

**Commission on Higher Education Regional Office 2  
Annual Procurement Plan (APP) for FY 2024**

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (PHP)		Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award		Contract Signing	Total	
<b>CHED REGIONAL OFFICE 2 NON-COMMON USED SUPPLIES, MATERIALS AND EQUIPMENT</b>											
<b>Item A</b>	<b>Supplies and Materials</b>										
A.1	Common Use Supplies & Equipment-Available in DBM-PS	CHEDRO2	No	NP-53.5 Agency-to-Agency	NA	NA	Q1-Q4	GoP	114,336.62	114,336.62	NA
A.2	Common Use Supplies & Equipment-Not available in DBM-PS	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q1-Q4	NA	Q1-Q4	GoP	44,061.60	44,061.60	NA
A.3	Supply and Printing Services for T-Shirts	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q1 & Q4	NA	Q1 & Q4	GoP	36,000.00	36,000.00	NA
A.4	Costumes for the participants of CHEDRO2 for the CHED 28th Anniversary Celebration.	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q2	NA	Q2	GoP	30,000.00	30,000.00	NA
<b>Item B</b>	<b>Venue, Food, Supplies and Materials for the following</b>										
<b>B.1</b>	<b>CHEDRO2 Meetings and Planning Activities (CHEDRO2 Strategic Planning)</b>										
B.1.1	Supplies	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	GoP	24,000.00	24,000.00	NA
B.1.2	Food	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	GoP	49,920.00	49,920.00	NA
<b>B.2</b>	<b>Regional Quality Assessment Team (ROAT) Conference</b>										
B.2.1	Supplies and Materials	CHEDRO2-Technical Division	No	NP-53.9 - Small Value Procurement	Q1	Q1	Q1	GoP	5,000.00	5,000.00	NA
B.2.2	Food and Venue	CHEDRO2-Technical Division	No	NP-53.9 - Small Value Procurement	Q1	Q1	Q1	GoP	65,000.00	65,000.00	NA
<b>B.3</b>	<b>Human Resource Development Activities</b>										
B.3.1	Supplies and Materials	CHEDRO2 - Administrative Division	No	NP-53.9 - Small Value Procurement	Q1-Q4	NA	Q1-Q4	GoP	5,000.00	5,000.00	NA
B.3.2	Food and Venue	CHEDRO2 - Administrative Division	No	NP-53.9 - Small Value Procurement	Q1-Q4	NA	Q1-Q4	GoP	85,000.00	85,000.00	NA
<b>B.4</b>	<b>GAD Activities-Organization Focus</b>										
B.4.1	Supplies and Materials	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	GoP	8,000.00	8,000.00	NA
B.4.2	Food and Venue	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	GoP	250,000.00	250,000.00	NA
<b>B.5</b>	<b>GAD Activities-Clients Focus</b>										
B.5.1	Supplies	CHEDRO2-Technical Division & HEIs	No	NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	GoP	17,405.00	17,405.00	NA

	B.5.2 Food and Venue	CHEDRO2- Technical Division & HEIs	No	NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	423,440.00	423,440.00	NA	Food for the participants in the conduct of GAD Activities-Clients Focus
B.5	BAC Meetings	CHEDRO2	No	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	GoP	15,000.00	15,000.00	NA	Snacks for BAC Meetings
B.7	Conference/Orientation & Meeting of STUFAPs Coordinators and grantees of Region 2 (CMSP Orientation)	CHEDRO2- Technical Division & HEIs	No	NP-53.9 - Small Value Procurement	Q3	Q3	Q3	Q3	GoP	5,000.00	5,000.00	NA	Supplies and materials needed for the conduct of Conference/Orientation/Meeting of STUFAPs Coordinators and Grantees of Region 2
	B.7.1 Supplies and Materials	CHEDRO2- Technical Division & HEIs	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	49,400.00	49,400.00	NA	Food for the participants Conference/Orientation/Meeting of STUFAPs Coordinators and Grantees of Region 2
	B.7.2 Food and Venue	CHEDRO2	No	NP-53.9 - Small Value Procurement	May	May	May	May	GoP	50,000.00	50,000.00	NA	For the CHEDRO2 anniversary celebration with stakeholders.
B.8	CHED Anniversary Celebration	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	4,000.00	4,000.00	NA	Supplies for the conduct of meetings with stakeholders and regional development committees of region 2.
B.9	Meetings conducted by CHEDRO2 with HEIs/Stakeholders	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	80,000.00	80,000.00	NA	Food for the participants in the conduct of meetings with stakeholders and regional development committees of region 2.
B.11	CHEDRO2 Year End Assessment	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q4	Q4	Q4	Q4	GoP	1,000.00	1,000.00	NA	Supplies needed in the conduct of year end assessment for FY 2024 and planning/target setting for FY 2024 of CHEDRO2 staff.
	B.11.1 Supplies	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q4	Q4	Q4	Q4	GoP	42,000.00	42,000.00	NA	Food for the participants in the conduct of year end assessment for FY 2024 and planning/target setting for FY 2024 of CHEDRO2 staff.
	B.11.2 Food	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q4	Q4	Q4	Q4	GoP	378,484.60	378,484.60	NA	The purchase of Light, Illumination & Power Services for office staff and stakeholders use.
Item C	Utility Services	CHEDRO2	No	Direct Contracting	NA	NA	NA	NA	GoP	19,781.15	19,781.15	NA	For water use of office staff and stakeholders.
C.1	Electricity	CHEDRO2	No	Direct Contracting	NA	NA	NA	NA	GoP	39,600.00	39,600.00	NA	For drinking water use of office staff and stakeholders.
C.2	Water Services (Water District)	CHEDRO2	No	Direct Contracting	NA	NA	NA	NA	GoP	50,000.00	50,000.00	NA	For office staff use in communicating and disseminate information to stakeholders and CHEDRO2.
C.3	Drinking Water	CHEDRO2	No	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	GoP	71,342.47	71,342.47	NA	For office staff use in communicating and disseminate information to stakeholders and CHEDRO2.
Item D	Communication Services	CHEDRO2	No	Value Procurement	NA	NA	NA	NA	GoP	42,000.00	42,000.00	NA	For use in communicating and disseminate information to stakeholders and CHEDRO2.
D.1	Telephone Subscription	CHEDRO2	No	Direct Contracting	NA	NA	NA	NA	GoP	15,000.00	15,000.00	NA	For use on online meetings and webinars of CHEDRO2
D.2	Internet Subscription	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	19,256.00	19,256.00	NA	For use during relevant activities of CHEDRO 2 and other line agencies requesting participation of the office.
D.3	Courier Services	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	71,130.76	71,130.76	NA	For the purchase of fuel for the government vehicles & generator of the office
D.4	Zoom Subscription	CHEDRO2	No	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	GoP				
D.5	Tarpaulin Printing Services for Signages/Banners	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP				
Item E	Fuel, Oil, Lubricants, etc for Vehicles & Generator	CHEDRO2	No	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricants (POL) Product and Airfare Tickets	NA	NA	NA	NA	GoP				
E.1	Fuel of Vehicles (3 Office Vehicles) & Generator	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP				

