THE OFFICE OF THE CHAIRPERSON

TO : PRESIDENTS/HEADS OF STATE UNIVERSITIES AND COLLEGES
CHED CENTRAL AND REGIONAL OFFICES

SUBJECT: JICA MASTER'S DEGREE IN MARITIME SAFETY AND SECURITY POLICY
FOR ACADEMIC YEAR 2022-2023

DATE : 28 JANUARY 2022

The CHED Scholarship Coordinating Committee (SCC) is pleased to invite your institution to nominate candidates to the Master's Degree Program in Maritime Safety and Security Policy from **25 September 2022 to 15 September 2023** under the auspices of the Japan International Cooperation Agency (JICA).

The program is part of the Official Development Assistance of the Government of Japan through JICA's Training Program for overseas participants. This is the master's program conducted within a framework of JICA Knowledge Co-Creation Program (Group and Region Focus). This training program aims to develop personnel with advanced practical knowledge, analytical and problem-solving skills, and the ability to communicate effectively in an international environment.

In nominating your candidate, we would like to invite your attention to Items **A** and **B** of **Annex A** indicating the GOP and the donor requirements and financial terms relative to the aforementioned program.

Please submit the letter of nomination signed by the head of the institution or its duly authorized official together with the required documents on or before **01 March 2022 (Tuesday)** to the CHED International Affairs Staff (IAS), 2/F Higher Education Development Center, C.P. Garcia Avenue, Diliman Quezon City. If your candidates meet the basic qualification requirements of the program, he/she shall be informed by the IAS of the schedule and meeting credentials for the online panel interview.

For details and queries, nominees may contact the International Affairs Staff through telephone number (02) 8441-0750 and email address ias@ched.gov.ph.

Dissemination of this memorandum is desired.


J. PROSPERO E. DE VERA III, DPA
Chairman

A. QUALIFICATION REQUIREMENTS

1. Philippine Government

- a. Must be 45 years old and below (as of 01 October 2022) provided the return service obligation is still within the nominee's serviceable years;
- b. Candidate must have rendered at least two (2) years of service;
- c. Must hold a permanent appointment;
- d. Must have a college degree related to the field of study or has sufficient demonstrated ability and experience along the field of study;
- e. Must not have a pending application for scholarship under another program; and
- f. Must have rendered the service obligation required under Executive Order 367 for scholarship recently concluded before he/she could again be nominated for another course where the field of study is different from the previous training.

2. Donor Country

- Please refer to the attached brochure

B. FINANCIAL ASSISTANCE

1. Nominating Agency will provide the salary of the nominee for the duration of the award
2. Donor Country
 - Full grant

C. DOCUMENTARY REQUIREMENTS

Nomination papers to be submitted prior to the screening consisting of the following:

1. Letter of Application
2. A letter of nomination addressed to the CHED Chairman, Attention: Director of the Office of International Affairs, signed by the Secretary or Head of office, agency, university or entity or its duly authorized official indicating among others the following:
 - a. That the nominee has no pending administrative and criminal charges;
 - b. That the nominee has been conferred with a degree;
 - c. Assurance of utilizing the services of the nominee, if accepted for a period of not less than two (2) years of every year of scholarship or a fraction thereof not less than six (6) months or as provided under E.O. 367 amending E.O. 129; and
 - d. That the salary of the grantee will be paid while on training and shall be extended other financial privileges pursuant to the said Executive Order.
3. Certified Copy of Service Record
4. Certified Copy of Statement of Actual Duties and Responsibilities
5. Photocopy of Transcript of Academic Records (Baccalaureate/Graduate)
6. Photocopy of Diploma (Baccalaureate/Graduate)
7. Certification that the nominee has no pending administrative and criminal case
8. Certification that the nominee has no pending scholarship nomination to other program
9. Updated bio-data/resume w/ list of in-service trainings and seminars attended (Spell out acronyms of organizer/s and topic/s or subject/s of the training programs; certificates of training **NEED NOT** be submitted)





Knowledge Co-Creation Program (Group & Region Focus)

GENERAL INFORMATION ON

**Maritime Safety and Security Policy Program
(Master's Program)**

**課題別研修「海上保安政策プログラム」(修士課程)
JFY 2022**

Course No.: 202107880-J001

Course Period in Japan:

From September 25, 2022, to September 15, 2023

*** In the context of the COVID-19 pandemic, please note that there is still
a possibility the course period in Japan will be changed or shortened.**

This information pertains to one of the JICA Knowledge Co-Creation Program (Group & Region Focus) of the Japan International Cooperation Agency (JICA) implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.

