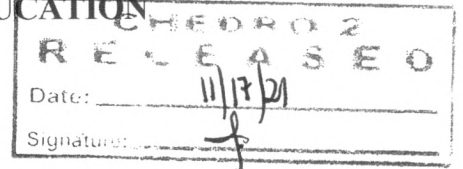


Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
Region 02



REGIONAL MEMORANDUM
No. 351, Series of 2021

FOR : ALL PRESIDENTS/ OFFICERS-IN-CHARGE/HEADS OF PUBLIC AND PRIVATE HIGHER EDUCATION INSTITUTIONS (HEIs)

SUBJECT : CALL FOR APPLICATION UNDER STIPENDIUM HUNGARICUM (SH) PROGRAM ACADEMIC YEAR 2022

DATE : November 17, 2021

Attached is a copy of the memorandum issued by **DR. J. PROSPERO E. DE VERA III**, Chairperson, Commission on Higher Education, inviting interested parties to nominate candidates to the **Stipendium Hungaricum (SH) Scholarship Program** to be held in Hungary starting Academic Year 2022 under the auspices of the Ministry of Foreign Affairs and Trade, Hungary.

The scholarship will cover tuition fees for the entire study period, dormitory accommodation assistance, monthly subsistence allowance and medical insurance. Please refer to the attached qualification and documentary requirements of the SH program in nominating your candidate. Also, attached is the list of Frequently Asked Questions (FAQs) for reference.

Please submit the letter of nomination signed by the duly authorized official together with the required documents on or before **18 January 2022** to the CHED International Affairs Staff (IAS) through stipendium@ched.gov.ph. Nominees are advised to contact CHED-IAS for confirmation of the schedule for interview. For details and queries, please contact the International Affairs Staff, CHED through stipendium@ched.gov.ph or telephone number (02) 8441-0750.

Additional information may be accessed at www.stipendiumhungaricum.hu/apply/. Please note that nominees **must** likewise apply online through the website <https://apply.stipendiumhungaricum.hu>. The deadline for online submission of scholarship documents is on **15 January 2022**.

Kindly refer to the attachment which contains relevant information for your reference.

For your information.


JULIETA M. PARAS, Ed.D., CESE
Director IV

Encl: as stated

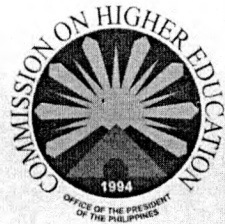
Kindly rate the delivery of our services through the link below:

Link: <http://bit.ly/CHEDRO2CSS>

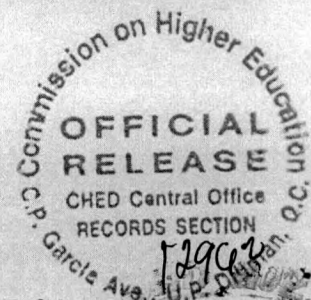
Your response shall help us improve our systems and procedures so we can better serve you.

Thank you.

:JPC11172021# E-RDO



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION



IAS-Ref No. 21-11-5288

MEMORANDUM FROM THE OFFICE OF THE CHAIRPERSON

TO : CHED CENTRAL AND REGIONAL OFFICE DIRECTORS/
OFFICERS-IN-CHARGE
PRESIDENTS/HEADS OF HIGHER EDUCATION
INSTITUTIONS

SUBJECT : CALL FOR APPLICATION UNDER STIPENDIUM
HUNGARICUM SCHOLARSHIP (SH) PROGRAM, ACADEMIC YEAR
2022

DATE : 5 November 2021

The Commission on Higher Education hereby invites interested parties to nominate candidates to the **Stipendium Hungaricum (SH) Scholarship Program** to be held in Hungary starting Academic Year 2022 under the auspices of the Ministry of Foreign Affairs and Trade, Hungary.

The scholarship will cover tuition fees for the entire study period, dormitory accommodation assistance, monthly subsistence allowance and medical insurance. In nominating your candidate, we would like to invite your attention to the attached qualification and documentary requirements of the SH program. Also, attached is the list of Frequently Asked Questions (FAQs) for reference and guidance.

Please submit the letter of nomination signed by the duly authorized official together with the required documents on or before **18 January 2022** to the CHED International Affairs Staff (IAS) through stipendium@ched.gov.ph. Nominees are advised to contact CHED-IAS for confirmation of the schedule for interview. For details and queries, please contact the International Affairs Staff, CHED through stipendium@ched.gov.ph or telephone number (02) 8441-0750.

Additional information may be accessed at www.stipendiumhungaricum.hu/apply/. Please note that nominees **must** likewise apply online through the website <https://apply.stipendiumhungaricum.hu>. The deadline for **online** submission of scholarship documents is on **15 January 2022**.