E.2	Oil, lubricant & etc. (3 Office Vehicles & Generator)	CHEDRO2	No	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricants (POL) Product and Airfare Tickets	NA	Q1-Q4	Q1-Q4	GoP	59,178.72	59,178.72	NA	For the purchase of Oil, lubricant & etc. for the government vehicles & generator of the office
Item F	Repairs and Maintenance											
F.1	Repairs and Maintenance of Vehicles	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	GoP	138,090.00	138,090.00	NA	For the government vehicles of the office maintenance and repair use.
F.2	Building repair & maintenance including furnitures and fixtures	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	GoP	157,000.00	157,000.00	NA	For the needed repair and maintenance of CHEDRO2 building & Dormitory.
F.3	Repair & maintenance of office machinery and equipment (including generator)	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	GoP	123,742.00	123,742.00	NA	For the needed repair, parts and maintenance of CHEDRO2 machinery and equipment (Generator, ACU, Photocopier, etc.).
F.4	Tires of Vehicle	CHEDRO2	No	NP-53.9 - Small Value Procurement	NA	Q1	Q1	GoP	11,600.00	11,600.00	NA	For the tires of the two(2) Office Vehicles (Innova and Adventure)
Item G	Insurance											
G.1	Building Insurance	CHEDRO2	No	NP-53.5 Agency-to-Agency	NA	January	January	GoP	200,000.00	200,000.00	NA	For the renewal of the CHEDRO2 Building & Dormitory Insurance
G.2	Vehicle Insurance	CHEDRO2	No	NP-53.5 Agency-to-Agency	NA	January	January	GoP	30,000.00	30,000.00	NA	For the renewal of the Car Insurance of 3 CHEDRO2 vehicles
Item H	Security Services	CHEDRO2	No	NP-53.9 - Small Value Procurement	NA	January - December	January - December	GoP	877,660.91	877,660.91	NA	For payment of salary of three security guards of the Office (1 day Shift and 2 night shift)
Item I	Hotel Accommodation	CHEDRO2	No	NP-53.9 - Small Value Procurement	NA	January - December	January - December	GoP	80,000.00	80,000.00	NA	For the accommodation of CHED visitors
Item J	Contingency for the following:											
J.1	Repair & maintenance of vehicles	CHEDRO2	No	NP-53.9 - Small Value Procurement	NA	Q1-Q4	Q1-Q4	GoP	80,000.00	80,000.00	NA	For the emergency repair and maintenance of CHEDRO2 vehicles
J.2	Vehicle Rental	CHEDRO2	No	NP-53.9 - Small Value Procurement	NA	Q1-Q4	Q1-Q4	GoP	35,000.00	35,000.00	NA	The Purchase of Vehicle Rental will be used for travel of staff if government vehicles will not be enough or available, as need arises.
J.3	Building repair & maintenance including furnitures and fixtures	CHEDRO2	No	NP-53.9 - Small Value Procurement	NA	Q1-Q4	Q1-Q4	GoP	80,000.00	80,000.00	NA	For the emergency repair and maintenance of CHEDRO2 building & Dormitory.
J.4	Repair & maintenance of office machinery and equipment (including generator)	CHEDRO2	No	NP-53.9 - Small Value Procurement	NA	Q1-Q4	Q1-Q4	GoP	60,000.00	60,000.00	NA	For the needed repair, parts and maintenance of CHEDRO2 machinery and equipment (Generator, ACU, Photocopier, etc.).
Item K	Other Office Requirements/Misc.											
K.1	Purchase of Security Paper	CHEDRO2	No	NP-53.5 Agency-to-Agency	NA	Q2	Q2	GoP	160,000.00	160,000.00	NA	For office use
K.2	Blinds for CHEDRO2 Lobby	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q2	Q2	Q2	GoP	15,000.00	15,000.00	NA	For the CHEDRO2 lobby
K.3	Procurement of Sealant & Toilet Pump plastic handle PR 2024-01-009 GF	CHEDRO2	No	Shopping	N/A	Q1	Q1	GoP	300.00	300.00	N/A	For the office maintenance
K.4	Procurement of Wiper Blade (For the Government Vehicle (Mitsubishi Adventure) PR #2024-01-010 GF	CHEDRO2	No	Shopping	N/A	Q1	Q1	GoP	640.00	640.00	N/A	For the government vehicles of the office maintenance and repair use
K.5	Procurement of Emission for the Toyota Innova PR# 2024-01-011 GF	CHEDRO2	No	Direct Contracting	Q1-Q2	Q1-Q2	Q1-Q2	GoP	500.00	500.00	N/A	For the government vehicles of the office maintenance and repair use
K.6	Procurement of Check up & Repair of Toyota-Innova (mechanical & electrical) PR#2024-01-015 GF	CHEDRO2	No	Shopping	N/A	Q1	Q1	GoP	1810.00	1810.00	N/A	For the government vehicles of the office maintenance and repair use
K.7	Procurement of Van Rental	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q1	Q1	Q1	GoP	90,200.00	90,200.00	N/A	For the usage of van to conduct activities outside the city

K.8	Procurement of Sticker (rain or shine) - FOR OFFICIAL USE ONLY PR# 2024-01-019A GF	CHEDRO2	No	Shopping	Q1	Q1	Q1	Q1	GoP	500.00	N/A	For office use
K.9	Procurement of Tarpaulin Printing (For passers if LET, (Rexdie & Charm) PR#2024-01-020 GF	CHEDRO2	No	Shopping	Q1	Q1	Q1	Q1	GoP	480.00	N/A	For office use
K.10	Air Fare (Plane Tickets)	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q2	Q2	Q2	Q2	GoP	6611.20	N/A	For the attendance to conferences, orientation & trainings of staff
K.11	Procurement of Floor drain, 4"x 4" for the CRs (2nd floor) PR#2024-01-027 GF	CHEDRO2	No	Shopping	Q2	Q2	Q2	Q2	GoP	400.00	N/A	For office use
K.12	Procurement of Water Motor pump IAR# 2024-01-024 GF	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	4500.00	N/A	For office use
K.13	Procurement of Capacitor, 20V (For the water motor pump) PR# 2024-01-030 GF	CHEDRO2	No	Shopping	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	250.00	N/A	For office use
K.14	Procurement of Ball Valve GI 3/4", Male Adapter 3/4" PPR, Union Coupling 3/4" PPR, Elbow 3/4", PPR 3/4", Teflon Tape (Materials for the installation of water motor pump) IAR#2024-02-028 GF	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	2390.00	N/A	For office use
K.15	Procurement of Welding Rod (for the Storage Room) PR#2024-01-032 GF	CHEDRO2	No	Shopping	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	200.00	N/A	For office use
K.16	Procurement of Tarpaulin (3ft. X 2ft.) for COAs Organizational Chart	CHEDRO2	No	Shopping	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	240.00	N/A	For office use
K.17	Procurement of AM & PM Snacks - Meeting of Sub-Committee on Anti-Red Tape (Sub-CART) & Secretariat) February 28, 2024 PR#2024-02-059 GF	CHEDRO2	No	Shopping	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	865.00	N/A	For the payment of meals for the activity
K.18	Procurement of PM Snacks - COA Exit Conference on March 1, 2024 PR#2024-02-060 GF	CHEDRO2	No	Shopping	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	3075.00	N/A	For the payment of meals for the activity
K.19	Procurement of Congratulatory Tarpaulin for Atty. Marco Domingo, newly promoted as Director III PR#2024-03-084 GF	CHEDRO2	No	Shopping	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	600.00	N/A	For the payment of the tarpaulin
K.20	Procurement of Replacement/ Installation of Laptop Battery (Lenovo IdeaPad) PR#2024-03-091 GF	CHEDRO2	No	Shopping	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	350.00	N/A	For the payment of laptop battery replacement
K.21	Procurement of Book Binding (hard bound) For the requirement and submission of the Management Letter to COA PR#2024-03-094 GF	CHEDRO2	No	Shopping	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	700.00	N/A	For the payment of the book binding
K.22	Procurement of ELECTRONIC TYPEWRITER, MD PO# 2024-04-007 HEDE (SMART)	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	49000.00	N/A	For the payment of the supply needed by the office