JICA Knowledge Co-Creation Program (KCCP)

The Japanese Cabinet released the Development Cooperation Charter in February 2015, which stated, *"In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field-oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together."* JICA believes that this 'Knowledge Co-Creation Program' will serve as a foundation of mutual learning process.



I. Concept

Background

The Asian region is home to some of the world's most congested sea-lanes, such as the Malacca and Singapore Straits and the Indian Ocean, and it is an extremely important region for maritime transportation of energy resources, food, commodities, and other products. Asian countries have experienced remarkable economic growth in recent years and trouble-free maritime transportation has become important not only for their own prosperity, but also for that of the world economy. In order to achieve stable transportation in these sea-lanes, it is imperative that coastal states proactively address maritime issues such as piracy, illegal migration, smuggling, maritime disasters, and environmental protection.

Given the circumstances mentioned above, in an effort to preserve and develop maritime international order, we need to establish international maritime norms based on the rule of law. Japan is taking the lead in this area by offering advanced training for junior officers working in maritime safety and security related organizations in Japan and other Asian countries, which bridges the practical and theoretical aspects of maritime safety and security. By examining international relations, maritime issues, international laws and other relevant issues, this training program aims to develop personnel with advanced capabilities required to plan and formulate their country's maritime policies, which will contribute to steady growth and international order in the region.

For what?

This training program aims to develop personnel with advanced practical knowledge, analytical and problem-solving skills, and the ability to communicate effectively in an international environment. This program will also help develop a sense of partnership and mutual understanding among participants, thereby strengthening the collaborative relationships among the participants' countries.

For whom?

This program is designed for junior officers of maritime safety and security related organizations in Asian countries.

How?

The Maritime Safety and Security Policy Program is designed to prepare policymaking specialists in the field of maritime safety and security by providing training and education that utilizes the expertise of both the National Graduate Institute for Policy Studies (GRIPS) and the Japan Coast Guard (JCG). GRIPS will provide the most essential curriculum in policymaking and international relations, while the Japan Coast Guard Academy (JCGA), an educational facility



of the JCG, will provide training and practical education in maritime safety and security. Participants will also conduct case studies to strengthen their knowledge and relevant skills. This is the master's program conducted within a framework of JICA Knowledge Co-Creation Program (Group & Region Focus). Research guidance will be, therefore, provided as provided for a master's student at a regular graduate school. Participants will write a research paper about a specific issue in accordance with the guidance and advice they will receive from their academic advisers over the course of the program.

Academic Degree

The curriculum of this program has been approved by the National Graduate Institute for Policy Studies (GRIPS) and the Japan Coast Guard Academy (JCGA) as that of a master's program. After completing all graduation requirements, participants will be awarded the degree of Master of Policy Studies.

The program is very demanding. Applicants should possess an excellent educational and professional background, be highly motivated, and have confidence in their ability to fulfill the requirements of the program.



II. Description

- 1. Title (Course No.): Maritime Safety and Security Policy Program (202107880-J001)**
- 2. Course Period in JAPAN**
From September 25, 2022, to September 15, 2023

