



Republic of the Philippines  
OFFICE OF THE PRESIDENT  
**COMMISSION ON HIGHER EDUCATION**  
Region 02

Date	01/12/22
Signature	<i>[Handwritten Signature]</i>

**REGIONAL MEMORANDUM**

No. 011 series of 2022

TO : PRESIDENTS/OFFICERS-IN-CHARGE/HEADS OF STATE  
UNIVERSITIES AND COLLEGE (SUC) IN REGION 2


SUBJECT : PROFESSIONAL DEVELOPMENT TOWARDS POST – GRADUATE  
STUDIES FOR SUCs: TRAINING ON THE PREPARATION OF THE  
LAND USE DEVELOPMENT AND INFRASTRUCTURE PLAN

DATE : January 12, 2022

Attached is a copy of memorandum from **ATTY. CINDERELLA FILIPINA S. BENITEZ-JARO**, Executive Director IV, Commission on Higher Education, regarding the Professional Development Towards Post – Graduate Studies for SUCs: Training on the Preparation of the Land Use Development and Infrastructure Plan.

The five (5) identified SUC TWG members representing academic, finance, administration (institutional); housing and student affairs (social/physical); general services (physical/environment); and business affairs (economic) are requested by the UP-SURP to accomplish the attach survey form and submit one accomplished form only in pdf format through the link: <https://forms.gle/V2XiP7iRUgQdCkvp8> on or before **January 13, 2022**.

Please contact UP SURP Training Division at [surptraining.upd@up.edu.ph](mailto:surptraining.upd@up.edu.ph) for any questions.

  
**ATTY. MARCO CICERO F. DOMINGO**  
OIC-Director IV

Encl: as stated

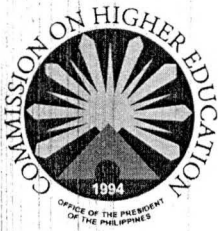
Kindly rate the delivery of our services through the link below:

Link: [bit.ly/CHEDRO2CSS](https://bit.ly/CHEDRO2CSS)

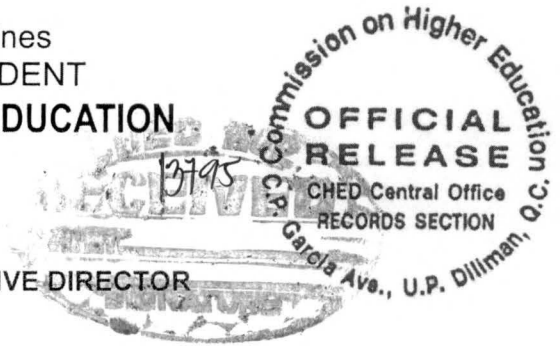
Your response shall help us improve our systems and procedures so we can better serve you.

Thank you.

:ags/Reg'l Memo-to SUCs\_LUDIP\_12Jan2022/13795



Republic of the Philippines  
OFFICE OF THE PRESIDENT  
**COMMISSION ON HIGHER EDUCATION**



**MEMORANDUM FROM THE OFFICE OF THE EXECUTIVE DIRECTOR**

No. 35, series of 2022

**TO :** PRESIDENTS/OFFICERS-IN-CHARGE OF STATE UNIVERSITIES  
AND COLLEGES (SUCs)

**SUBJECT :** PROFESSIONAL DEVELOPMENT TOWARDS POST - GRADUATE  
STUDIES FOR SUCs: TRAINING ON THE PREPARATION OF THE  
LAND USE DEVELOPMENT AND INFRASTRUCTURE PLAN

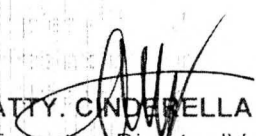
**DATE :** 05 JANUARY 2022

The Commission funded the project "Professional Development Towards Post-Graduate Studies for SUCs: Training on the Preparation of the Land Use Development and Infrastructure Plan (LUDIP)" to be implemented by the University of the Philippines - School of Urban and Regional Planning (UP-SURP).

In this connection, the five (5) identified SUC TWG members representing academic, finance, administration (institutional); housing and student affairs (social/physical); general services (physical/environment); and business affairs (economic) are requested by the UP-SURP to accomplish the attached survey form.

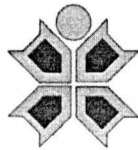
Each SUC shall submit one accomplished form only and upload said form in pdf format through the link: <https://forms.gle/V2XiP7iRUgQdCkvp8>, on or before January 13, 2022.

Should you have any questions, please email the UP SURP Training Division at [surptraining.upd@up.edu.ph](mailto:surptraining.upd@up.edu.ph).