K.23	Procurement of AMI Snacks & Lunch on April 4, 2024 (Meeting with Maritime HEIs on Onboard Training) PO# 2024-04-001 HEDF (MARITIME)	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q1-Q2		Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP		7050.00	N/A	For the payment of meals for the activity
K.24	Procurement of Hotel Accommodation for DE Evaluation Visit of the CHED Evaluation Team to CSU, UCV & SPUP on April 22-25, 2025 PO# 2024-04-011 HEDF	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q1-Q2		Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	7,050.00	46650.00	N/A	For the payment of the hotel accommodation of the staff involved in the activity
K.25	Procurement of Tarpaulin Printing (Stage Backdrop for the Conduct of Awarding Ceremony of the CHED-PADS Innovative Awards on May 9, 2024) PO# 2024-05-019 GF (PADS)	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q1-Q2		Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	46,650.00	2760.00	N/A	For the payment of the tarpaulin for the activity
K.26	Procurement of Hotel Accommodation on May 8, 2024 (To attend the meeting with Sangguniang Pambalawigan) PO# 2024-05-033 GF	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q1-Q2		Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	2,760.00	5300.00	N/A	For the payment of the hotel accommodation of the staff involved in the activity
K.27	Procurement of Duplicate Key of Govt Vehicle (Mitsubishi Adventure) PR# 2024-05-039A GF	CHEDRO2	No	Shopping	Q1-Q2		Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	5,300.00	250.00	N/A	For the payment of the duplicate key for the office vehicle
K.28	Procurement of Plaque/Certificate Frame, glass to glass (For the retirement of Mrs. Conchita Cansejo on June 2024) PO# 2024-06-068 GF	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q1-Q2		Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	250.00	2500.00	N/A	For the payment of the material needed by the office
K.29	Procurement of Hotel Accommodation of the Technical Committee for the conduct of Ocular Visit to ISU-Cabagan Campus relative to its relative to its request for COPC for the MS Forestry program on June 13-14, 2024 PO# 2024-06-081 GF (COPC-FORESTRY)	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q1-Q2		Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	2,500.00	6150.00	N/A	For the payment of the hotel accommodation of the staff involved in the activity
K.30	Procurement of transportation of the Technical Committee for the conduct of Ocular Visit to ISU-Cabagan Campus relative to its relative to its request for COPC for the MS Forestry program on June 13-14, 2024 PO# 2024-06-059 GF (COPC-FORESTRY)	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q1-Q2		Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	6,150.00	12800.00	N/A	For the payment of the transportation of the staff involved in the activity
K.31	Procurement of Token (for the Orientation on Philhealth Konsulta Program on June 10, 2024) PR# 2024-06-063 GF	CHEDRO2	No	Shopping	Q1-Q2		Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	12,800.00	707.20	N/A	For the payment of the material needed by the office for the activity
												707.20			

K.32	Procurement of Courier Services (to send 2023 SALIN) PR# 2024-06-064 GF	CHEDRO2	No	Shopping	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	295.00	N/A	For the payment of the service needed by the office
K.33	Procurement of Engine Oil, 15w40, Air Filter (KW1524), Oil Filter, LF3345, Fuel filter, 5052 ( For Oil change of Genset 75KVA) IAR# 2024-06-089 GF	CHEDRO2	No	Shopping	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	1760.00	N/A	For the payment of the materials needed by the office
K.34	Procurement of Hotel Accommodation on July 2-5, 2024 (MONITORING AND IMPLEMENTATION OF THE EVALUATION OF THE PROJECTS FUNDED UNDER THE IG AND IDIG IN REGION II) PO# 2024-06-069 HEDF (IDIG)	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	389000.00	N/A	For the payment of the hotel accommodation of the staff involved in the activity
K.35	Procurement of Hotel Accommodation on July 1, 2024 (MONITORING AND IMPLEMENTATION OF THE EVALUATION OF THE PROJECTS FUNDED UNDER THE IG AND IDIG IN REGION II) PO# 2024-06-072 HEDF (IDIG)	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	12600.00	N/A	For the payment of the hotel accommodation of the staff involved in the activity
K.36	Procurement of Hotel Accommodation in Nueva Vizcaya on July 6, 2024 PO# 2024-07-074 HEDF (IDIG)	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	12850.00	N/A	For the payment of the hotel accommodation of the staff involved in the activity
K.37	Procurement of Hotel Accommodation in Santiago, Isabela on July 9-11, 2024 PO# 2024-07-075 HEDF (IDIG)	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	36000.00	N/A	For the payment of the hotel accommodation of the staff involved in the activity
K.38	Procurement of microwave & spiral Electric Stove PO# 2024-07-089 GF	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	12900.00	N/A	For the payment of the materials needed by the office
K.39	Procurement of Accommodation and food for the conduct of the Joint Technical Panel/Committee and RQAT Evaluation of Cagayan State University, Andrews Campus on September 4 to 6, 2024. PO# 2024-08-094 GF (RQAT)	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	33850.00	N/A	For the payment of the hotel accommodation of the staff involved in the activity
K.40	Procurement of PRINTING OF PVC ID (For the new employees) PO# 2024-08-095 GF	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	1250.00	N/A	For the office
K.41	Procurement of Fabrication & installation of aluminum frame with bracket for tarpaulin size: 5.6ft X 14ft PO# 2024-08-097 GF	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	11000.00	N/A	For the payment of the materials needed by the office

K.42	Procurement of Rental of Passenger Van as Service Vehicle of the CHEDRO2 Quality Assessment Team for Teacher Education	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	32,200.00	32200.00	N/A	For the payment of the transportation of the staff involved in the activity
K.43	Procurement of replacement of UPS Battery, 12V-9AH (HSV) PO#: 2024-09-104 GF	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	32,200.00	1685.00	N/A	For the office
K.44	Procurement of Bahay Kubo Net & Nylon Rope PO#: 2024-09-105 GF	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	1,685.00	11000.00	N/A	For the office
K.45	Procurement of laptop battery for the issued laptop of Dr. Jocelyn Carag PO#: 2024-10-003 GF	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	11,000.00	4500.00	N/A	For the office
K.46	Procurement of Deskplate, crystal type PO#: 2024-10-005 GF	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	4,500.00	3500.00	N/A	For the office
K.47	Procurement of Printer Wi-Fi Duplex All in One Tank with ADF PO#: 2024-10-010 GF (CMSP)	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	3,500.00	14834.00	N/A	For the office
K.48	Procurement of Brown Rectangular Wooden Office Table with drawer PO#: 2024-10-011 GF (CMSP)	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	14,834.00	27000.00	N/A	For the office
K.49	Procurement of Water Motor Pump, branded PO#: 2024-11-031 GF	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	27,000.00	5900.00	N/A	For the office
K.50	Procurement of Printing of Pictures of Commissioners PO#: 2024-11-056 GF	CHEDRO2	No	Shopping	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	5,900.00	1500.00	N/A	For the office
K.51	Procurement of Flash Light, heavy duty, rechargeable & Thermos, heavy duty (for hot water) - For the guards on duty PO#: 2024-11-071 GF	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	1,500.00	2780.00	N/A	For the office
K.52	Procurement of Refrigerator (7 cubic ft.,) for the Technical Division PO#: 2024-11-073 GF	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	2,780.00	20150.00	N/A	For the office
K.53	Procurement of G.I. Pipe schedule 40, 3" PO#: 2024-12-102 GF	CHEDRO2	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	20,150.00	21000.00	N/A	For the office
Item L	Other Procurement (CO, PAOS, HEMIS, HEDF etc)		No							21,000.00			
L.1	Procurement of Mop with bucket, heavy duty PO#: 2024-01-001 GF (CSP) AC	CMSP	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	12,400.00	12400.00	N/A	For the office
L.2	Procurement of Office Equipment (walkie talkie & vacuum cleaner) IAR# 2024-02-029 GF (CSP-AC)	CMSP	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	29,700.00	29700.00	N/A	For the office