Fall and Winter Terms: From October 6, 2022 to March 30, 2023 at GRIPS
Spring Term: From April 5, 2023 to August 1, 2023 at JCGA
Summer Term: From August 3, 2023 to September 12, 2023 at GRIPS
- 3. Target Regions or Countries**
India, Indonesia, Malaysia, Maldives, Philippines, Sri Lanka and Vietnam
- 4. Eligible / Target Organizations**
Maritime safety and security related organizations in Asian countries
- 5. Course Capacity (Upper limit of Participants)**
8 participants
- 6. Language to be used in this program**
English
- 7. Course Objective**
Officers from maritime safety and security related organizations will acquire advanced practical application, management and problem-solving skills, analytical capability and the ability to communicate effectively in an international environment. This will enable them to fulfill their duties and improve their ability to deal with international issues in a timely and appropriate manner. Furthermore, by fostering mutual understanding, this training program will help to build a network of participating countries, which will in turn help to strengthen international cooperation.
- 8. Overall Goal**
This training program will contribute to reinforcing partnerships among the participants' countries by helping to maintain a strong and sustainable network among maritime safety and security related organizations in Asian countries including Japan. This will help to preserve and develop international maritime order in the region in accordance with the rule of law.



Expected Module Output and Contents

This program consists of the following components. Details on each component are shown below.

<p>(1) Preliminary Phase in a participant's home country (August to September 2022) Participants make required preparations for the Program in their respective countries.</p>
Activities
Submission of Assignments: Preparation and submission of Job and Country Report Presentation Materials
Preparation: Be familiar with the laws and regulations of one's country concerning maritime safety and security as well as international laws and conventions Collection of cases and search of literature related to international maritime issues

<p>(2) Phase in Japan (September 25, 2022, to September 15, 2023) Selected participants attend the Program conducted in Japan.</p>		
Expected Module Output	Courses/Focus of Instruction	Mode of Instruction
Acquisition of socio-scientific knowledge needed to address international issues	<p>Required Courses: International Relations International Relations in East Asia International Security Studies</p>	<p>Lecture · Case Study</p>
	<p>Recommended Courses: Essential Microeconomics Essential Macroeconomics Government and Market Government and Politics in Japan International Political Economy Comparative Politics State and Politics in Southeast Asia Non-Traditional Security The World and the SDGs Introduction to Quantitative Methods</p>	
Improvement of understanding of legal matters related to maritime safety and security	<p>Required Courses: International Law International Law of the Sea Policy for Search & Rescue; Salvage and Maritime Disaster Prevention Maritime Police Policy</p>	<p>Lecture · Case Study</p>



	<p>Recommended Courses:</p> <p>International Comparative Criminal Law Introduction to Oceanography Marine Environment and Pollution Traffic Management Systems I Traffic Management Systems II Information Management System I Information Management System II Ship Maneuverability and Practical Operation Fundamentals of Advanced Energy Engineering Introduction to International Maritime Safety and Security Conventions</p>	
<p>Study of methods for examining maritime issues based on existing practice and legal theory and resolving these issues in order to contribute to the construction of international maritime norms based on the rule of law</p>	<p>Required Courses:</p> <p>Case Study of Maritime Safety and Security Policy I Case Study of Maritime Safety and Security Policy II</p>	<p>Practical Case Studies</p> <p>•</p> <p>Field trip</p>
<p>Preparation of a research paper exploring a solution to a particular issue by using a comparative method and other relevant methods</p>	<p>Required Course:</p> <p>Independent Study: A research paper examining a specific problem and analyzing ways to solve it under the guidance of professors; a final presentation</p>	<p>Analysis</p> <p>•</p> <p>Presentation</p>

<Structure of the Program>

(1) Preliminary Phase

Upon receipt of the Notice of Acceptance, each participant will prepare and submit a Job and Country Report and assignment materials. Detailed information on the preparation of these materials will be provided after the Notice of Acceptance.

(2) Core Phase in Japan

This program consists of lectures, case studies, field trips and independent study. The curriculum of the academic year 2021-2022 is shown in Fig.1 for your reference.