J. PROSPERO E. DE VERA III, DPA
Chairman

ANNEX A

STIPENDIUM HUNGARICUM SCHOLARSHIP PROGRAM

Academic Year 2022

A. QUALIFICATION REQUIREMENTS

1. Philippine Government

- a. Candidate must have rendered at least two (2) years of service;
- b. Must hold a permanent appointment;
- c. Must have a college degree related to the field of study or has sufficient demonstrated ability and experience along the field of study;
- d. Must not have any pending administrative or criminal case
- e. Must not have a pending application for scholarship under another program; and
- f. Must have rendered the service obligation required under Executive Order 367 for scholarship recently concluded before he/she could again be nominated for another course where the field of study is different from the previous training.

2. Donor Country

For information, please visit: <https://apply.stipendiumhungaricum.hu>

B. FINANCIAL ASSISTANCE

1. Nominating Agency will provide the salary of the nominee for the duration of the award

2. Donor Country

- Free tuition
- Monthly stipend
- Accommodation assistance
- Health insurance

C. DOCUMENTARY REQUIREMENTS

Nomination papers to be submitted prior to the screening consisting of the following:

For Government Employees (Masteral, PhD Program and Postgraduate Specialist Training Courses applicants):

1. Letter of Application
2. Letter of Nomination addressed to:
The Director



*International Affairs Staff
Commission on Higher Education*

signed by the Secretary or Head of agency/institution or its duly authorized official indicating, among others, the following:

- a. Assurance of utilizing the services of the nominee for a period of two (2) years for every year of scholarship or a fraction thereof not less than six (6) months as stipulated in Executive Order No. 367 amending Executive Order No. 129; and,
 - b. That the nominee shall be paid his/her salary and other financial privileges while on training pursuant to the aforementioned Executive Order
3. Certified Copy of Service Record
 4. Certified Copy of Statement of Actual Duties and Responsibilities
 5. Photocopy of Transcript of Academic Records (Baccalaureate/Graduate)
 6. Photocopy of Diploma (Baccalaureate/Graduate)
 7. Certification that the nominee has no pending administrative and criminal case
 8. Certification that the nominee has no pending scholarship nomination for another program and has no pending service obligation for a previous scholarship for Government employees
 9. Updated bio-data/resume with list of in-service trainings and seminars attended (Spell out acronyms; certificates of training need not be submitted)
 10. Letter of recommendation/support from a professor of the host Hungarian university/institution (For PhD applicants)



FREQUENTLY ASKED QUESTIONS:

1. What is the Stipendium Hungaricum Scholarship Program?

The Stipendium Hungaricum (SH) scholarship program is an academic scholarship established by the Hungarian Government to promote the internationalization of Hungarian higher education and to attract top foreign students from all around the world who can build personal and professional attachments to Hungary while enjoying high quality education in the heart of Europe.

The program is implemented in the Philippines on the basis of a Memorandum of Understanding (MOU) between the Commission on Higher Education (CHED) and the Ministry of Foreign Affairs and Trade, Hungary. The renewal of the MOU for Academic Year 2021-2023 was signed in October 2020.

2. What are the priority areas set in the MOU?

- Agriculture and Sustainable Development
- Medicine
- Water Management Engineering and Hydrology
- Architecture and Protection of Cultural Heritage
- Natural Sciences
- Environmental Studies

3. What are the entitlements of the program?

- Free tuition
- Monthly stipend
- Accommodation assistance
- Health insurance

Note: airfare is not covered under the SH program

4. What are the qualification requirements?

For Government Employees:

Masteral, PhD Program and Postgraduate Specialist Training Courses applicants

- Government employee with permanent appointment
- Must have rendered at least two (2) years of service in the nominating institution
- Must have a higher education degree related to the field of study or has demonstrated sufficient ability and experience in the field of study
- Must not have any pending administrative or criminal case



- Must not have a pending application for scholarship under another program
- Must have rendered the service obligation required under Executive Order No. 367 for previous scholarship enjoyed

For Private Individuals:

Masteral, PhD Program and Postgraduate Specialist Training Courses applicants

- Must have a higher education degree related to the field of study or has demonstrated sufficient ability and experience in the field of study
- Must not have any pending criminal case
- Must not have a pending application for scholarship under another program
- PhD applicants must be recommended by the host Hungarian higher education institution

Undergraduate program applicants

- Must be at least 18 years of age by 31 July 2022
- Must be a graduate of Senior High School
- Must not have any pending criminal case
- Must not have a pending application for scholarship under another program

5. How does one apply for scholarship?

Submit complete documentary requirements to the following:

- Tempus Public Foundation, Hungary via <https://apply.stipendiumhungaricum.hu>.
- International Affairs Staff
Commission on Higher Education
C.P. Garcia Avenue, U.P. Campus, Diliman, Quezon City
Email: stipendium@ched.gov.ph

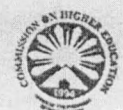
Note: Incomplete documents will not be processed

6. What are the documentary requirements for submission via the Stipendium Hungaricum portal?

Visit <https://apply.stipendiumhungaricum.hu> for the complete list of documents to be submitted.