  
**ATTY. CINDEBELLA FILIPINA S. BENITEZ-JARO**  
Executive Director IV

Contact us: [executivedirector@ched.gov.ph](mailto:executivedirector@ched.gov.ph) / (+63) 998-592-1880

Give us Feedback: <https://bit.ly/OEDCCSS>



**Training-Workshop on Land Use Development and Infrastructure Plan (LUDIP)  
Preparation and Implementation**

**TRAINING NEEDS ASSESSMENT**

**Instructions:**

- This form is to be accomplished by all five (5) members of the TWG together. Each SUC should submit **one accomplished form only**. Kindly submit in pdf format.
- Each SUC should form its TWG consisting of five (5) members representing academic, finance, and administration (institutional); housing and student affairs (social/physical); general services (physical/environment); and business affairs (economic).
- Kindly upload your accomplished form (in pdf) through this link:  
<https://forms.gle/V2XiP7iRUgQdCkvp8>

**Respondents' Profile:**

Name	Job Title / Position in the SUC	Position in the TWG	Email Address
1)			
2)			
3)			
4)			
5)			

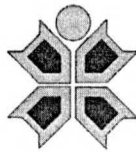
**I. SUC Information:**

Name of State University/College (SUC): \_\_\_\_\_  
 Full address of the University Main Campus: \_\_\_\_\_  
 Land Area of the Main Campus (in hectares): \_\_\_\_\_  
 No. of Satellite Campuses: \_\_\_\_\_  
 Land Area of each satellite campus/es: \_\_\_\_\_

Name of the Satellite Campus	Land Area (in hectares)
1)	
2)	
3)	
4)	

Where are the different satellite campuses located?

Satellite Campus (kindly indicate the name of each satellite campus)	Within the same city/municipality as the main campus (name the barangay)	Located in another city/municipality (name the municipality/city)
1)		
2)		
3)		
4)		
5)		



**II. SUC Profiling**

1. Which of the following constraints do you think would hamper the preparation and/or implementation of LUDIP in your SUC? Check all that applies.

- Land tenure status
- Property ownership (private property ownership claims within campus)
- Areas with co-management arrangement
- Presence of Ancestral Domain
- Limited land area for expansion
- Campuses situated in various locations
- Presence of informal settler families (ISF)
- Boundary disputes
- Others, please specify \_\_\_\_\_

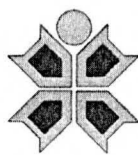
2. What is the legal status of your campus or parts of it? Please indicate the area (in ha.) covered by each land class:

Land Class	Area (in hectares)	
	Main	Satellite/s
Alienable and Disposable		
Timberlands / Forest		
Protected Areas (NIPAS and non-NIPAS combined)		
Ancestral Domain/Land		

3. Which of the following land uses are present in your SUC? Check all that applies.

Land Uses	Area (in hectares)		
	Main Campus	Satellite Campuses	Total Land Area per land use
Protected Area (forest area, wildlife-preservation zones, etc.) as certified by DENR-PAMB or other authorities			
Ancestral Domain/Lands as certified by NCIP or other authorities			
Agricultural Land			
Residential Land for Personnel Housing			
Residential Land for Student Housing			
Infrastructure and Utilities (e.g. roads)			
Buildings and Facilities			
Body of water such as a river, lake, etc.			
Special Use Zones (Eco-zones, tourism zones, etc.)			
Heritage Zones			
Informal Settlements			
Others, please specify:			





4. Are there geohazards to which your campus or parts thereof are exposed?

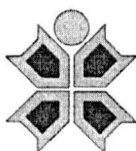
Hazards	Estimated Areas Exposed (in hectares)	
	Main Campus	Satellite Campus
Flooding		
Landslides		
Ground shaking		
Liquefaction		
Erosion		
Others, please specify:		

5. What percentage of your total land area is devoted to each of the following uses?

Land Use	Percentage of the Specific Land Use Over Total Campus Land Area	
	Main Campus	Satellite Campus
<b>Academic Core</b> ( <i>academic buildings, library, sports facilities, training centers, culture and arts demonstration areas, etc.</i> )		
<b>Administrative and General Services</b> ( <i>Admin Building, Motorpool, General Services, etc.</i> )		
<b>Research Core</b> ( <i>incubation centers, demo farms, research centers, field labs, etc.</i> )		
<b>Business Areas</b> ( <i>hotels/hostels, product display areas, production areas, etc.</i> )		
<b>Allied Services</b> ( <i>housing for staff and students, clinics, place of worship, etc.</i> )		
<b>Open Space</b> ( <i>functional spaces such as parks, playgrounds, etc.</i> )		
<b>Informal Settlements</b>		
<b>Vacant / Unutilized / Idle Lands</b>		
Other uses, please specify.		
<b>Total</b>	<b>100%</b>	<b>100%</b>

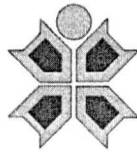
6. Which of the following stages best describes your LUDIP preparation?