Fig.1

Academic Year 2021-2022 Curriculum Master's Programs

(11) Maritime Safety and Security Policy Program

Academic Year 2021-2022 Curriculum Master's Programs (11) Maritime Safety and Security Policy Program					
Category	Course No.	Course Name	Instructor	Term	Credit
I Required Course	MSP4000E	Independent Study	Various	Fall through Summer	4
	GOV1400E	International Relations in East Asia	TAKAGI Yusuke	Fall	2
	GOV2200EA	* International Relations	MIYAMA Yoko	Fall	2
	GOV2200EB	* International Relations	BRUNNER Matthew	Fall	2
	GOV2240EB	International Security Studies	MICHISHITA Narushige	Fall	2
	MSP2000E	Maritime Police Policy	OKUZONO Junji	Spring	2
	MSP3000E	International Law	SHIMOYAMA Kenji	Fall	2
	MSP3010E	International Law of the Sea	FURUYA Kentaro	Winter	2
	MSP3020E	Policy for Search & Rescue, Salvage and Maritime Disaster Prevention	YAMAJI Tetsuya	Spring	2
	MSP5000E	Case Study on Maritime Safety and Security Policy I	FURUYA Kentaro	Fall	2
	MSP5010E	Case Study on Maritime Safety and Security Policy II	FURUYA Kentaro	Winter through Spring	2
II Recommended Courses	ECO1020E	Essential Microeconomics	KUROSAWA Masako	Fall	4
	ECO1080E	Essential Macroeconomics	NBAYASHI Ken	Winter	2
	ECO2020EB	Government and Market	HATANAKA Kaori	Winter	2
	GOV2100E	Government and Politics in Japan	MASUYAMA Miktaka	Fall	2
	GOV2210E	International Political Economy	CHEY Hyoung-kyu	Fall	2
	GOV2310E	Comparative Politics	TAKENAKA Harukata	Fall	2
	GOV2460E	State and Politics in Southeast Asia	LIM Guanle	Spring	2
	GOV3240E	Non-Traditional Security	TBA	TBA	2
	GEN5020E	The World and the SDGs	TANAKA Akhiko	Fall	1
	MOR1000E	Introduction to Quantitative Methods	MOROHOSI Hozumi	Fall	2
	MSP2030E	Introduction to Oceanography	MINAMI Hiroki	Spring	1
	MSP2040E	Marine Environment and Pollution	KAWAMURA Noriko	Spring	1
	MSP3030E	International Comparative Criminal Law	SHINTANI Kazuaki	Spring	2
	MSP3100E	Introduction to International Maritime Safety and Security Conventions	FURUYA Kentaro	Fall (Session II)	1
	MSP2050E	Traffic Management Systems I	YAMADA Tatsuto	Spring (Session I)	1
	MSP2060E	Traffic Management Systems II	TBA	Spring (Session II)	1
	MSP3060E	Ship Maneuverability and Practical Operation	NAKAYAMA Yoshiyuki	Winter	1
	MSP3070E	Fundamentals of Advanced Energy Engineering	KANKI Takashi	Spring (Session II)	1
	MSP3080E	Information Management System I	YAMANAKA Masaaki	Spring (Session I)	1
	MSP3090E	Information Management System II	ISOZAKI Hiroomi	Spring (Session II)	1
III Elective Courses		** Selected Topics in Policy Studies I - IV			
		Courses not listed in this table			
X Others		*** Courses offered by the Center for Professional Communication			

Notes:

1. Graduation Requirements: Students must complete a minimum of 30 credits, 22 of which must come from Category I, and 8 from Category II.
2. Courses offered in the Program are subject to change.
3. If a student takes the same course in both English and Japanese, only one course (2 credits) will count toward the degree.
4. * Students can take either GOV2200EA or GOV2200EB.
5. ** Course Number, Instructor, and Term for these courses will be announced when the courses are offered.
6. *** Credits earned in these courses cannot count toward the degree.
7. Students must take the courses LAN220E, LAN040E and LAN150E.



III. Conditions and Procedures for Application

1. Expectations from the Participating Organizations

- (1) This program is designed primarily for organizations that intend to address specific issues or problems identified in their operations. Applying organizations are expected to use the Program for these purposes.
- (2) In this connection, applying organizations are expected to nominate the most qualified candidates to address the specific issues or problems identified in their operations, carefully referring to the qualifications described in Section III-2 below.
- (3) Applying organizations are also expected to make use of the knowledge acquired by the nominees during their study.

2. Nominee Qualifications

Applying organizations are expected to select nominees who meet the following criteria.