L.12	Procurement of Data Folders PO# 2024-05-046 GF (IZN)	IAS	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	21,750.00	21750.00	N/A	For the payment of the supplies needed by the office for the activity
L.13	Procurement of AMPM SNACKS & LUNCH on June 4, 2024 (Conduct of PADS Activity titled: Synergizing Efforts: PREACHER & RAPSAS Organizations Anti Drug Initiatives) PO# 2024-06- 057 GF (PADS)	PADS	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	48,750.00	48750.00	N/A	For the payment of meals for the activity
L.14	Procurement of AMPM SNACKS & LUNCH with VENUE on June 18, 2024 (Conduct of PADS Activity titled: 2024 Regional Executive Conference) PO# 2024- 06-063 GF (PADS)	PADS	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	48,750.00	135000.00	N/A	For the payment of meals for the activity
L.15	Procurement of Tarpaulin Printing for June 18, 2024 (Stage Backdrop - Conduct of PADS Activity titled: 2024 Regional Executive Conference) PO# 2024- 06-066 GF (PADS)	PADS	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	1,650.00	1650.00	N/A	For the payment of the tarpaulin for the activity
L.16	Procurement of supplies and materials for June 7, 2024 (Conduct of PADS Activity titled: 2024 Regional Executive Conference)	PADS	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	1,800.00	17800.00	N/A	For the payment of the supplies needed by the office for the activity
L.17	Procurement of Food for the Conduct of Evaluation of the LUDIP of Batanes State College (BSC) on June 6, 2024 PO# 2024- 05-048 HEDF (LUDIP)	LUDIP	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	49,600.00	49600.00	N/A	For the payment of meals for the activity
L.18	Procurement of Office Supplies for June 6, 2024 (Conduct of Evaluation of the LUDIP of Batanes State College (BSC) on June 6, 2024 PO# 2024-06-055 HEDF (LUDIP))	LUDIP	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	780.00	780.00	N/A	For the payment of the supplies needed by the office for the activity
L.19	Procurement of AM & PM Snacks & Lunch on June 19-21, 2024 (2024 Internalization Day Against Drugs & Illicit Trafficking (IDADAIT) with the theme: SAVER: Strengthening Anti-drug Advocacy, Values Empowerment & Resiliency for HEI's in Region 2 PO# 2024-06-064 GF (IDADAIT))	PADS	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	780.00	615000.00	N/A	For the payment of meals for the activity
			No								615,000.00			



L.31	Procurement of office table (stand alone) of CoScho & ACEF PO#: 2024-09-117 GF (MSRS)	CHEDRO		No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP		11500.00	N/A	For the payment of the supplies needed by the office
L.32	Procurement of Laptop for the StUFAPs Unit PO#: 2024-09-120 COSCHO	CHEDRO		No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	11,500.00	39995.00	N/A	For the payment of the supplies needed by the office
L.33	Procurement of Hotel Accommodation with meals on October 9-11, 2024 (For the conduct of Onsite Inspection/Validation of Local Universities and Colleges - City of Ilagan) PO#: 2024-10-001 HEDF	CHEDRO		No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	38,780.00	38780.00	N/A	For the payment of the hotel accommodation of the staff involved in the activity
L.34	Procurement of Van Rental on October 9-11, 2024 (For the conduct of Onsite Inspection/Validation of Local Universities and Colleges - City of Ilagan) PO#: 2024-10-002 HEDF	CHEDRO		No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	8,700.00	8700.00	N/A	For the payment of the transportation of the staff involved in the activity
L.35	Procurement of Shredding Machine , heavy duty - for Internalization files PO#: 2024-11-015 GF (IZN)	CHEDRO		No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	8,700.00	39800.00	N/A	For the payment of the supplies needed by the office
L.36	Procurement of Printer Wi-Fi Duplex All in One Tank with ADF PO#: 2024-11-016 GF (MSRS)	CHEDRO		No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	39,800.00	37000.00	N/A	For the payment of the supplies needed by the office
L.37	Procurement of 3.5mm to 6.35mm Adapter Audio Cable Mixer/Amplifier 5meters PO#: 2024-11-017 GF (MSRS)	CHEDRO		No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	37,000.00	990.00	N/A	For the payment of the supplies needed by the office
L.38	Procurement of 300mbs Wireless N 4G LTE Router (with simcard slot) PO#: 2024-11-018 GF (MSRS)	CHEDRO		No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	990.00	3595.00	N/A	For the payment of the supplies needed by the office
L.39	Procurement of CAMERA BATTERY (Canon EOS 850D Battery Pack LP-E17 - 7.2V 1040mAh (Li-Ion)) PO#: 2024-11-019 GF (MSRS)	CHEDRO		No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	3,595.00	6500.00	N/A	For the payment of the supplies needed by the office
L.40	Procurement of Camera Gimbal Stabilizer PO#: 2024-11-020 GF (MSRS)	CHEDRO		No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	6,500.00	25000.00	N/A	For the payment of the supplies needed by the office
L.41	Procurement of USB Extender Hub 5 ports PO#: 2024-11-022 GF (MSRS)	CHEDRO		No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	25,000.00	2295.00	N/A	For the payment of the supplies needed by the office
L.42	Procurement of Walkie Talkie with earpiece & Extension Wheel 15meters for the SMART Activities use PO#: 2024-11-023 HEDF (SMART)	CHEDRO		No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	2,295.00	10500.00	N/A	For the payment of the supplies needed by the office
				No							10,500.00			