7. What are the documentary requirements for submission to the Commission on Higher Education?

For Government Employees (Masteral, PhD Program and Postgraduate Specialist Training Courses applicants):



- Letter of Application
- Letter of Nomination addressed to:
 - The Director*
 - International Affairs Staff*
 - Commission on Higher Education*
 signed by the Secretary or Head of agency/institution or its duly authorized official indicating, among others, the following:
 - a. Assurance of utilizing the services of the nominee for a period of two (2) years for every year of scholarship or a fraction thereof not less than six (6) months as stipulated in Executive Order No. 367 amending Executive Order No. 129; and,
 - b. That the nominee shall be paid his/her salary and other financial privileges while on training pursuant to the aforementioned Executive Order
- Certified Copy of Service Record
- Certified Copy of Statement of Actual Duties and Responsibilities
- Photocopy of Transcript of Academic Records (Baccalaureate/Graduate)
- Photocopy of Diploma (Baccalaureate/Graduate)
- Certification that the nominee has no pending administrative and criminal case
- Certification that the nominee has no pending scholarship nomination for another program and has no pending service obligation for a previous scholarship for Government employees
- Updated bio-data/resume with list of in-service trainings and seminars attended (Spell out acronyms; certificates of training need not be submitted)
- Letter of recommendation/support from a professor of the host Hungarian university/institution (For PhD applicants)

For private individuals: (Masteral, PhD Program and Postgraduate Specialist Training Courses applicants)

- Letter of Application
- Letter of Recommendation from employer or former dean/professor
- Letter of Recommendation or Support from a professor of the host Hungarian university/institution (For PhD applicants only)
- Certificate of Employment (if applicable)
- Photocopy of Transcript of Academic Records (Baccalaureate/Graduate)
- Photocopy of Diploma (Baccalaureate/Graduate)
- NBI/Police Clearance
- Updated bio-data/resume with list of in-service trainings and seminars attended (Spell out acronyms; certificates of training need not be submitted)

For Private Individuals (Undergraduate Program Applicants)

- Letter of Application
- Letter of Recommendation from former principal/dean/professor
- Certificate of Employment (if applicable)



- Photocopy of Transcript of Academic Records (Senior High School academic credentials/Baccalaureate)
- Photocopy of Diploma (Senior High School)
- NBI/Police Clearance
- Updated bio-data/resume with list of in-service trainings and seminars attended (Spell out acronyms; certificates of training need not be submitted)

8. When is the deadline for application at the Tempus Public Foundation?

Deadline is on 15 January 2022.

9. When is the deadline for application at the Commission on Higher Education?

Deadline is on 18 January 2022.

10. Is there an age requirement?

Yes. Undergraduate applicants should be at least 18 years old as of 31 July 2022.

11. Do applicants have to pay for the application process?

No. The online application (registration), including the participation in the admission examinations, is free of charge.

12. How does one upload application documents to the SH online application system?

Visit <https://apply.stipendiumhungaricum.hu> for instructions.

13. Can the applicant apply directly to the universities for the Stipendium Hungaricum Scholarship Program?

No. Applicants must upload their application documents in the Stipendium Hungaricum online application system. These will then be forwarded to the universities by the Tempus Public Foundation, Hungary. To know more about the Hungarian universities' academic content and admission requirements, access the universities' websites directly or through the Study Finder - <https://stipendiumhungaricum.hu/study-finder/>.

14. Do applicants need admission from the university prior to submission at the CHED?

No. Admission examinations at host Hungarian universities will happen at a later date (around April or May). For PhD applicants, a letter of recommendation or support from a professor of the host Hungarian university or institution is required.



15. Do applicants have to be nominated by the Commission on Higher Education?

Yes. Only applicants nominated by the Commission on Higher Education to Tempus Public Foundation, Hungary will be accepted by host Hungarian higher education institutions.

16. What happens if the applicant did not meet the application deadline?

The applicant may apply for the next Academic Year.

17. Can the applicant make modifications in the documents submitted at the SH online application portal?

Certain modifications may be allowed like the uploading of lacking documents. However, applicants are not allowed to edit the information (i.e. priorities) previously provided in the online application portal.

18. I am already studying at a Hungarian university as a self-funded student, can I apply for the Stipendium Hungaricum Scholarship Program?