Essential Qualifications

- 1) Applicants must be nominated by their governments in accordance with the procedures described in Section III-4.
- 2) Present Position: An officer working in a maritime safety and security related organization in one of the following positions:
 - Section chief or equivalent at a central authority (if serving under a central authority)
 - Assistant division chief or equivalent at a local authority (if serving under a local authority)
 - Lieutenant, Lieutenant Commander or Commander (or an equivalent rank)
 - Inspector or Superintendent (or an equivalent title if in law enforcement)
- 3) Job experience in maritime safety and security related areas / organizations: three (3) years or more:
- 4) Educational Background: a bachelor's degree or its equivalent
- 5) Language requirements: You are required to submit an official report of your TOEFL iBT or IELTS score. Admission priority will be given to applicants who have a TOEFL iBT score of 79 or higher, or an IELTS Academic score of 6.0 or higher. See Annex to apply for a waiver of the English language proficiency requirement.
- 6) Health: must be judged that they are medically adequate to participate in the Program in Japan by an examining physician on a prescribed certificate of health. Pregnant applicants are not recommended to apply due to the potential risk of health and life issues of mother and fetus.
- 7) Age: under forty five (45) years old as of October 1, 2022



3. Required Documents for Application

(1) **Application Form:** The application form is available at the **JICA office (or the Embassy of Japan)**.

(2) **Application Materials for GRIPS/JCG Master's Program**

The curriculum of this program has been approved as that of a master's program by both GRIPS and JCG. Therefore, each applicant is required to prepare and submit all of the materials for admission to the GRIPS/JCG Master's Program as indicated in ANNEX. Please be noted in advance that some applicants might be requested to submit extra complementary documents (unspecified documents in ANNEX) depending on their filed educational and career records.

(3) **Photocopy of passport:** to be submitted with the application form, if you possess your passport which you will carry when entering Japan for this program. If not, you are requested to submit its photocopy as soon as you obtain it.

*Photocopy should include the followings:

Name, date of birth, nationality, gender, passport number and expire date.

4. Procedures for Application and Selection

(1) **Submission of the Application Documents**

Closing date for applications: Please inquire at the JICA office (or the Embassy of Japan). After receiving applications, the JICA office (or the Embassy of Japan) will send them to **the JICA Center in JAPAN** by March 31, 2022).

(2) **Selection**

- 1) After receiving the application documents through appropriate administrative procedures in the respective government, the respective country's JICA office (or the Embassy of Japan) will conduct a screening and send the documents to JICA Chugoku, which organizes the program. Qualifications of applicants who belong to the military or other military-related organizations and/or who are enlisted in the military will be examined by the Government of Japan on a case-by-case basis, consistent with the Development Cooperation Charter of Japan, taking into consideration their duties, positions in the organization, and other relevant information in a comprehensive manner. It would be, therefore, appreciated if you could inform the JICA office of it (if there would be a plausible case / candidate) as soon as possible thinking about the time it would take for the examination.
- 2) JICA Chugoku will carry out the screening jointly with JCG and decide the successful applicants out of those who meet the qualifications described in Section III-2.



- 3) Some applicants may be requested to take an examination and / or come for an oral interview, which will be conducted by zoom/Microsoft Teams, telephone or TV conferencing at the respective country's JICA office.
- 4) A committee consisting of GRIPS, JCG, and JICA, will screen the academic qualifications of the applicants using the application materials such as official transcripts.
- 5) The final candidates will be selected by the Academic Council of GRIPS by the end of July, 2022.

Some qualified applicants may not be accepted due to the limited number of seats in the Program.

(3) Notice of Acceptance

Notification of results will be made by the JICA office (or the Embassy of Japan) **no later than July 29, 2022**. An acceptance agreement, together with an official admission letter, will be sent from GRIPS to each accepted candidate.

5. Document(s) to Be Submitted by Accepted Candidates

Accepted participants are required to prepare and submit a Job and Country Report Presentation materials to JICA Chugoku by **September 9, 2022**, preferably by e-mail to cicctp@jica.go.jp.