L.43	Procurement of Mini HDMI Males to Standard HDMI Adapter Female PO#: 2024-11-024 GF (MSRS)	CHEDRO	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	1,300.00	N/A	For the payment of the supplies needed by the office
L.44	Procurement of Standard HDMI 2.1 male to male 15 meters PO#: 2024-11-025 GF (MSRS)	CHEDRO	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	2,380.00	N/A	For the payment of the supplies needed by the office
L.45	Procurement of MSRS Medical Kits (Alcohol and face mask) PO#: 2024-11-026 GF (MSRS)	CHEDRO	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	13,200.00	N/A	For the payment of the supplies needed by the office
L.46	Procurement of Tokens (rugs and tote bags for MSRS Activity)	CHEDRO	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	29,600.00	N/A	For the payment of the supplies needed by the office
L.47	Procurement of MSRS Orientation Kits PO#: 2024-11-032 GF (MSRS)	CHEDRO	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	35,998.00	N/A	For the payment of the supplies needed by the office
L.48	Procurement of AM, PM Snacks & Lunch with Venue for the Launching of the "Ishare Regional Research Conference" in Celebration of the Drug Abuse Prevention and Control Month on Nov. 22, 2024 PO#: 2024-11-034 GF (PADS)	CHEDRO	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	90,000.00	N/A	For the payment of meals for the activity
L.49	Procurement of Tarpaulin Printing, 9x7ft (MSRS Activity) PO#: 2024-11-035 GF (MSRS)	CHEDRO	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	2,520.00	N/A	For the payment of the tarpaulin needed by the office for the activity
L.50	Procurement of Tarpaulin Printing for the Ishare Regional Research Conference" in Celebration of the Drug Abuse Prevention and Control Month on Nov. 22, 2024 PO#: 2024-11-036 GF (PADS)	CHEDRO	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	2,000.00	N/A	For the payment of the tarpaulin needed by the office for the activity
L.51	Procurement of Tarpaulin Printing For Intensifying International Rankings of HEIs on RO2: A Collaborative Workshop on November 20, 2024 PO#: 2024-11-037 GF (IZN)	CHEDRO	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	1,000.00	N/A	For the payment of the tarpaulin needed by the office for the activity
L.52	Procurement of Plaques for the Launching of the "Ishare Regional Research Conference" in Celebration of the Drug Abuse Prevention and Control Month on Nov. 22, 2024 PO#: 2024-11-038 GF (PADS)	CHEDRO	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	1,000.00	N/A	For the payment of the supplies needed by the office
L.53	Procurement of PRINTER, inkjet, branded PO#: 2024-11-039 GF (IZN)	CHEDRO	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	19,200.00	N/A	For the payment of the supplies needed by the office
L.54	Procurement of Wireless Microphone/Lapel, Push Cart PO#: 2024-11-041 GF (MSRS)	CHEDRO	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	13,300.00	N/A	For the payment of the supplies needed by the office
			No		Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	28,700.00	N/A	For the payment of the supplies needed by the office

L.55	Procurement of Vertical Steel Cabinet, Mobile Cabinet, Swivel Chair, Table Stand Alone, foldable laptop table PO#: 2024-11-042 GF (IZN)	CHEDRO	No		NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP		19500.00	N/A	For the payment of the supplies needed by the office
L.56	Procurement of DSLR Camera for Internalization Activities PO#: 2024-11-043 GF (IZN)	CHEDRO	No		NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	19,500.00	49998.00	N/A	For the payment of the supplies needed by the office
L.57	Procurement of Office Supplies (For Internalization Activity on December 3, 2024) PO#: 2024-11-044 GF (IZN)	CHEDRO	No		NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	49,998.00	47053.00	N/A	For the payment of the supplies needed by the office
L.58	Procurement of Jackets for the MSRS Activity on November 28, 2024 PO#: 2024-11-047 GF (MSRS)	CHEDRO	No		NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	47,053.00	39476.70	N/A	For the payment of the supplies needed by the office
L.59	Procurement of Jackets for the MSRS Activity on November 29, 2024 PO#: 2024-11-048 GF (MSRS)	CHEDRO	No		NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	39,476.70	36596.70	N/A	For the payment of the supplies needed by the office
L.60	Procurement of AM, PM Snacks & Lunch on November 26, 2024 - Regional Orientation for the New Grantees on the Guidelines of SIDA-SGP under StUFAPs PO#: 2024-11-049 GF (SIDA)	CHEDRO	No		NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	36,596.70	64070.00	N/A	For the payment of meals for the activity
L.61	Procurement of food and snacks on MSRS Activity on November 28, 2024 PO#: 2024-11-050 GF (MSRS)	CHEDRO	No		NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	64,070.00	116590.00	N/A	For the payment of meals for the activity
L.62	Procurement of food and snacks on MSRS Activity on November 29, 2024 PO#: 2024-11-051 GF (MSRS)	CHEDRO	No		NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	116,590.00	77430.00	N/A	For the payment of meals for the activity
L.63	Procurement of Hotel Accommodation November 28-29, 2024 PO#: 2024-11-052 GF	CHEDRO	No		NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	77,430.00	27780.00	N/A	For the payment of the hotel accommodation of the staff involved in the activity
L.64	Procurement of Mugs with layout with printable designs (For Internalization Activity) PO#: 2024-11-053 GF (IZN)	CHEDRO	No		NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	27,780.00	9825.00	N/A	For the payment of the supplies needed by the office
L.65	Procurement of CHED Logo, embroidered, 2.25" diameter PO#: 2024-11-056 GF (MSRS)	CHEDRO	No		NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	9,825.00	7555.00	N/A	For the payment of the supplies needed by the office
L.66	Procurement of Office Supplies - for Internalization PO#: 2024-11-065 GF (IZN)	CHEDRO	No		NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	7,555.00	47959.50	N/A	For the payment of the supplies needed by the office
L.67	Procurement of External Drive (IZN) PO#: 2024-11-066 GF (IZN)	CHEDRO	No		NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	47,959.50	5300.00	N/A	For the payment of the supplies needed by the office
L.68	Procurement of LAPTOP (IZN) PO#: 2024-11-066 GF (IZN)	CHEDRO	No		NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	5,300.00	40900.00	N/A	For the payment of the supplies needed by the office

L.69	Procurement of Tarpaulin Printing - for the conduct of PQF Activity on December 17, 2024 PO#: 2024-11-089 GF (PQF)	CHEDRO	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	750.00	750.00	N/A	For the payment of the tarpaulin needed by the office for the activity
L.70	Procurement of Orientation Kits (Signpen, notebook, totebag) & Supplies (Cart. Holder & Speciality Paper) - for the conduct of PQF Activity PO#: 2024-11-070 GF (PQF)	CHEDRO	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	9348.00	750.00	N/A	For the payment of the supplies needed by the office
L.71	Procurement of AM/PM Snacks & lunch with venue on December 3, 2024 ( For Intensifying International Rankings of HEIs in Region 02: A Collaborative Workshop) PO#: 2024-11-075 GF (IZN)	CHEDRO	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	131000.00	9,348.00	N/A	For the payment of meals for the activity
L.72	Procurement of Printer Wifi Duplex All in One Ink Tank with ADF (For CMSP use) PO#: 2024-12-079 GF (CMSP)	CHEDRO	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	13495.00	131,000.00	N/A	For the payment of the supplies needed by the office
L.73	Procurement of Laptop for the CMSP use PO#: 2024-12-080 GF (CMSP)	CHEDRO	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	41016.00	13,495.00	N/A	For the payment of the supplies needed by the office
L.74	Procurement of AM/PM snacks and lunch on December 17, 2024 and Elevating Excellence: Advocating for the Philippine Qualification Framework (PQF) in HEIs of RO2 PO#: 2024-12-082 GF (PQF)	CHEDRO	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	158000.00	41,016.00	N/A	For the payment of meals for the activity
L.75	Procurement of office table repair & enhancement with cover (front and both sides) PO#: 2024-12-083 GF (MSRS)	CHEDRO	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	6400.00	158,000.00	N/A	For the office
L.76	Procurement of Office Table (for UnifAST Focal) - JBJ PO#: 2024-12-084 GF (MSRS)	CHEDRO	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	10000.00	6,400.00	N/A	For the payment of the supplies needed by the office
L.77	Procurement of Toner for the Fuji SC2022 Machine PO#: 2024-12-085 GF (MSRS)	CHEDRO	No	Direct Contracting	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	110600.00	10,000.00	N/A	For the payment of the supplies needed by the office
L.78	Procurement of Van Rental for 2 days (December 17-18, 2024) good for 10-15 pax for the conduct of PQF Activity PO#: 2024-12-086 GF (PQF)	CHEDRO	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	9600.00	110,600.00	N/A	For the payment of the transportation of the staff involved in the activity
L.79	Procurement of Totebag bag (PQF Activity) PO#: 2024-12-087 GF (PQF)	CHEDRO	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	69600.00	9,600.00	N/A	For the payment of the supplies needed by the office
L.80	Procurement of acrylic plaque for PQF Activity PO#: 2024-12-088 GF (PQF)	CHEDRO	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	10000.00	69,600.00	N/A	For the payment of the supplies needed by the office
L.81	Procurement of food of visitors on December 17 & 18, 2024 PO#: 2024-12-089 GF (PQF)	CHEDRO	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	18000.00	10,000.00	N/A	For the payment of meals for the activity

