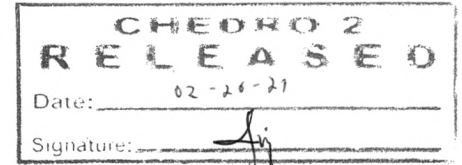




Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
Region 02



REGIONAL MEMORANDUM
No. 042, Series 2020

**FOR : ALL PRESIDENTS / OFFICER-IN-CHARGE OF STATE UNIVERSITIES
AND COLLEGE (SUCs) IN REGION 02**

SUCs UNIFAST FOCAL PERSONS AND FINANCE OFFICERS

**SUBJECT : RE-ORIENTATION ON THE BILLING SYSTEM FOR FREE HIGHER
EDUCATION (FHE) AND TERTIARY EDUCATION SUBSIDY (TES)
PROGRAMS OF THE UNIFAST WITH TES FOCAL PERSONS AND
FINANCE OFFICERS OF ALL PUBLIC HEIs**

DATE : February 26, 2021

We shall be conducting a **Re-orientation on the Billing System for Free Higher Education and Tertiary Education Subsidy programs of the UniFAST with TES Focal Persons and Finance Officers of HEIs in Region 2 on March 5, 2021 (Friday) at 9:00 a.m. via Zoom platform.**

The following items will be discussed in the said activity:

1. TES Distribution Updates for 2nd Semester AY 2019-2020;
2. Revised billing forms for FHE for AY 2020-2021; and
3. Billing requirements and processing of payment relative to the TES fund management for AY 2020-2021

The Resource Speaker is **Ms. Violeta B. Galo**, UniFAST Technical Staff for Administrative and Finance.

Participants to this orientation are advised to register using the link <http://bit.ly/3ktHIGb> **not later than March 3, 2021** in order to receive the access link to join the orientation via Zoom.

For inquiries, please contact Ms. Leah Sandra M. Perez at mobile number 09657231211 or Ms. Rejoice D. Tan at mobile number 09652348902.

Your active participation to this orientation is highly enjoined.


JULIETA M. PARAS, Ed.D., CESE
Director IV

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