Yes, in principle. However, applicants who are registered as self-financed/ fee-paying students of a Hungarian higher education institution at the time of the application deadline and applying for the same study level are only eligible to apply for the Stipendium Hungaricum program if:

- o They are recommended by their Hungarian host universities, and
- o If their cumulative, corrected sum average ("összesített korrigált kreditindex") is higher than the students' average performance at the particular study programme ("szakátlag")

19. Do applicants need a valid passport for the Stipendium Hungaricum (SH) portal application?

For SH portal online applications (a requirement of the Government of Hungary), applicants can submit their applications without a passport. In lieu of the passport copy, a scanned image of any document that proves their identities (e.g. government issued ID, NSO authenticated birth certificate) may be used.

In case the applicants do not have any identification documents upon application, a signed declaration stating that they will submit the missing documents before 01 August must be submitted.



20. Are applicants working in a government agency, but are not permanent employees, eligible to apply? What set of requirements will be required from them?

Yes. Job Order/Contract of Service Employees are eligible to apply for the Stipendium Hungaricum program. However, they need to be officially endorsed by the head of their agency/department. They will still need to submit the requirements expected from a government employee.

21. Are private individuals also obliged to render return service upon completion of the program? Do they still need to come back to the country upon completion of the program?

Yes. As beneficiaries of a scholarship program sourced from the Official Development Assistance (ODA), all applicants, government employees or private individuals, are expected to return and give back to the country upon completion of the program.

22. Are Filipino applicants who are currently living abroad eligible to apply? Can they travel directly to Hungary upon acceptance to the program?

Yes. Filipino applicants currently living abroad are eligible to apply under the SH program. Upon approval of the award, visa applications can be lodged through the Embassy of Hungary where they are currently residing. Upon visa approval, they can travel directly to Hungary.

23. What if the course which the applicant intends to apply to is not included in the options provided in the portal? Can he/she register for a different course and shift later to the course he/she prefers?

Applicants should apply under the SH priority areas for better chances of selection by the CHED Scholarship Screening Committee (SSC). Applicants are ranked according to priority courses offered under the program.

24. Are applicants who are not Senior High School graduates allowed to apply for BS degree courses?

BS degree applicants should be senior high school graduates. However, students in their 12th grade may apply provided that their K-12 certificate of graduation is submitted by 01 August.

25. Are BS degree holders applying for another BS degree course allowed?

No. Applicants should apply for a degree higher than that which they have already previously earned.



26. Are government officials (i.e. Director level and up) from government agencies still required to pass through the CHED Scholarship Screening Committee panel interview?

No. Director level (SG 25 and above) are not required to undergo panel interview. Their documents, however, will still be reviewed and evaluated by the CHED Scholarship Screening Committee.

27. Is there a limit to the number of applicants that agencies can nominate for the program per academic year?

Government agencies can only nominate one (1) applicant per study field.

28. A nominee from a certain agency passed the CHED-SSC pre-selection process and was subsequently endorsed to the donor agency for further evaluation. However, while waiting to receive the application status, the nominee rendered resignation and transferred to another agency. In this case, his/her previous nominating agency is requesting to withdraw its nomination for the applicant. Can this be granted? If yes, can another alternate nominee take his/her slot?

Yes. A request of a government agency to withdraw nomination is granted. However, an alternate nominee shall be allowed only if his/her application is processed by the CHED-SSC before the deadline for submission of nominations to Tempus Foundation.

More details can be found through the following websites:

- Study finder: <https://stipendiumhungaricum.hu/study-finder/>
- Application DOs and DON'Ts : <https://stipendiumhungaricum.hu/uploads/2020/11/ApplicationDosandDonts.pdf>
- Visa: <https://manila.mfa.gov.hu/eng/page/residence-permit>
- Before traveling to Hungary: <https://stipendiumhungaricum.hu/stories/stipendium-hungaricum-things-you-should-know-before-coming-to-hungary/>
- Cost of Living Calculator: <http://www.studyinhungary.hu/living-in-hungary/menu/your-costs-of-living.html>
- Living in Hungary: <http://www.studyinhungary.hu/living-in-hungary/menu>
- COVID information: <https://stipendiumhungaricum.hu/news/updates-regarding-the-covid-19-related-restrictions-and-regulations/>
- Working while studying: <https://stipendiumhungaricum.hu/stories/heres-how-you-can-work-in-budapest-during-your-studies/>
- Mentor camp: <https://stipendiumhungaricum.hu/stories/sh-mentor-camp-2020-heres-what-happened/>
- Alumni: <https://stipendiumhungaricum.hu/stories/alumni-member-experiences-in-hungary-ii/>