L.82	Procurement of Accommodation and food on December 16-18, 2024 PO#: 2024-12-100 GF (PQF)	CHEDRO	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP			8200.00	N/A	For the payment of the hotel accommodation of the staff involved in the activity
L.83	Procurement of Laptop with bag and Wireless Mouse (MSRS) PO#: 2024-12-101 GF (MSRS)	CHEDRO	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	8,200.00		42350.00	N/A	For the payment of the supplies needed by the office
L.84	Procurement of Toner for the Fuji SC2022 Machine PO#: 2024-12-104 GF (IZN)	CHEDRO	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP			99520.00	N/A	For the payment of the supplies needed by the office
L.85	Procurement of Wireless Projector (for MSRS Activity) PO#: 2024-12-108 GF (MSRS)	CHEDRO	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	99,520.00		49995.00	N/A	For the payment of the supplies needed by the office
L.86	Procurement of Polo Shirt for the CSMP PO#: 2024-12-109 GF (CMSF)	CHEDRO	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	49,995.00		21000.00	N/A	For the payment of the supplies needed by the office
<b>TOTAL ESTIMATED BU CHEDRO2</b>												<b>8,228,390.13</b>	<b>8,228,390.13</b>		





	N.5.1 Supplies and Materials	UNIFAST	No	NP-53.9 - Small Value Procurement	Q2 & Q4	Q2 & Q4	Q1-Q4	Q2 & Q4	GoP	20,000.00	20,000.00	NA	Supplies and materials for the conduct of the activity
	N.5.2 Food and Venue	UNIFAST	No	NP-53.9 - Small Value Procurement	Q2 & Q4	Q2 & Q4	Q1-Q4	Q2 & Q4	GoP	80,000.00	80,000.00	NA	Food and venue for the conduct of the activity
<b>Item O</b>	<b>Utility Services</b>												
O.1	Electricity	UNIFAST	No	Direct Contracting	NA	NA	January - December	January - December	GoP	90,000.00	90,000.00	NA	The purchase of Light, Illumination & Power Services for office staff and stakeholders use.
O.2	Water Services (Water District)	UNIFAST	No	Direct Contracting	NA	NA	January - December	January - December	GoP	20,000.00	20,000.00	NA	For water use of office staff and stakeholders.
<b>Item P</b>	<b>Communication Services</b>												
P.1	Mobile, Telephone and Internet Subscription	UNIFAST	No	NP-53.9 - Small Value Procurement	NA	NA	January - December	January - December	GoP	69,600.00	69,600.00	NA	For office staff use in communicating and disseminate information to stakeholders and CHEDCO.
P.2	Mailing & Courier Services	UNIFAST	No	NP-53.9 - Small Value Procurement	NA	NA	January - December	January - December	GoP	12,000.00	12,000.00	NA	For use in communicating and disseminate information to stakeholders and CHEDCO.
P.3	Printing and Publication Expense	UNIFAST	No	NP-53.9 - Small Value Procurement	NA	NA	January - December	January - December	GoP	90,000.00	90,000.00	NA	For use on online meetings and webinars of UNIFAST
<b>Item Q</b>	<b>Security Services</b>												
Q.1	Security Services	UNIFAST	No	NP-53.9 - Small Value Procurement	NA	NA	January - December	January - December	GoP	50,000.00	50,000.00	NA	For payment of salary of three security guards of the Office
<b>Item R</b>	<b>Contingency for the following:</b>												
R.1	Repair & maintenance of ICT Equipments	UNIFAST	No	NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	15,000.00	15,000.00	NA	For use in maintenance and repair of ICT Equipment of Office Staff
R.2	Repair & maintenance of vehicles	UNIFAST	No	NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	7,850.00	7,850.00	NA	For use in maintenance and repair of the office vehicle
R.3	Air Fare (Plane Tickets)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	47,552.96	47,552.96	NA	For the attendance to conferences, orientation & trainings of staff
R.4	Procurement of Hotel Accommodation (Enhancing UNIFAST Implementation: Re-Orientation of Regional Coordinators and CHEDRO2 Staff on UAQTEA Programs on February 26, 2024 & LAB for All on February 27, 2024) PO#2024-02-032 GF (Unifast)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	11,000.00	11,000.00	NA	For the payment of hotel accommodation of staff relative to conduct of activity
R.5	Procurement of Van Rental	UNIFAST	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	25,500.00	25,500.00	NA	For the payment of transportation of staff who will conduct an activity
R.6	Procurement of Supplies/ Materials for the LAB for All	UNIFAST	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	3,128.00	3,128.00	NA	For the payment of supplies needed for the activity
R.7	Procurement of Meals (Enhancing Unifast Implementation: Re-Orientation of Rcs and CHEDRO2 Staff on UAQTEA Programs on February 26, 2024) PO# 2024-02-033 GF (UNIFAST)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	22,005.00	22,005.00	N/A	For the payment of meals for the activity
R.8	Procurement of Snacks/Meals For the Unifast Secretariat, CHEDRO2 Staff & TDP Grantees on February 27, 2024 (Lab for All) PO# 2024-02-034 GF (Unifast)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	12,500.00	12,500.00	N/A	For the payment of supplies needed by the office
R.9	Procurement of Office Supplies of Unifast for 1st quarter FY 2024	UNIFAST	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	18,763.00	18,763.00	N/A	