- Our SUC has not started preparing its LUDIP yet.
- Our SUC has started consulting experts who could help us prepare the LUDIP.
- Our SUC has already a functioning Technical Working Group (TWG) working on the LUDIP.
- Our SUC has started drafting the LUDIP.
- Our SUC has already completed its draft LUDIP.
- Our SUC has already a BOR-approved LUDIP.
- Others, please specify \_\_\_\_\_.



Commission on Higher Education  
University of the Philippines  
School of Urban and Regional Planning

7. What are the available maps in the possession of your University? Check all that applies.
- Campus location map
  - Topographic map
  - Soils map
  - Land use map
  - Built-up area map (building layout)
  - Street network map
  - Hazard maps, please specify (landslide map, liquefaction, etc.): \_\_\_\_\_
  - Others, please specify: \_\_\_\_\_
8. What other development plans does the university have? Check all that applies.
- DRRM Plan
  - Investment Promotion Plan
  - Drainage Masterplan
  - Power Supply Masterplan
  - Water Supply Masterplan
  - Traffic Management Plan
  - Septage-Sewerage Management System
  - Campus Land Use Plan
  - Gender and Development Plan
  - Infrastructure Plan
  - Campus Housing Plan (for faculty, staff and students)
  - Others, please specify: \_\_\_\_\_



9. Besides the campuses you currently use, does your university own other properties (lands)?

- a. Yes
- b. No

If yes, how many hectares? \_\_\_\_\_

If yes, what is its current dominant use? \_\_\_\_\_

If yes, what do you intend to do with these properties?

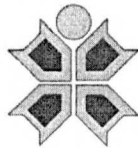
- For Instruction
- For income-generation
- Others, please specify. \_\_\_\_\_

10. What is your University's relationship with your host Local Government Unit (LGU)? Check all that applies.

SUC-LGU Relationship	Yes	No
Completely independent (autonomous)		
SUC maintains its own security personnel/force		
SUC seeks LGU approval for business concessions		
SUC provides technical assistance / advice to the LGU		
SUC has its own source and water distribution system		
LGU requires Building Permit for all structures constructed in campus		
LGU zoning regulations are enforced in campus		
LGU provides waste collection services		
LGU provides funding support / endowment		
LGU provides support to students (scholarships / research grants / thesis or dissertation)		
Others, please specify: _____		

11. How do you see your SUC ten years from now?

\_\_\_\_\_



III. Level of Knowledge and Understanding

1. Rate the following concepts or topics based on the level of your knowledge or understanding:  
 "0" = you do not know anything about the subject "5" = you already know everything about the subject

Topic	0	1	2	3	4	5
<b>Part I. Planning Context and Rationale</b>						
Legal and Policy Framework of Planning for SUCs						
LUDIP and Local/Regional Development [University Town; Knowledge, Innovation, Science & Technology (KIST) Parks]						
LUDIP Legal Framework and Planning Process						
<b>Part II. Situation Analysis</b>						
Identification of Key Issues and Assumptions						
Land Use Demand and Supply Analysis						
<b>Part III. Conceptualization</b>						
Development Framework – Crafting/Re-visiting the SUC Vision						
Formulation of Alternative Development Strategies and Selection of Preferred Options						
<b>Part IV. Development Planning</b>						
Campus Master Development Plan (include Site Planning)						
Campus Land Use Plan						
Infrastructure & Circulation Network Plan						
<b>Part V. Plan Implementation</b>						
Action Planning (Project Prioritization)						
Investment Planning						
Project Planning and Management (from Project Identification to Monitoring and Evaluation)						

2. What other expertise do you want to include in your LUDIP Planning Team? Check all that applies.

Expertise	Available	Not Available
<input type="checkbox"/> Urban and Regional Planning (or Environmental Planning)		
<input type="checkbox"/> Architecture (including Landscape Architecture)		
<input type="checkbox"/> Engineering		
<input type="checkbox"/> Civil Engineering		
<input type="checkbox"/> Geodetic Engineering		
<input type="checkbox"/> Sanitary Engineering		
<input type="checkbox"/> Electrical Engineering		
<input type="checkbox"/> Environmental Engineering		
<input type="checkbox"/> Industrial Engineering		
<input type="checkbox"/> Statistics/Demography		
<input type="checkbox"/> Economics		
<input type="checkbox"/> Sociology/Social Work and Community Organization		
<input type="checkbox"/> Public Administration or Public Management		
<input type="checkbox"/> Environmental Science		
<input type="checkbox"/> Agriculture/Forestry		