6. Conditions for Participation

The participants of KCCP are required

- (1) to strictly adhere to the program schedule,
- (2) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants themselves,
- (3) to understand that leaving Japan during the course period (to return to home country, etc.) is not allowed (except for programs longer than one year),
- (4) not to bring or invite any family members (except for programs longer than one year),
- (5) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (6) to observe the rules and regulations of the program implementing partners to provide the program or establishments,
- (7) not to engage in political activities, or any form of employment for profit,
- (8) to discontinue the program, should the participants violate the Japanese laws or JICA's regulations, or the participants commit illegal or immoral conduct, or get critical illness or serious injury and be considered unable to continue the course.



The participants shall be responsible for paying any cost for treatment of the said health conditions except for the medical care stipulated in (3) of "5. Expenses", "IV. Administrative Arrangements",

- (9) to return the total amount or a part of the expenditure for the KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,
- (10) not to drive a car or motorbike, regardless of an international driving license possessed,
- (11) to observe the rules and regulations at the place of the participants' accommodation, and
- (12) to refund allowances or other benefits paid by JICA in the case of a change in schedule.

7. Certificate and Master's Degree

- (1) Participants who have successfully completed the program will be awarded a certificate by JICA.
- (2) Participants who have successfully completed all requirements at GRIPS and JCGA will be awarded the degree of Master of Policy Studies.



IV. Administrative Arrangements

1. Organizer

(1) Name: JICA Chugoku*

*"Chugoku" is the name of the region consisting of five (5) prefectures in the western part of Japan's main island. JICA Chugoku is in charge of implementing JICA's projects/programs in the region.

(2) Contact: Ms. Ami IKEDA (cictp@jica.go.jp)

TEL: 81-82-421-5800 FAX: 81-82-420-8082

(where "81" is the country code for Japan, and "82" is the local area code)

2. Implementing Partner

(1) Japan Coast Guard (JCG)

URL: <http://www.kaiho.mlit.go.jp/e/english.pdf>

Address: 2-1-3 Kasumigaseki, Chiyoda-ku, Tokyo, 100-8976, Japan

TEL/FAX: 81-3-3580-0936

(where "81" is the country code for Japan, and "3" is the local area code)

(2) National Graduate Institute for Policy Studies (GRIPS)

URL: <http://www.grips.ac.jp/en/>

Address: 7-22-1 Roppongi, Minato-ku, Tokyo, 106-8677, Japan

TEL: 81-3-6439-6046 FAX: 81-3-6439-6050

("81" is the country code for Japan, and "3" is the local area code)

Description: The National Graduate Institute for Policy Studies (GRIPS) is a graduate school and research institute established in October 1997. GRIPS aims to be an international center of excellence for the education of future leaders in policy areas, advancement of policy research, and systematic collection and dissemination of policy-related information.

3. Travel to Japan

(1) Air Ticket: In principle, JICA will arrange an economy-class round-trip ticket between an international airport designated by JICA and Japan.

(2) Travel Insurance: Coverage is from time of arrival up to departure in Japan. Thus traveling time outside Japan (include damaged baggage during the arrival flight to Japan) will not be covered.



4. Accommodations in Japan

JICA will arrange the following accommodations for the participants in Japan:

JICA Tokyo Center (JICA Tokyo)

Address: 2-49-5 Nishihara, Shibuya-ku, Tokyo 151-0066, Japan
--

TEL: 81-3-3485-7051 FAX: 81-3-3485-7904

(where "81" is the country code for Japan, and "3" is the local area code)
--

JICA Chugoku Center (JICA Chugoku)

Address: 3-3-1, Kagamiyama, Higashihiroshima, Hiroshima 739-0046, Japan

TEL: 81-82-421-5800 FAX: 81-82-420-8082

(where "81" is the country code for Japan, and "82" is the local area code)

If there is no vacancy at JICA centers, JICA will arrange alternative accommodations for the participants. Please refer to the TIC facility guide at https://www.jica.go.jp/tokyo/english/office/c8h0vm0000fghcxq-att/facilities_service_guide.pdf

5. Expenses

The following expenses in Japan will be provided by JICA

- (1) Allowances for meals, living expenses, outfit, shipping and stopover.
- (2) Expenses for study tours (basically in the form of train tickets)
- (3) Medical care for participants who become ill after arriving in Japan (costs related to pre-existing illnesses, pregnancy, or dental treatment are not included).
- (4) Expenses for program implementation, including materials
- (5) For more details, please see "III. ALLOWANCES" of the brochure for participants titled "KENSU-IN GUIDE BOOK," which will be given before departure for Japan.