R.10	Procurement of Hotel Accommodation on March 18-19, 2024 (LAB for All on March 19, 2024) PO# 2024-03-050 GF (UnifAST)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	20,020.00	20,020.00	NA	For the payment of hotel accommodation of staff relative to conduct of activity
R.11	Procurement of AM Snacks during the Ceremonial Distribution (LAB for All March 19, 2024) PO# 2024-03-049 GF (UnifAST)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	25,340.00	25,340.00	N/A	For the payment of meals for the activity
R.12	FOLDER, green IAR# 2024-03-050 GF (UnifAST)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	13,600.00	13,600.00	N/A	For the payment of supplies needed by the office
R.13	Procurement of Floorwax PO# 2024-04-005 GF (UnifAST)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	1,070.00	1,070.00	N/A	For the payment of floor wax for office use
R.14	Procurement of Hardbroom, Twine & Multi Socket Adapter, 13amp PO# 2024-04-006 GF (UnifAST)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	760.00	760.00	N/A	For the payment of supplies needed by the office
R.15	Procurement of AM Snacks April 28, 2024 ( Orientation of Unifast Policy Review and TES/TDP Disbursement Update Session with Focal Persons & Finance Officers of Higher Institutions in Region 2) PO# 2024-04-015 GF (UnifAST)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	17,845.00	17,845.00	N/A	For the payment of meals for the activity
R.16	Procurement of AM & PM Snacks & Lunch with VENUE on May 28, 2024 (UnifAST Grantees Summit: Charting Success Through Career Guidance, Soft Skills Mastery, and Personal Development on May 28, 2024) PO# 2024-05-044 GF (UnifAST)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	208,000.00	208,000.00	N/A	For the payment of supplies needed by the office for the activity
R.17	Procurement of Supplies and Materials for the UnifAST Grantees Summit: Charting Success Through Career Guidance, Soft Skills Mastery, and Personal Development on May 28, 2024	UNIFAST	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	39,740.00	39,740.00	N/A	For the payment of tarpaulin needed by the office for the activity
R.18	Procurement of Video Conferencing Subscription (zoom) PO# 2024-04-012 GF (UnifAST)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	1,305.00	1,305.00	N/A	For the payment of the Video Conference Meeting Platform needed by the office
R.19	Procurement of Video Conferencing Subscription (zoom) PO# 2024-04-012 GF (UnifAST)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	46,500.00	46,500.00	N/A	For the payment of the Video Conference Meeting Platform needed by the office

R.20	Procurement of UNIFAST & Regular Office Supplies for 2nd quarter 2024	UNIFAST	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	43,260.00	43,260.00	N/A	For the payment of supplies needed by the office
R.21	Procurement of PORTABLE SPEAKER WITH WIRELESS MICROPHONE (Materials/Supplies that are needed by Region 2 in the conduct of activities relative to the implementation the Universal Access to Quality Tertiary Education (UAQTE) PO# 2024-06-070 GF (UnifAST)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	33,000.00	33,000.00	N/A	For the payment of supplies needed by the office
R.22	Procurement of PULL UP BANNER (Materials/Supplies that are needed by Region 2 in the conduct of activities relative to the implementation the Universal Access to Quality Tertiary Education (UAQTE) PO# 2024-06-050 GF (UnifAST)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	1,700.00	1,700.00	N/A	For the payment of supplies needed by the office
R.23	Procurement of TELEVISION (Materials/Supplies that are needed by Region 2 in the conduct of activities relative to the implementation the Universal Access to Quality Tertiary Education (UAQTE) PO# 2024-06-065 GF (UnifAST)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	28,990.00	28,990.00	N/A	For the payment of supplies needed by the office
R.24	Procurement of SACKS, big size, 50kg - For the UnifAST files PO# 2024-06-049 GF (UnifAST)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	1,000.00	1,000.00	N/A	For the payment of supplies needed by the office
R.25	Procurement of AM/PM snacks & Lunch for the 2024 CHEDRo2 Midyear Assessment & Catch-Up Plan on June 10, 2024 PO# 2024-06-058 GF (UnifAST)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q1-Q2	Q1-Q2	Q1-Q2	Q1-Q2	GoP	36,000.00	36,000.00	N/A	For the payment of meals for the activity
R.26	Procurement of Tarpaulin Printing for the Face to face Digitized Monitoring Orientation on July 23, 2024 PO# 2024-07-079 GF (UNIFAST)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	1,566.00	1,566.00	N/A	For the payment of tarpaulin needed by the office for the activity
R.27	Procurement of Supplies and Materials for the Face to face Digitized Monitoring Orientation on July 23, 2024 PO# 2024-07-081 GF (UNIFAST)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	2,000.00	2,000.00	N/A	For the payment of supplies needed by the office

R.28	Procurement of AM, PM Snacks & Lunch with venue - Food for the Face to face Digitized Monitoring Orientation on July 23, 2024 PO#: 2024-07-082 GF (UNIFAST)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	206,250.00	206,250.00	N/A	For the payment of meals for the activity
R.29	Procurement of COFFEE PERCOLATOR (Materials/Supplies that are needed by Region 2 in the conduct of activities relative to the implementation the Universal Access to Quality Tertiary Education (UAQTE) PO#:2024-07-085 GF (UNIFAST)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	6,095.00	6,095.00	N/A	For the payment of supplies needed by the office
R.30	Procurement of tarpaulin FOR THE ORIENTATION ON THE UNIFAST REGISTRY: ENHANCING HEI COMPLIANCE AND QUALITY ASSURANCE ON AUGUST 6, 2024 PO#: 2024-07-080 GF (UNIFAST)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	1,260.00	1,260.00	N/A	For the payment of tarpaulin needed by the office for the activity
R.31	PROCUREMENT OF FOOD WITH VENUE FOR THE ORIENTATION ON THE UNIFAST REGISTRY: ENHANCING HEI COMPLIANCE AND QUALITY ASSURANCE ON AUGUST 6, 2024 PO#: 2024-07-091 GF (UNIFAST)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	141,180.00	141,180.00	N/A	For the payment of meals for the activity
R.32	Procurement of Office Supplies of UnifAST for 3rd quarter FY 2024 PO#: 2024-08-083 GF (UNIFAST)	UNIFAST	No	Direct Contracting	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	16,044.20	16,044.20	N/A	For the payment of supplies needed by the office
R.33	Procurement of Office Supplies of UnifAST for 3rd quarter FY 2024 Procurement of Office Supplies (Multicopy Paper Paper, A4 for the printing of Notice of Award) PO#: 2024-09-103 GF (UNIFAST)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	26,193.25	26,193.25	N/A	For the payment of supplies needed by the office
R.34	Procurement of Collapsible Tent PO#: 2024-09-107 GF (UNIFAST)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	6,090.00	6,090.00	N/A	For the payment of supplies needed by the office
R.35	Procurement of Collapsible Tent PO#: 2024-09-107 GF (UNIFAST)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	35,000.00	35,000.00	N/A	For the payment of supplies needed by the office

R.36	Procurement of Tarpaulin Printing (backdrop) - Materials for the Orientation on Transformative Execution of UAQTEA Programs on September 13, 2024 PO#: 2024-09-112 GF (UNIFAST)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	1,260.00	1,260.00	N/A	For the payment of tarpaulin needed by the office for the activity
R.37	Procurement of Tarpaulin Printing for the Orientation and Ceremonial Distribution of Grants for the New Tulung Dunong Program (TDP) Grantees, Batch 5.1 For AY 2023-2024 On September 13, 2024 PO#: 2024-09-113 GF (UNIFAST)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	1,125.00	1,125.00	N/A	For the payment of tarpaulin needed by the office for the activity
R.38	Procurement of Van Rental for 3 days (September 12-14, 2024) - Transportation of CHEDRO2 Staff and UNIFAST Secretariat on September 13, 2024 ( Orientation and Ceremonial Distribution of Grants for the New Tulung Dunong Program (TDP) Grantees, Batch 5.1 For AY 2023-2024 PO#: 2024-09-114 GF (UNIFAST)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	19,500.00	19,500.00	N/A	For the payment of transportation of staff relative to conduct of activity
R.39	Procurement of Printer for the use of UNIFAST RC	UNIFAST	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	39,900.00	39,900.00	N/A	For the payment of supplies needed by the office For the payment of transportation of staff relative to conduct of activity
R.40	Procurement of Van Rental for 2 days (September 29-30, 2024) - Transportation of CHEDRO2 Staff and UNIFAST Secretariat on September 13, 2024 ( Orientation and Ceremonial Distribution of Grants for the New Tulung Dunong Program (TDP) Grantees, Batch 5.1 For AY 2023-2024 PO#: 2024-09-118 GF (UNIFAST)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	15,000.00	15,000.00	N/A	For the payment of hotel accommodation of staff relative to conduct of activity
R.41	Procurement of Hotel Accommodation with food on September 28, 2024 (Orientation and Ceremonial Distribution of Grants for the New Tulung Dunong Program (TDP) Grantees, Batch 5.1 For AY 2023-2024) PO#: 2024-09-119 GF (UNIFAST)	UNIFAST	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	8,400.00	8,400.00	N/A	For the payment of supplies needed by the office
R.42	Procurement of Office Supplies of UNIFAST for 4th quarter FY 2024	UNIFAST	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	Q3-Q4	GoP	38,179.90	38,179.90	N/A	For the payment of supplies needed by the office





