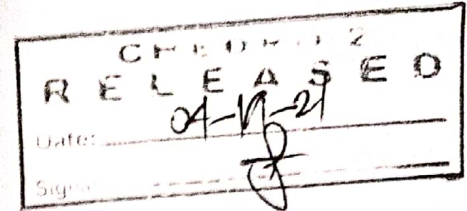




Republic of the Philippines  
OFFICE OF THE PRESIDENT  
**COMMISSION ON HIGHER EDUCATION**  
Region 02



**REGIONAL MEMORANDUM**  
No. 108, Series 2021

**FOR : ALL PRESIDENTS OF PUBLIC AND PRIVATE HIGHER EDUCATION INSTITUTIONS (HEIs) IN REGION 02**

**SUBJECT : DATABASE OF UNIVERSITY PRESIDENTS AND COLLEGE ADMINISTRATORS**

**DATE : APRIL 19, 2021**

Attached is a copy of the Pro-Forma Information Sheet from **ATTY. RYAN L. ESTEVEZ, OIC- Executive Director IV, Unified Student Financial Assistance System for Tertiary Education (UniFAST)** for the purpose of updating the Database of University Presidents and College Administrators to ensure smooth coordination with Higher Education Institutions and to assist the UniFAST Secretariat with the Cost Norms Study conducted by the UP-Population Institute (UPPI).

Please submit the filled-out information sheet together with a copy of your recent 2x2 colored photograph at [chedro2@ched.gov.ph](mailto:chedro2@ched.gov.ph) on April 20, 2021.

For further inquiries or clarifications, you may contact the Office of the Executive Director through Ms. Nisha Anne F. Esagunde at mobile number 09558507046.

For your immediate compliance.

  
**JULIETA M. PARAS, Ed.D., CESE**  
Director IV

Encl.: as stated

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