*Link to JICA HP (English/French/Spanish/Russian):

https://www.jica.go.jp/english/our_work/types_of_assistance/tech/acceptance/training/index.html

6. Pre-departure Orientation

A pre-departure orientation will be held at the respective country's JICA office (or at the Embassy of Japan), to provide participants with details on travel to Japan, conditions of the program, and other matters.

*YouTube of "Knowledge Co-Creation Program and Life in Japan" and "Introduction of JICA Center" are viewable from the link below.

Image videos of 'Introduction of JICA Center (YouTube)' show the following information of JICA Centers: Location, Building, Entrance, Reception(Front desk), Lobby, Office, Accommodation(Room), Amenities(Hand dryer), Bathroom(Shower and Toilet), Toiletries, Restaurant, Laundry Room(Washing machine, Iron), ICT Room(Computer for participants), Clinic, Cash dispenser, Gym, Neighborhood



Part I: Knowledge Co-Creation Program and Life In Japan	
English ver.	https://www.youtube.com/watch?v=SLurfKugrEw
Part II: Introduction of JICA Centers in Japan	
JICA Tokyo	https://www.jica.go.jp/tokyo/english/office/index.html
JICA Chugoku	https://www.jica.go.jp/chugoku/english/office/index.html



V. Other Information

Dress Code Policy: Formal Clothes (suit and tie or officer uniform)

Participants are requested to wear a suit and a tie or other formal clothes for the opening ceremony, courtesy calls and receptions, and during lectures held at JCG and JCGA. No jeans or T-shirts will be allowed at these institutes, while the dress code at GRIPS is casual.

PC

Participants are encouraged to bring their own PCs for preparing their Job and Country Report Presentation and writing research papers.



For Your Reference

JICA and Capacity Development

Technical cooperation is people-to-people cooperation that supports partner countries in enhancing their comprehensive capacities to address development challenges by their own efforts. Instead of applying Japanese technology per se to partner countries, JICA's technical cooperation provides solutions that best fit their needs by working with people living there. In the process, consideration is given to factors such as their regional characteristics, historical background, and languages. JICA does not limit its technical cooperation to human resources development; it offers multi-tiered assistance that also involves organizational strengthening, policy formulation, and institution building.

Implementation methods of JICA's technical cooperation can be divided into two approaches. One is overseas cooperation by dispatching experts and volunteers in various development sectors to partner countries; the other is domestic cooperation by inviting participants from developing countries to Japan. The latter method is the Knowledge Co-Creation Program, formerly called Training Program, and it is one of the core programs carried out in Japan. By inviting officials from partner countries and with cooperation from domestic partners, the Knowledge Co-Creation Program provides technical knowledge and practical solutions for development issues in participating countries.

The Knowledge Co-Creation Program (Group & Region Focus) has long occupied an important place in JICA operations. About 400 pre-organized courses cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs is being customized by the different target organizations to address the specific needs, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

Japanese Development Experience

Japan, as the first non-Western nation to become a developed country, built itself into a country that is free, peaceful, prosperous and democratic while preserving its tradition. Japan will serve as one of the best examples for our partner countries to follow in their own development.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from a process of adoption and adaptation, of course, has been accompanied by countless failures and errors behind the success stories.

Through Japan's progressive adaptation and application of systems, methods and



technologies from the West in a way that is suited to its own circumstances, Japan has developed a storehouse of knowledge not found elsewhere from unique systems of organization, administration and personnel management to such social systems as the livelihood improvement approach and governmental organization. It is not easy to apply such experiences to other countries where the circumstances differ, but the experiences can provide ideas and clues useful when devising measures to solve problems.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.





CORRESPONDENCE

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