R.67	Procurement of KITS (Workshop and Review of Procurement Process and Year-End Assessment of CHED RO 2 UnifAST) PO#: 2024-12-112 GF (UNIFAST)	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	GoP	22,680.00	22,680.00	N/A	For the payment of supplies needed by the office	
R.68	Procurement of Tarpaulin Printing (Workshop and Review of Procurement Process and Year-End Assessment of CHED RO 2 UnifAST) PO#: 2024-12-113 GF (UNIFAST)	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	GoP	1,305.00	1,305.00	N/A	For the payment of tarpaulin needed by the office for the activity	
R.69	Procurement of Advocacy Vest with embroidered logo (Workshop and Review of Procurement Process and Year-End Assessment of CHED RO 2 UnifAST) PO#: 2024-12-115 GF (UNIFAST)	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	GoP	49,000.00	49,000.00	N/A	For the payment of supplies needed by the office	
R.70	Procurement of AM, PM Snacks & Lunch with venue (Workshop and Review of Procurement Process of CHED RO 2 UnifAST) PO#: 2024-12-116 GF (UNIFAST)	No	NP-53.9 - Small Value Procurement	Q3-Q4	Q3-Q4	Q3-Q4	GoP	48,000.00	48,000.00	N/A	For the payment of meals for the activity	
<b>TOTAL ESTIMATED BU UNIFAST</b>										<b>3,060,830.08</b>	<b>3,060,830.08</b>	

**K TO 12 NON-COMMON USED SUPPLIES, MATERIALS AND EQUIPMENT**

Item S	Supplies and Materials										
S.1	Common Use Supplies & Equipment-Available in DBM-PS	K to 12	NP-53.5 Agency-to-Agency	NA	Q1-Q4	Q1-Q4	GoP	18,000.00	18,000.00	NA	Refer to APP-CSE-Available in DBM-PS
S.2	Common Use Supplies & Equipment-Not available in DBM-PS:	K to 12	NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	GoP	4,000.00	4,000.00	NA	Refer to APP-CSE-Not available in DBM-PS
Item U	Venue, Food, Supplies and Materials for the following										
U.1	Meeting for SCS-L and SIKAP Grant										
	SHEIs and DHEIs Coordinators' Meeting for SCS-L and SIKAP										
U.1.1	Supplies and Materials	K to 12	NP-53.9 - Small Value Procurement	Q1	Q1	Q1	GoP	1,000.00	1,000.00	NA	Supplies and materials for the conduct of the SHEIs and DHEIs Coordinators' Meeting
U.1.2	Food and Venue	K to 12	Value Procurement	Q1	Q1	Q1	GoP	22,900.00	22,900.00	NA	DHEIs Coordinators' Meeting
U.2	Reorientation on End of Grant Submissions of SIKAP Grantees (Regional Assembly of SIKAP Grantees)										
	U.2.1 Supplies and Materials	K to 12	NP-53.9 - Small Value Procurement	Q2	Q2	Q2	GoP	1,000.00	1,000.00	NA	Supplies and materials in the conduct of the Regional Assembly
	U.2.2 Food and Venue	K to 12	Value Procurement	Q2	Q2	Q2	GoP	22,900.00	22,900.00	NA	Food and venue for the conduct of the Regional Assembly
U.3	Services for the SHEI Visits	K to 12	NP-53.9 - Small Value Procurement	NA	Q3 & Q4	Q3 & Q4	GoP	12,000.00	12,000.00	NA	Supplies, food and travel for the conduct of the SHEI Visit
U.4	Travelling Expenses	K to 12	NP-53.9 - Small Value Procurement	NA	Q1-Q4	Q1-Q4	GoP	15,000.00	15,000.00	NA	For the travel expenses incurred during HEI visits and conduct of activities



Item V	Utility Services																	
V.1	Electricity	K to 12	No	Direct Contracting	NA	NA	January - December	January - December	GoP	31,200.00	31,200.00	NA	The purchase of Light, Illumination & Power Services for office staff and stakeholders use.					
V.2	Water Services (Water District)	K to 12	No	Direct Contracting	NA	NA	January - December	January - December	GoP	8,000.00	8,000.00	NA	For water use of office staff and stakeholders.					
Item W	Communication Services																	
W.1	Communication Services																	
	W.1.1. Mobile Subscription	K to 12	No	NP-53.9 - Small Value Procurement	NA	NA	January - December	January - December	GoP	7,200.00	7,200.00	NA	For office staff use in communicating and disseminate information to stakeholders and CHEDCO.					
	W.1.2. Telephone Subscription	K to 12	No	NP-53.9 - Small Value Procurement	NA	NA	January - December	January - December	GoP	12,000.00	12,000.00	NA	For office staff use in communicating and disseminate information to stakeholders and CHEDCO.					
	W.1.3. Internet Subscription	K to 12	No	NP-53.9 - Small Value Procurement	NA	NA	January - December	January - December	GoP	18,000.00	18,000.00	NA	For office staff use in communicating and disseminate information to stakeholders and CHEDCO.					
W.2	Mailing & Courier Services	K to 12	No	NP-53.9 - Small Value Procurement	NA	NA	January - December	January - December	GoP	5,000.00	5,000.00	NA	For use in communicating and disseminate information to stakeholders and CHEDCO.					
Item X	Security Services																	
X.1	Security Services	K to 12	No	NP-53.9 - Small Value Procurement	NA	NA	January - December	January - December	GoP	25,000.00	25,000.00	NA	For payment of salary of two security guards of the Office					
Item Y	Contingency for the following:																	
Y.1	Repairs and Maintenance of Vehicles	K to 12	No	NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	8,000.00	8,000.00	NA	For the government vehicles of the office maintenance and repair use.					
Y.2	Procurement of Office Supplies of LGSO Unit for 1st quarter 2024	K to 12	No	NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	10,033.00	10,033.00	NA	For the payment of the office supplies of the Kto12 PMU					
	<b>TOTAL ESTIMATED BUDGET</b>	<b>K to 12</b>								<b>221,233.00</b>	<b>221,233.00</b>							
	<b>GRAND TOTAL ESTIMATED BUDGET</b>									<b>11,510,453.21</b>	<b>11,510,453.21</b>							

Prepared By:

*Francis D. Cordova*  
**FRANCIS D. CORDOVA**  
 BAC Secretariat

Certified Funds Available/Certified Appropriate Funds Available:

*IDA Q. Gacutan*  
**IDA Q. GACUTAN**  
 Accountant II

Approved by:

*Julietta M. Paras*  
**JULIETA M. PARAS, Ed.D., CESO III**  
 Director IV